

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
2020 Request for Line Item Transfer

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Dept: Procurement and Materials Mgmt.

Board Meeting Date: Jul 16, 2020

BTB Date: Jun 15, 2020

TRANSFER 2020 FUNDS FROM:

CODE	BUDGETARY	APPROPRIATION		FUNDS	OUT	EXPLANATION
<small>Fund Fund Ctr Cmt Item</small>	ACCOUNT NAME	ORIGINAL	ADJUSTED	AVAILABLE	AMOUNT	
101 20000 612010	Travel	\$600	\$600	\$600	\$600	Funds are available due to the reduced need for travel resulting from the cancellation of the in-person National Institute of Government Purchasing Annual Forum due to the COVID-19 emergency. The emergency has also reduced the overall need for travel.
101 20000 612030	Meals and Lodging	\$700	\$700	\$700	\$700	Funds are available due to the reduced need for meals and lodging resulting from the cancellation of the in-person National Institute of Government Purchasing Annual Forum due to the COVID-19 emergency. The emergency has also reduced the overall need for meals and lodging.
TOTAL:					\$1,300	

TRANSFER 2020 FUNDS INTO:

CODE	BUDGETARY	APPROPRIATION		FUNDS	IN	EXPLANATION
<small>Fund Fund Ctr Cmt Item</small>	ACCOUNT NAME	ORIGINAL	ADJUSTED	AVAILABLE	AMOUNT	
101 20000 601100	Tuition and Training Payments	\$1,000	\$1,000	\$70	\$1,300	Funds are required for Senior Buyers to attend the virtual class Foundations in Strategy & Policy from the National Institute of Government Purchasing.
TOTAL:					\$1,300	

REQUESTED: _____

Department Head

7/1/2020

REVIEWED: _____

Budget Officer

APPROVED: _____

Executive Director