

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: June 20, 2024

TO: John Murray, Director of Maintenance & Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator



SUBJECT: **Goal Review of Contract 24-805-11** – Furnish and Deliver Portable Dry Ice Cleaning Equipment to the Calumet Water Reclamation Plant

We have reviewed the specifications for the subject contract and our review indicates that MBE/WBE and VBE goals are not recommended for this contract. The total estimated contract value is \$47,900. The entire scope of the contract is comprised of the furnishing and delivery of dry ice cleaning equipment to the Calumet WRP. The furnish and deliver nature of this contract offers no opportunities for subcontracting any portion of the work. The total estimated contract value is below the threshold for applying Affirmative Action contract goals.

Due to the lack of subcontracting and the low dollar value of this procurement. Affirmative Action Ordinance Revised Appendix D and Appendix V should not be included.

If you have any questions, please contact Denise Hardney, Diversity Officer at extension 14030.

RLM: DH
Attachment(s)

c: D. LoCascio, S. Morakalis, N. Lopez, M. Valdez, J. Skawaski, S. Haucke, P. Taylor, L. Cornier,
D. Hardney, file