

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** February 27, 2020

**TO:** John P. Murray, Director of Maintenance and Operations

**FROM:** Regina D. Berry, Diversity Administrator

**SUBJECT:** **Goal Review of Contract 20-690-11 – Large Electric Motor Overhaul at Various Locations**

Our review of this contract and specifications indicates that Affirmative Action goals are not recommended.

The Affirmative Action Ordinance Revised Appendix D and Appendix V will not be included in this contract because of the limited availability of MBE/WBE/VBE/SBE participants and the specialization of the project.

This project with a total estimated cost of \$1,511,000.00 requires the contractor to furnish all required labor, materials, supervision, tools and equipment, including transportation, to rehabilitate up to 24 medium voltage motors offsite.

In accordance with the contract specifications, the contractor shall be a certified/authorized repair service center for the motors specified and have a minimum of five (5) full time service technicians. Each Service Technician shall have a minimum of three (3) years experience in installation, testing, repairing, servicing, calibrating, maintaining, and commissioning of the motors specified herein. The Contractor shall have ISO-9001 certification. Therefore, there are no MBEs, WBEs, VBEs or SBEs available that meet the qualifications for this contract.

If you have any questions, please contact Malisa Torres, Diversity Officer at extension 15711.

RDB:MGT

Attachment

c: LoCascio, Cornier, Morakalis, Grosko, Genser, Cavarretta, Vela, Torres, file