

## INTEROFFICE MEMORANDUM

### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** June 11, 2025

**TO:** Ed Staudacher, Acting Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Diversity Administrator

*Richard L. Martinez, Jr.*

**SUBJECT: REVISED: Goal Review of Contract 25-630-11 – Furnish and Deliver Ferric Chloride**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

The Affirmative Action Ordinance Revised Appendix D and Appendix V will not be included in this contract because of the limited availability of MBE/WBE/VBE participants and the specialization of the project.

This project with a total contract value of \$22,464,000.00 requires the contractor to provide equipment, hoses, connectors, transportation, and expertise to furnish and deliver ferric chloride to the Stickney Water Reclamation Plant, Calumet Water Reclamation Plant, and Kirie Water Reclamation Plant for a twenty-four (24) month period.

A search of the MWRD database identified a limited number of MBEs, WBEs or VBEs capable of delivering ferric chloride by tanker truck in approximately 4,000–gallon increments. Therefore, there are no MBEs, WBEs, or VBEs available that meet the qualifications for this contract.

If you have any questions, please contact Ouidie M. Pollard, Diversity Officer, at (773) 370-5428.

RLM:omp

Attachment

c: LoCascio, Morakalis, Skawski, Matias, Pulse, Herbas, Cornier, Kunath, Lopez, Valdez, Wunderlich, file