

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration,
Diversity Section

DATE: July 30, 2025

TO: Pinakin Desai, Acting Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator

Richard L. Martinez, Jr.

SUBJECT: Contract 26-632-11 Furnishing and Delivering Sodium Hypochlorite

Our review of this contract indicates that this contract should not contain goals for Affirmative Action participation.

This project with a total estimated cost of \$5,714,000.00 requires the Contractor to provide all necessary tools, equipment, hoses and connectors, labor, transportation, expertise, supervision and services to furnish and deliver sodium hypochlorite to various locations in the Cook County area for a twenty-four-month (24-month) period.

Contract goals are established based upon the availability of at least three (3) MBEs and three (3) WBEs registered on the District's Vendor List who are capable of performing the requested scope of work. Our review of the Vendor List found an insufficient number of eligible MBE and WBE vendors for the requested scope of work. Therefore, Appendix D and Appendix V should not be included.

If you have any questions, please contact Ayanna Walker, Diversity Officer, at awalker@mwr.org.

RLM/AW

c: D. LoCascio, S. Morakalis, M. Cavaretta, J. Skawski, M. Matias, B. Idor, L. Cornier, P. Kunath, N. Lopez, M. Valdez, H. Wunderlich, file