


INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: July 1, 2020

TO: William Sheriff, Assistant Director of Engineering
FROM: Regina D. Berry, Diversity Administrator 
SUBJECT: Request for Proposal 19-RFP-32 Project A – Professional Services for Stormwater Management

Per your request, the Diversity Section has determined that the following firms are acceptable for MBE/WBE/SBE/VBE participation:

Classification Type	Business Name	Contact
SBE	Baxter and Woodman, Inc.	Daniel Bounds
MBE/SBE	2IM Group	John Morgan
MBE/SBE	Environmental Design International, Inc.	Bill Fleming
WBE/SBE	Metro Strategies, Inc.	Tammy Wierciak
WBE/SBE	Upland Design, Ltd.	Michelle Kelly
VBE/SBE	Bravo Company Engineering	Reid Magner

The Minority, Women and Small Business Enterprises goals for the above contract are 20% MBE, 10% WBE, 10% SBE and 3% VBE. According to the MBE/WBE/SBE and VBE Commitment Forms, Baxter and Woodman, Inc. commits to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>	<u>VBE</u>
20.5%	15.5%	61%*	3%

* MBEs and WBEs are SBEs

The Consultant, Baxter and Woodman, Inc., has met the requirements of Appendix A and Appendix V.

If you have any additional questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

Attachment

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis (Law), Cornier, May, Wawczak, file (2)

PROJECT A
MBE/WBE/SBE COMMITMENT FORM

1. Name of MBE/WBE/SBE: Baxter & Woodman, Inc.
Identify MBE, WBE, SBE Status: SBE Address: 8430 W. Bryn Mawr Ave., Suite 400
City, State, Zip Code: Chicago, IL 60631
Contact Person: Daniel Bounds, PE Telephone Number: 815-444-3342
eMail Address: dbounds@baxterwoodman.com
Dollar Amount of Participation: \$ 151,730 Percent of Participation: 61 %
Scope of Consulting Contract: Overall project management, all areas of work

2. Name of MBE/WBE/SBE: 2iM Group, LLC
Identify MBE, WBE, SBE Status: M/SBE Address: 118 South Clinton Street, Suite 350
City, State Zip Code: Chicago, IL 60661
Contact Person: John Morgan, PE Telephone Number: 312-441-9554 x2201
eMail Address: john.m@2imgroup.com
Dollar Amount of Participation: \$ 41,500 Percent of Participation: 16.6 %
Scope of Consulting Contract: Combined & Separate Sewer System Planning; Hydrologic & Hydraulic Modeling; Transportation Systems Planning & Coordination

3. Name of MBE/WBE/SBE: Environmental Design International, Inc.
Identify MBE, WBE, SBE Status: M/SBE Address: 33 W Monroe St #1825
City, State Zip Code: Chicago, IL 60603
Contact Person: Bill Fleming, PLS Telephone Number: 312-345-1400
eMail Address: bfleming@envdesigni.com
Dollar Amount of Participation: \$ 9,790 Percent of Participation: 3.9 %
Scope of Consulting Contract: Data Collection & Management

4. Name of MBE/WBE/SBE: Metro Strategies, Inc.
Identify MBE, WBE, SBE Status: W/SBE Address: 1901 Butterfield Road, Suite 305
City, State, Zip Code: Downers Grove, IL 60515
Contact Person: Tammy Wierciak Telephone Number: 630-534-6400 x2
eMail Address: twierciak@metrostrategiesinc.com
Dollar Amount of Participation: \$ 30,020 Percent of Participation: 12 %
Scope of Consulting Contract: Urban Planning, Stakeholder Outreach & Engagement, Landscape Architecture & Visualization

Attach a copy of qualifications for each MBE, WBE and SBE firm
Please duplicate this blank page when additional certified MBE/WBE subcontractors are being used on this contract.

MBE/WBE/SBE COMMITMENT FORM

5. Name of MBE/WBE/SBE: Upland Design, Ltd.
 Identify MBE, WBE, SBE Status: W/SBE Address: 1250 W 18th Street
 City, State, Zip Code: Chicago, IL 60608
 Contact Person: Michelle Kelly, PLA Telephone Number: 815-254-0091
 eMail Address: mkelly@uplanddesign.com
 Dollar Amount of Participation: \$ 8,680 Percent of Participation: 3.5 %
 Scope of Consulting Contract: Stakeholder Outreach & Engagement; Landscape Architecture & Visualization
6. Name of MBE/WBE/SBE: _____
 Identify MBE, WBE, SBE Status: _____ Address: _____
 City, State, Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Consulting Contract: _____
7. Name of MBE/WBE/SBE: _____
 Identify MBE, WBE, SBE Status: _____ Address: _____
 City, State, Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Consulting Contract: _____
8. Name of MBE/WBE/SBE: _____
 Identify MBE, WBE, SBE Status: _____ Address: _____
 City, State, Zip Code: _____
 Contact Person: _____ Telephone Number: _____
 eMail Address: _____
 Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
 Scope of Consulting Contract: _____

Attach a copy of qualifications for each MBE, WBE and SBE firm
 Please duplicate this blank page when additional certified MBE/WBE subcontractors are being used on this contract.

VBE COMMITMENT FORM

1. Name of VBE: Bravo Company Engineering
Identify MBE, WBE, SBE Status: V/SBE Address: 2558 Westgate Ln.
City, State, Zip Code: Montgomery, IL 60538
Contact Person: Reid Magner Telephone Number: 224-239-6346
eMail Address: rmagner@BravoCoEng.com
Dollar Amount of Participation: \$ 7,420 Percent of Participation: 3 %
Scope of Work: Transportation Systems Planning & Coordination

2. Name of VBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

3. Name of VBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

4. Name of VBE: _____
Identify MBE, WBE, SBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

Attach a copy of qualifications for each VBE firm