

**INTEROFFICE MEMORANDUM**

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** March 30, 2022

**TO:** Beverly K. Sanders, Director of Human Resources

**FROM:** Regina D. Berry, Diversity Administrator

**SUBJECT:** Review of 22-RFP-08 On Site Health Care Services

Our review of this RFP indicates that Affirmative Action goals are not recommended.

The District is seeking proposals from a single qualified nursing firm to provide on-site health care services. The estimated cost for these services is \$750,000.00 over a three-year period.

The requested services do not provide practical or cost-effective opportunities for subcontracting because there will only be one nurse traveling to the various locations. Therefore, Appendix A and Appendix V should not be included.

If you have any questions and/or concerns, please contact Diversity Officer, Ms. Ouidie Pollard, at extension 1-3029.

RDB:omp

Attachment(s):

cc: LoCascio, Cornier, Morakalis, file