

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: April 3, 2025

TO: Shellie A. Riddle, Administrative Service Officer

FROM: Richard L. Martinez, Jr., Diversity Administrator

Richard L. Martinez, Jr.

SUBJECT: Review of Request for Proposal 25-RFP-17 "Scanning Services for a Thirty Six (36) Month Period"

The Diversity Section has completed its review of the subject Request for Proposal ("RFP"). Our review indicates that the Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Veteran-owned Business Enterprise (VBE) individual goals associated with this RFP are: **20% MBE, 10%WBE and 3% VBE.**

If you have questions concerning this review, please contact Diversity Officer Fred Fortier at (773) 999-6715.

RLM/FF

Attachment

C: D. LoCascio, S. Morakalis, V. Ambrose, L. Cornier, P. Kunath, L. Nolberto, M. Valdez