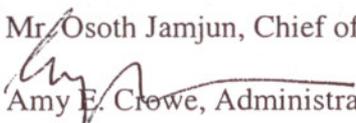


Inter Office Memorandum

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

48 PCB V

DEPARTMENT: General Administration/Affirmative Action
DATE: January 11, 2008
TO: Mr. Osoth Jamjun, Chief of M&O
FROM:  Amy E. Crowe, Administrator
SUBJECT: **Contract 08-952-11, Services of Heavy Equipment with Operators for Material Handling at LASMA.**

The bidder, M.A.T. Leasing, Inc., has submitted company information and "Protected Class Business Verification Forms", for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE goals for the above contract are 15% MBE, 8% WBE and 10% SBE.

	<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
M.A.T. Leasing, Inc.	15%	10%	*

Therefore, the bidder, M.A.T. Leasing, Inc., is in apparent compliance with the requirements of Appendix D.

*WBE/SBE

AEC:RLM
attachments

EXHIBIT A

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

UTILIZATION PLAN

For "Protected class enterprises" (PCEs) - Definitions given below can be found in Appendix D: MBE - Section 5(b); WBE - Section 5(c); SBE - Section 5(d).

NOTE: The Bidder shall include with the Bid, copies of **LETTERS OF INTENT** furnished to all PCEs listed. **BIDS FAILING TO INCLUDE COPIES OF LETTERS OF INTENT WILL BE REJECTED.** All Bidders must sign the signature page of the Utilization Plan.

Name of Bidder: M.A.T. Leasing, Inc.
Contract No.: 08-952-11
Affirmative Action Coordinator & Phone No.: Michael A. Taylor 773-254-3644
Total Bid: \$426,912.00

Section 5 Definitions

As used in this Ordinance, the following terms shall have the following meanings:

- (b) "Minority-owned business enterprise" or "MBE" means a business entity which is at least 51% owned by one or more members of one or more minority groups, or, in the case of a publicly held corporation, at least 51% of the stock of which is owned by one or more members of one or more minority groups, and whose management and daily business operations are controlled by one or more such individuals. A minority-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (c) "Women-owned business enterprise" or "WBE" means a business which is at least 51% owned by one or more women, or, in the case of a publicly held corporation, 51% of the stock of which is owned by one or more women, and whose management and daily business operations are controlled by one or more women. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws. A women-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (d) "Small Business Enterprise" or "SBE" means any contractor who has received gross receipts of \$17 million or less per year averaged over the preceding three business years. Size determinations shall include the PCE concern and all its domestic and foreign affiliates. Definitions of affiliates are in Appendix D Section 5 (d) (i) & (ii).

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State on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the participation. See Revised Appendix D, Section 6, Goals. e. (v)

MBE UTILIZATION

Contact person: Truck Tire Sales, Inc Edward Gomez

Number: _____

Address: _____

Description of Work, Services or supplies to be provided: Provide Tires & Repairs

CONTRACT ITEM NO.: 1

Dollar Amount Participation: 15% of 64,036.82

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Letter of Intent MUST Accompany the Bid !!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Letter of Intent MUST Accompany the Bid !!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Letter of Intent MUST Accompany the Bid !!

(Attached additional sheets as needed)

June, 2001

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will ; achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)



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WBE UTILIZATION

Name of WBE and contact person: West Fuels, Inc. Deborah Strange

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: Provide Fuel & Lubricants

CONTRACT ITEM NO.: 1

Dollar Amount Participation: 10% \$ 42,691.25

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

June, 2001

SBE UTILIZATION

Name of SBE and contact person: West Fuels, Inc. Deborah Stange

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: Provide Fuel & Lubricants

CONTRACT ITEM NO.: 1

Dollar Amount Participation: 10% \$42,611.25

Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

Letter of Intent MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

Letter of Intent MUST Accompany the Bid!!

(Attached additional sheets as needed)

June, 2001

I/WE M. A. T. Leasing, Inc. hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

The Bidder is required to sign and execute this page, even if a partial or full waiver is requested

David Ajal
name

773-254-3644
phone number

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

ATTEST:

Heather Rebersky
secretary
12/14/07
date

M. A. T. Leasing, Inc.
name of company or corporation
David Ajal
authorized officer
Michael A. Tardin President
print name and title