

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT  
OF GREATER CHICAGO**

**DEPARTMENT:** General Administration,  
Diversity Section **DATE:** December 19, 2025

**TO:** Pinakin V. Desai, Acting Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Diversity Administrator *RLM/PCS*

**SUBJECT:** **Review of Information for Contract 26-709-11, Furnishing and  
Delivering Calcium Nitrate to the Kirie Water Reclamation Plant**

Our review of this contract indicates that this contract should not contain goals for Affirmative Action participation.

The project, with a total estimated cost of \$200,000.00, requires the Contractor to furnish and deliver calcium nitrate to the Kirie Water Reclamation Plant service area. The Affirmative Action Ordinance, Revised Appendix D and Appendix V do not apply to this contract because it is a furnish and deliver contract with no subcontractable opportunities.

If you have any questions, please contact Diversity Officer Reese Peavy at [peavyr@mwr.org](mailto:peavyr@mwr.org).

RLM/RP

cc: D. LoCascio, S. Morakalis, M. Cavarretta, B. Levy, F. Costa, M. Matias L. Cornier, P. Kunath, N. Lopez, M. Valdez, H. Wunderlich, file