


INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration,
Diversity Section

DATE: May 8, 2024

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: Review of Information for Contract 24-631-11, Furnishing and Delivering Ferric Chloride

Our review of this contract and specifications indicates that affirmative action goals are not recommended. The Appendix D and Appendix V should not be included.

The District is seeking a Contractor to provide all necessary tools, equipment, hoses, connectors, transportation and expertise to furnish and deliver ferric chloride to the Stickney Water Reclamation Plant and the Calumet Water Reclamation Plant for a thirteen (13) month period. The estimated total cost for this service is \$2,735,500.00. Our review has determined that there are no subcontractable scopes of work available in this contract. Therefore, it is not feasible to include affirmative action participation goals.

If you have any questions, please contact Diversity Officer, Susan M. Schaefer, at extension 1-4043.

RLM/SMS

cc: LoCascio, Morakalis, Skawski, D. Hill, Cangialosi, Cornier, Lopez, Valdez, file