

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: January 27, 2023

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: **Goal Review of Contract 23-936-11 – Furnishing and Delivering Citric Acid**

Our review of this contract and specifications indicates that Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Veteran Business Enterprises (VBE) are not recommended.

This project with a total estimated cost of \$142,800.00 requires the Contractor to furnish and deliver citric acid to the Stickney Water Reclamation Plant, when so ordered by the District's Resident Engineer for a thirteen (13) month period.

MBE/WBE/VBE goals are not applicable to this contract. Specifically, there is a lack of MBE/WBE/VBE's available that can provide the specific items as specified in the contract. A search of our MWRD vendor database and external databases resulted in 1 MBE who could furnish this material. Therefore, MBE/WBE/VBE goals will not be included in this contract.

If you have any questions, please contact Chase Carthen, Diversity Officer at extension x14043.

RDB:CEC

Attachment

c: LoCascio, Cornier, Morakalis, Grosko, Genser, Skawski, Carthen, file