

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: July 2, 2025

TO: Pinakin Desai, Acting Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: **Contract 25-727-21, Roof Replacement at Egan Water Reclamation Plant**

LOW BIDDER: **DCG Roofing Solutions, Inc.**

The lowest responsive bidder, DCG Roofing Solutions, Inc. has submitted company information and “MBE/WBE/VBE Business Verification Forms for the firms identified on the subject contract’s Affirmative Action Utilization Plan and VBE Commitment Form.

The MBE, WBE and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 10% WBE and 3% VBE. According to the bidder’s Utilization Plan and VBE Commitment Form, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>VBE</u>
19.36%*	9.68%*	2.69%*

Therefore, DCG Roofing Solutions, Inc. is in apparent compliance with the requirements of Affirmative Action Ordinance Revised Appendix D and Appendix V.

*De minimus rule applied to MBE, WBE and VBE goal percentages

RLM:DH
Attachment

c: Darlene A. LoCascio, S. Morakalis, N. Lopez, M. Valdes, M. Austin, L. Cornier, D. Hardney,
File (2)

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: DCG Roofing Solutions, Inc.

Contract No.: 25-727-21

Affirmative Action Contact & Phone No.: Quinn Ferrall (815) 644-8042

E-Mail Address: qferrall@dcgroofing.com

Total Bid: \$3,116,700.00

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE
SUBCONTRACTOR'S LETTER OF INTENT MUST BE
COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

Contract 25-727-21

MBE UTILIZATION

Name of MBE and contact person: Anderson & Shah Roofing, Inc. - Jaquelyn Acosta
Business Phone Number: 815-741-0909 Email Address: jackie@andersonshah.com
Address: 23900 County Farm Rd., Joliet, IL 60431
Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-727-21
Total Dollar Amount Participation: See attached

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

MBE UTILIZATION

Name of MBE and contact person: Garza Supply - Jennica Garza
Business Phone Number: 847-693-0793 Email Address: jennica@garzasupply.com
Address: 901 Elizabeth St, Elgin IL
Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-727-21
Total Dollar Amount Participation: See attached

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

Contract 25-727-21

WBE UTILIZATION

Name of WBE and contact person: TORI Construction, LLC - Jennifer Grove
Business Phone Number: 708.389.1530 Email Address: jennifer@torillc.com
Address: 4234 W. 124th Place Alsip, IL 60803
Description of Work, Services or Supplies to be provided: Roofing Labor

CONTRACT ITEM NO.: 25-727-21
Total Dollar Amount Participation: See attached

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: Garth Building Products
Business Phone Number: 708-757-6733 Email Address: deborah@garthbps.com
Address: 579 Williams St, Thorton, IL 60476
Description of Work, Services or Supplies to be provided: Roofing Material

CONTRACT ITEM NO.: 25-727-21
Total Dollar Amount Participation: See attached

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

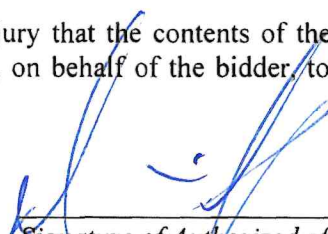
SIGNATURE SECTION

On Behalf of DCG Roofing Solutions, Inc. I/We hereby acknowledge that
(name of company)


I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

May 13, 2025
Date


Signature of Authorized officer

ATTEST:


Secretary Quinn Ferrall

Dominic Dunlap, President
Print name and title

(847) 296-6611
Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid! ! !

Contract 25-727-21
WAIVER REQUEST FORM

If a waiver is requested, the Bidder is required to sign and execute this page.

Contract No.: 25-727-21

Name of Bidder: DCG Roofing Solutions, Inc.

Contact Person and Phone Number: Quinn Ferrall (815) 644-8042

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 15 (a)-(d) of the Affirmative Action Ordinance, Revised Appendix D, it files a MBE/WBE Utilization Plan or achieve a particular goal for MBE/WBE participation in the contract. The reasons for the request are as follows:

On Behalf of DCG Roofing Solutions, Inc. I/We hereby acknowledge that
(name of company)

I/WE have read Affirmative Action Ordinance, Revised Appendix D, will comply with the provisions of Affirmative Action Ordinance, Revised Appendix D, and intend to use the MBEs and WBEs listed in the MBE/WBE Utilization Plan in the performance of this contract and have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Waiver Request Form are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

May 13, 2025

Date

ATTEST:


Secretary

Quinn Ferrall


Signature of Authorized officer

Dominic Dunlap, President

Print name and title

(847) 296-6611

Phone number

NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. **The evaluation is based on your firm's documented GOOD FAITH EFFORTS.**

The GOOD FAITH EFFORTS MUST be Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D21-D22, Section 15. Utilization Plan Submission (e), (i) (1)-(8).

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

VBE COMMITMENT FORM

1. Name of VBE: Franco Hauling, LLC
Identify MBE, WBE Status: MBE, WBE Address: 460 West Irving Park Road, C#358
City, State, Zip Code: Bensenville, IL 60106
Contact Person: July Franco Telephone Number: (630) 776-4092
eMail Address: july@francohaulingllc.com
*Dollar Amount of Participation: \$ 83,830.00 Percent of Participation: 3% %
Scope of Work: Hauling Services
-
2. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____
-
3. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____
-
4. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

* If a MBE or WBE will be utilized to accomplish the VBE Contract Goal, then the VBE commitment amount must be entered as a separate dollar amount. VBE Contract Goals are separate and distinct from the MBE and WBE Contract Goals.

Attach a copy of qualifications for each VBE business.