


Inter Office Memorandum
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration/
Diversity Section **Date:** December 28, 2016

TO: John P. Murray, Director of Maintenance and Operations

FROM: Regina Berry, Diversity Administrator 

SUBJECT: **Request for Proposal 16-RFP-09 Design, Build, Operate and Maintain a Native Plant and Tree Nursery at Hanover Park Water Reclamation Plant, Fischer Farm**

PROPOSER: **Industria, Inc.**

The proposer, Industria, Inc., has submitted company information and “MBE/WBE/SBE Verification Forms” for the firms identified on the subject contracts Affirmative Action Utilization Plan.

The Minority, Women and Small Business Enterprise goals for the above contract are 20% MBE, 10% WBE and 10% SBE. According to the contractors Utilization Plan, the proposer has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	10%	*

Therefore, the proposer, Industria, Inc., is in apparent compliance with the requirements of Affirmative Action Ordinance Appendix D.

* MBE is an SBE

RB:RLM
attachments

C: Darlene A. LoCascio, Shields-Wright, Martinez, File (2)

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE, WBE, SBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(s); WBE - Section 5(cc); SBE - Section 5(w).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE, WBE, SBE Subcontractor's Letter of Intent furnished to all MBEs, WBEs, and SBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE, WBE, SBE Utilization Plan and all signed MBE, WBE, SBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-5 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Industria, INC.

Contract No.: 16-RFP-09

Affirmative Action Contact & Phone No.: Dana Harder - 773-697-0190

E-Mail Address: dana@industriainc.com

Total Bid: \$ 3,675,775⁰⁰-

MBE, WBE, SBE UTILIZATION PLAN AND ALL SIGNED MBE, WBE, SBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

Please note separate Design and Construction LOIs

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

MBE UTILIZATION

Name of MBE and contact person: Industria, Inc. (David Rambhajan, Dana Harder or Jon Kelecus)
Business Phone Number: 773-697-0190 Email Address: dana@industriainc.com
Address: 2860 South River Road, Suite 100 Des Plaines, IL 60018
Description of Work, Services or Supplies to be provided: Site preparation, site utilities, site facilities, landscape and restoration
CONTRACT ITEM NO.: 1, 2, 6, 8 & 10
Total Dollar Amount Participation: \$710,000.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

(Attach additional sheets as needed)

Please note separate Design and Construction LOIs

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Affirmative Action Ordinance, Revised Appendix D, Section 11, Counting MBE, WBE and SBE Participation towards Contract Goals. (a) (b) (c)

WBE UTILIZATION

Name of WBE and contact person: J&M Irrigation LLC (Betty Sargent and Alex Mayfield)
Business Phone Number: 847-546-0165 Email Address: bettysargent@jm Irrigation.com
Address: 2850 West IL Route 60 Volo, IL 60030
Description of Work, Services or Supplies to be provided: Irrigation System Installation

CONTRACT ITEM NO.: 7 and 10
Total Dollar Amount Participation: \$110,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: Tough Cuts (Christine McClellan)
Business Phone Number: 815-464-8462 Email Address: toughcuts@sbcblgoba1.net
Address: 301 White Street Frankfort, IL 60423
Description of Work, Services or Supplies to be provided: Earthwork, aggregate furnish and install and site utilities

CONTRACT ITEM NO.: 2 and 3
Total Dollar Amount Participation: \$175,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: Vixen Construction (Ryan Bomstad)
Business Phone Number: 708-728-1950 Email Address: ryanbomstad@sbcglobal.net
Address: 7600 West 79th Street Bridgeview, IL 60455
Description of Work, Services or Supplies to be provided: Concrete Work

CONTRACT ITEM NO.: 4
Total Dollar Amount Participation: \$75,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here: YES NO

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

SBE UTILIZATION

Name of SBE and contact person: Industria, Inc. (David Rambhajan, Dana Harder or Jon Kelecus)
Business Phone Number: 773-697-0190 Email Address: dana@industriainc.com
Address: 2860 South River Road, Suite 100 Des Plaines, IL 60018
Description of Work, Services or Supplies to be provided: SITE PREPARATION, SITE UTILITIES,
SITE FACILITIES, LANDSCAPE AND RESTORATION
CONTRACT ITEM: 1, 2, 6, 8 and 10
Total Dollar Amount Participation: (INCLUDED IN NRE TOTAL)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____ Email Address: _____
Address: _____
Description of Work, Services or Supplies to be provided: _____
CONTRACT ITEM NO.: _____
Total Dollar Amount Participation: _____

(Attach additional sheets as needed)

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid !!!

SIGNATURE SECTION

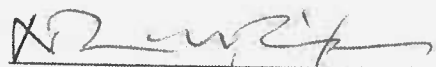
On Behalf of Industria, INC. I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

05/30/2016

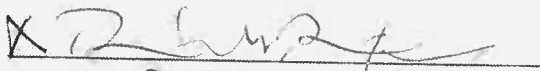
Date



Signature of Authorized officer

ATTEST:

David Rambhajan - President
Print name and title



Secretary

773-697-0190

Phone number

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE, SBE Utilization Plan and the MBE, WBE, SBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!



ILLINOIS
DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Bruce Rauner, Governor

January 7, 2016

Rita A Fox
Vixen Construction Inc
7600 W 79th Street
Bridgeview, IL 60455-1499

Certification Term Expires: January 7, 2017

Dear Business Owner:

Re: (FBE) Full Certification Approval

Congratulations! We are pleased to inform you that your firm has been granted certification as a Female Business Enterprise (FBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities.

Although your full certification is valid for a five-year term until January 7, 2021, you are required to submit an annual Affidavit of No-Change form 60 days prior to the anniversary day of your certification; you will be notified by BEP to update your certification as a condition of continued certification. It is your responsibility to ensure that your firm's certification remains current. In addition, should any changes occur in ownership and/or control of the business or other changes affecting the firm's operations, you are required to notify this office within 14 business days of such changes. Failure to return the annual No-change Affidavit or notify our office of any changes will result in decertification of your firm.

Please be advised, while this certification does not guarantee you will receive a State contract, it does assure your firm the opportunity to participate in the State's procurement process. Your firm's participation on State contracts will be credited only toward Female Business Enterprise (FBE) goals in your area(s) of specialty. Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program (BEP) in the specialty area(s) of:

SERVICES, ASPHALT PAVING
SERVICES, CONCRETE FINISHING
SERVICES, MASONRY
SERVICES, PAVEMENT MAINTENANCE

Please visit our website at www.sell2.illinois.gov to obtain information about current and upcoming procurement opportunities, contracts, forms, and also to register to receive email alerts when the State is preparing to purchase a product or service you may provide.

Thank you for your participation in the Business Enterprise Program (BEP). We welcome your participation and wish you continued success.

Sincerely,

Carlos Gutierrez
Certification Manager
Business Enterprise Program

(L13FBE)