

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: July 25, 2014

TO: Manju Sharma, Director of Maintenance and Operations

FROM: Thomas J. Savage, Diversity Administrator 

SUBJECT: CONTRACT 14-772-11, SEWER CLEANING IN THE NORTH SERVICE AREA

Bidder: Sheridan Plumbing & Sewer, Inc.

The bidder, Sheridan Plumbing & Sewer, Inc., has submitted company information and “MBE/WBE/SBE Business Verification Forms” for the firms identified on the subject contract’s Utilization Plan.

The Utilization goals for the above mentioned contract are 10% MBE and/or WBE and 10% SBE. According to the contractor’s Utilization Plan, the bidder has committed the following:

MBE
NA

WBE
*

SBE
*

Therefore, the bidder, Sheridan Plumbing & Sewer, Inc, is in apparent compliance with the requirements of Appendix D.

TJS:TCS:ARP

Attachment

cc: Ms. Darlene LoCascio, Director of Procurement and Materials Management
Shields-Wright / File (2)

* Bidder offers themselves to satisfy WBE participation and SBE participation

METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Sheridan Plumbing & Sewer, Inc.

Contract No.: 14 - 772 - 11

Affirmative Action Contact & Phone No.: John Sullivan (708) 475-7100

Total Bid: \$ 263,837⁰⁰

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) – (c) (v)

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid.

(Attach additional sheets as needed)

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Interim Ordinance Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) - (c) (v)

WBE UTILIZATION

Name of WBE and contact person: Sheridan Plumbing & Sewer, Inc. - Beth Healy
Business Phone Number: (708) 475-7100
Address: 6754 W. 74th Street, Bedford Park, IL 60638
Description of Work, Services or Supplies to be provided: Sewer Cleaning & Televising

CONTRACT ITEM NO.: 1, 2, 3, 5
Dollar Amount Participation: \$ 26,400.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒
YES

☐
NO

11. MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent Must Accompany the Bid.

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

11. MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent Must Accompany the Bid.

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

11. MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent Must Accompany the Bid.

(Attach additional sheets as needed)

SBE UTILIZATION

Name of SBE and contact person: Sheridan Plumbing & Sewer, Inc. - Beth Healy
Business Phone Number: (708) 475-7100
Address: 6754 W. 74th Street, Bedford Park, IL 60638
Description of Work, Services or Supplies to be provided: Sewer Cleaning & Televising
CONTRACT ITEM NO.: 1, 2, 3, 5
Dollar Amount Participation: \$ 26,400⁰⁰

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor - Letter of Intent MUST Accompany the Bid.

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor - Letter of Intent MUST Accompany the Bid.

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor - Letter of Intent MUST Accompany the Bid.

SIGNATURE SECTION

On Behalf of Sheridan Plumbing & Sewer, Inc. I/We hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

7/15/14
Date

Beth Healy
Signature of Authorized officer

ATTEST:

Beth Healy, President
Print name and title

Beth Healy
Secretary

(708) 475-7100
Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**