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INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration/
Affirmative Action Section

DATE: December 13, 2007

TO: Mr. Osoth Jamjun, Chief of M & O

FROM: Amy E. Crowe, Administrator, Affirmative Action

SUBJECT: ***CONTRACT 08-611-11, Repairs and Alterations to Various Service Areas at the Stickney Service Area and Other Installations***

Bidder: Anchor Mechanical, Inc.

The bidder, Anchor Mechanical, Inc., has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 20% MBE, 10% WBE, and 10% SBE. According to the contract's PCE Utilization Plan, the bidder has committed to the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	10%	*

Therefore, the bidder, Anchor Mechanical, Inc., is in apparent compliance with the requirements of *Appendix D*.

* Bidder offers MBE credits to satisfy SBE participation

AEC:TCS
Attachments

XC: Darlene A. LoCascio, Purchasing Agent, Schrean, File

EXHIBIT A

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
UTILIZATION PLAN

For "Protected class enterprises" (PCEs) - Definitions given below can be found in Appendix D: MBE - Section 5(b); WBE - Section 5(c); SBE - Section 5(d).

NOTE: The Bidder shall include with the Bid, copies of LETTERS OF INTENT furnished to all PCEs listed. **BIDS FAILING TO INCLUDE COPIES OF LETTERS OF INTENT WILL BE REJECTED.** All Bidders must sign the signature page of the Utilization Plan.

Name of Bidder: ANCHOR MECHANICAL Inc.
Contract No.: 08-611-11
Affirmative Action Coordinator & Phone No.: KEVIN KENZINGER 312-492-6994
Total Bid: \$ 10,693,848.00

Section 5 Definitions

As used in this Ordinance, the following terms shall have the following meanings:

- (b) "Minority-owned business enterprise" or "MBE" means a business entity which is at least 51% owned by one or more members of one or more minority groups, or, in the case of a publicly held corporation, at least 51% of the stock of which is owned by one or more members of one or more minority groups, and whose management and daily business operations are controlled by one or more such individuals. A minority-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (c) "Women-owned business enterprise" or "WBE" means a business which is at least 51% owned by one or more women, or, in the case of a publicly held corporation, 51% of the stock of which is owned by one or more women, and whose management and daily business operations are controlled by one or more women. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws. A women-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (d) "Small Business Enterprise" or "SBE" means any contractor who has received gross receipts of \$17 million or less per year averaged over the preceding three business years. Size determinations shall include the PCE concern and all its domestic and foreign affiliates. Definitions of affiliates are in Appendix D Section 5 (d) (i) & (ii).

June, 2001

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

MBE UTILIZATION

Name of MBE and contact person: GARCO, JEFF GARCIA
Business Phone Number: 708-544-3133
Address: 3115 MANSON STREET SUITE C, BELLWOOD, IL 60104
Description of Work, Services or supplies to be provided: GENERAL CONSTRUCTION MANAGEMENT, Provide 597 PIPE FITTERS, LOCAL 73 SHEET METAL WORKERS, LOCAL 17 PIPECOVERS
CONTRACT ITEM NO.: 08-611-11
Dollar Amount Participation: \$ 3,208,152.90

MBE AND SBE
If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒ YES

☐ NO

Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

ct person: _____

vices or supplies to be provided: _____

ion: _____

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! be counted towards the
please indicate here:

☐ YES

☐ NO

Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

! person: _____

ices or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

June, 2001

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

WBE UTILIZATION

Name of WBE and contact person: TAC CONSTRUCTION, THERESA COSTELLO
Business Phone Number: 708-599-7313
Address: 7701 WEST HICKORY HILLS, IL. 60457
Description of Work, Services or supplies to be provided: PROVIDE LOCAL 150 ENGINEERS
BRICKLAYERS LOCAL 21
CONTRACT ITEM NO.: 08-611-11
Dollar Amount Participation: \$1,069,384.30

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☒ NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: _____
CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: _____
CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

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1,069,384.30 ÷
10,693,843.00 =
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WBE

June, 2001

SBE UTILIZATION

Name of SBE and contact person: PLEASE SEE MBE "GARCO" ON PAGE D-19
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

Letter of Intent MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

Letter of Intent MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

June, 2001

I/WE Anchor Mechanical Inc hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

The Bidder is required to sign and execute this page, even if a partial or full waiver is requested

KEVIN KENZINGER Kevin J. Kenzinger
name

312-492-6994
phone number

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

ATTEST:

M L
secretary

11-6-07
date

ANCHOR MECHANICAL INC
name of company or corporation

M L
authorized officer

MICHAEL ROSNER, PRESIDENT
print name and title