

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 19, 2024

TO: Darlene A. LoCascio, Director of Procurement and Materials Management

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: Contract 24-612-21, Roof Replacement and Rehabilitation at Various Locations
– Group A

The Diversity Section has reviewed the Utilization Plan submitted by DCG Roofing Solutions, Inc., for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that Garza Roofing Equipment and Supply (MBE) is listed to provide roofing materials, insulation, equipment and supplies for \$41,265.00 and Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials, insulation equipment and supplies for \$22,635.00. However, based on the description of the work to be performed by Garza Roofing Equipment and Supply and Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that DCG Roofing Solutions, Inc. has exceeded the allowable supplier exception under the Ordinance.

In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:

(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.

Based on the company's bid amount of \$411,895.00, DCG Roofing Solutions, Inc. is only allowed to utilize Garza Roofing Equipment and Supply for no more than fifty percent (50%) of the twenty percent (20%) MBE goal or \$41,189.50 and Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$20,594.75.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by DCG Roofing Solutions, Inc. to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by DCG Roofing Solutions, Inc. be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

c: Cornier, Morakalis

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: July 19, 2024

TO: Darlene A. LoCascio, Director of Procurement and Materials Management

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: Contract 24-612-21, Roof Replacement and Rehabilitation at Various Locations
– Group B

The Diversity Section has reviewed the Utilization Plan submitted by DCG Roofing Solutions, Inc., for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that Garza Roofing Equipment and Supply (MBE) is listed to provide roofing materials, insulation, equipment and supplies for \$118,000.00 and Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials, insulation equipment and supplies for \$64,000.00. However, based on the description of the work to be performed by Garza Roofing Equipment and Supply and Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that DCG Roofing Solutions, Inc. has exceeded the allowable supplier exception under the Ordinance.

In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:

(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.

Based on the company's bid amount of \$1,176,900.00, DCG Roofing Solutions, Inc. is only allowed to utilize Garza Roofing Equipment and Supply for no more than fifty percent (50%) of the twenty percent (20%) MBE goal or \$117,690.00 and Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$58,845.00.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by DCG Roofing Solutions, Inc. to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by DCG Roofing Solutions, Inc. be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT


c: Cornier, Morakalis

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: August 6, 2024

TO: Darlene A. LoCascio, Director of Procurement and Materials Management

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: Contract 24-612-21, Roof Replacement and Rehabilitation at Various Locations – Group C

The Diversity Section has reviewed the Utilization Plan submitted by DCG Roofing Solutions, Inc., for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that FE Rooftec Corporation (MBE) is listed to provide roofing materials, insulation and accessories for \$44,130.00, Garza Roofing Equipment and Supply (MBE) is listed to provide roofing materials, insulation and supplies for \$44,130.00, Mack Construction Services (WBE) is listed to provide roofing materials, insulation and supplies for \$22,065.00 and Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials, insulation and supplies for \$22,065.00. However, based on the description of the work to be performed by FE Rooftec Corporation, Garza Roofing Equipment and Supply, Mack Construction Services and Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that DCG Roofing Solutions, Inc. has exceeded the allowable supplier exception under the Ordinance.

In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:

(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.

Based on the company's bid amount of \$441,300.00, DCG Roofing Solutions, Inc. is only allowed to utilize FE Rooftec Corporation and Garza Roofing Equipment and Supply for no more than fifty percent (50%) of the twenty percent (20%) MBE goal or \$44,130.00 and Mack Construction Services and Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$22,065.00.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by DCG Roofing

Solutions, Inc. to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by DCG Roofing Solutions, Inc. be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

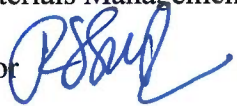
c: Cornier, Morakalis

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 19, 2024

TO: Darlene A. LoCascio, Director of Procurement and Materials Management

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: Contract 24-612-21, Roof Replacement and Rehabilitation at Various
Locations – Group D

The Diversity Section has reviewed the Utilization Plan submitted by DCG Roofing Solutions, Inc., for the subject contract. Our review has determined that the referenced Utilization Plan does not comply with the requirements set forth in the Affirmative Action Ordinance Revised Appendix D (Ordinance), dated December 31, 2022.

The company's Utilization Plan indicates that Garth Building Products and Services Corporation (WBE) is listed to provide roofing materials, insulation equipment and supplies for \$14,700.00. However, based on the description of the work to be performed by Garth Building Products and Services Corporation provided in the Utilization Plan; we have concluded that DCG Roofing Solutions, Inc. has exceeded the allowable supplier exception under the Ordinance.

In accordance with Section 14. Counting MBE and WBE Participation Towards Contract Goals:

(j) Purchase of materials and supplies must be pre-approved if their purchase is related to Contract Goal attainment. The Bidder may count payments to MBE or WBE regular dealers or manufacturers for Contract Goal attainment for no more than fifty (50%) percent of each MBE or WBE goal, unless otherwise approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.

Based on the company's bid amount of \$254,000.00, DCG Roofing Solutions, Inc. is only allowed to utilize Garth Building Products and Services Corporation for no more than fifty percent (50%) of the ten percent (10%) WBE goal or \$12,700.00.

Pursuant to Section 13 (b), a Suppliers Exception for this contract has not been approved for greater than the amount allowed under the Ordinance. In view of the failure by DCG Roofing Solutions, Inc. to comply with the Ordinance as delineated above, it is recommended that the bid's submitted by DCG Roofing Solutions, Inc. be deemed non-responsive.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RLM:MGT

c: Cornier, Morakalis