


**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** February 13, 2024

**TO:** David Schmid, Buyer, Procurement and Materials Management

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator 

**SUBJECT:** Goal Review of Contract 24-017-11, "Furnish and Deliver Electrical Supplies, Wire, and Cable to Various Locations for a One (1) Year Period."

Our review of the associated detail specifications and cost estimates indicate that the subject contract should not contain goals for Affirmative Action participation. Pursuant to the District's Affirmative Action Ordinance Revised Appendix D, Affirmative Action participation goals are applicable where the total approved expenditure exceeds \$100,000.00. Given that none of the eight (8) groups of the subject contract exceed an estimated total cost of \$90,000.00, Affirmative Action goals will not apply. Therefore, Appendix D and Appendix V will not be included.

If you have questions concerning this review, please contact Fred Fortier, Diversity Officer, at extension 1-4032.

RLM/FF

Attachments

C: D. LoCascio, L. Cornier, S. Morakalis, N. Lopez, M. Valdez