

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: August 9, 2022

TO: Edward W. Podczerwinski, Director of Monitoring and Research

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: 23-102-11, Collection, Shipment, and Analysis of Water Samples from the Thornton Composite Reservoir and Monitoring Wells; Analysis of Monitoring well Samples from the McCook Reservoir Site

Our review of this RFP indicates that Affirmative Action goals should be tailored. The affirmative action goals for this Request for Proposal are 20% Minority-owned Business Enterprises (MBE) and/or Women-owned Business Enterprises (WBE), and 10% Small Business Enterprises (SBE).

If you have any questions, please contact Chase Carthen, Diversity Officer, at extension 1-4043.

RDB/CEC

c: LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, Morgan, File (2)