

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: October 16, 2020

TO: John Sudduth, Director of Information Technology

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Review of Thermo LabSystems LIMS Software Renewal

Our review of this contract indicates that Affirmative Action goals are not recommended.

The District is seeking to purchase a renewal license and software upgrades for the Laboratory Information Management System in an amount not to exceed \$122,693.21.

Given that the contract price consists primarily of the licensing fees, the requested service does not provide practical opportunities for subcontracting. Therefore, Appendices A and V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, May, Sonta, file (2)