

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: August 20, 2024

TO: Scott Kowalski Buyer, Procurement Department

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: **Goal Review of Contract 25-002-11, "Furnish and Deliver Cylinder Gases and Bulk Argon to Various Locations for a One-Year Period (Group A and Group B)."**

Our review of this contract and specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$20,000.00 for Group A and \$83,000.00 for Group B, Affirmative Action participation goals will not apply. Therefore, the Appendix D and the Appendix V should not be included.

If you have any questions, please contact Diversity Officer, Ms. Ouidie M. Pollard, at extension 1-3029.

RLM:omp

Attachments

c: LoCascio, Cornier, Morakalis, Lopez, Valdez