

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: December 27, 2023

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator

RLM (246)

SUBJECT: Review for Contract No. 24-617-11, "Furnish and Deliver Refurbished Low Voltage AC and DC Motors to Various Locations"

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

This project with a total estimated cost of \$384,800.00 requires the Contractor to provide all required labor, material, tools, equipment, and technical supervision to perform off-site repair services for AC induction motors and DC motors located at various locations within the District. The contract specifications require the Contractor to perform repair services off-site. Therefore, the Affirmative Action Ordinance Revised Appendix D and the Appendix V will not be included because there are no subcontractable items in the project.

If you have any questions, please contact Diversity Officer, Jason H. Bullock, at extension 14038.

RLM:JHB

Attachment(s)

c: LoCascio, Cornier, Morakalis, Cavarretta, Skawski, McNamara, Scherzinger, Prachasitthisak