


## INTEROFFICE MEMORANDUM

### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** August 28, 2023

**TO:** John P. Murray, Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Goal Review of Contract 24-608-11, "Furnishing and Delivering Mechanical Parts to Various Locations."

Our review of this contract's detail specifications indicates that Affirmative Action goals are not recommended.

The estimated cost for this contract is not to exceed \$338,400.00. The estimated 2024, 2025 and 2026 expenditures are not to exceed \$112,800.00, \$112,800.00 and \$112,800.00 respectively and requires the Contactor to provide all services to furnish and deliver mechanical repair parts, on an as-needed basis, expiring December 31, 2026, to various Metropolitan Water Reclamation District service areas. The purpose of this contract is to procure mechanical parts such as bearings, seals O-rings, sprockets and v-belts over a three-year period.

The Affirmative Action Ordinance Revised Appendix D and Appendix V are not applicable to this contract because it is a furnish and deliver contract and there is no labor furnished under this contract. Moreover, there is a lack of MBE/WBE/VBE's available that can provide the specific items as a Supplier specified in the contract.

Therefore, the Affirmation Action Ordinance Revised Appendix D and Appendix V should not be included.

If you have any questions, please contact Diversity Officer, Ms. Ouidie M. Pollard, at extension 1-3029.

RI.M:omp

Attachments

c: LoCascio, Cornier, Morakalis, Grosko, Genser, Skawski, Matias