



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

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TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 5, 2019

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to HP Inc. for the purchase of new and replacement computer hardware and replacement toner, in an amount not to exceed \$414,000.00. Accounts 101-27000-623810 and 623520, Requisition 1534092

Dear Sir:

Authorization is requested to issue a purchase order under the WSCA agreement Contract MNNVP-133 to HP Inc., for the purchase of new and replacement computer hardware and replacement toner. This purchase order will expire on March 31, 2020.

The National Association of State Procurement Officials (NASPO) was formally established on January 29, 1947, in Chicago, Illinois. NASPO is an organization through which the member purchasing officials provide leadership in professional public procurement to attain greater efficiency, economy, and customer satisfaction. The Western States Contracting Alliance (WSCA) was formed in October 1993 by the state purchasing directors from fifteen NASPO western states. WSCA established the means by which participating states may join together in cooperative multi-state contracting; to achieve cost-effective and efficient acquisition of products and services. All governmental entities within WSCA states as well as authorized governmental entities in non-WSCA states are welcome to use the approved agreements. The term of the WSCA agreement will expire on March 31, 2020.

HP Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement, Affirmative Action Ordinance Revised Appendix D and Appendix V are not applicable to the contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to HP, Inc. in an amount not to exceed \$414,000.00.

Funds are being requested in 2020 in Accounts 101-27000-623810 and 623520 and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, John Sudduth, Director of Information Technology, JS:SK:JLR:MHL:ml

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 5, 2019