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Metropolitan Water Reclamation District of Greater Chicago

Protecting Our Water Environment

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Title: Issue purchase order and enter into an agreement with Granicus, Inc., for Legistar Software Maintenance and Support for a thirty-month period, in an amount not to exceed \$76,566.33, Account 101-27000-612820, Requisition 1529019.

[History \(1\)](#)[Text](#)**TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 3, 2019****COMMITTEE ON PROCUREMENT**

Mr. Brian A. Perkovich, Executive Director

Title

Issue purchase order and enter into an agreement with Granicus, Inc., for Legistar Software Maintenance and Support for a thirty-month period, in an amount not to exceed \$76,566.33, Account 101-27000-612820, Requisition 1529019.

Body

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Granicus, Inc., for Legistar software maintenance and support in an amount not to exceed \$76,566.33. The current contract expires December 31, 2019.

Granicus, Inc., the sole service provider of the Legistar software and technical support services, has submitted prices to extend the agreement for another thirty-month period, from January 1, 2020 to June 30, 2022. This agreement will include two (2) additional twelve (12) month extension options which will require board approval. To ensure continuous access to Legistar, software maintenance must be in place before the current agreement expires.

Granicus, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold by Section 4 of the Affirmative Action Ordinance.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Granicus, Inc., in an amount not to exceed \$76,566.33.

Funds are being requested for the 2020 expenditure, in the amount of \$29,903.46, Account 101-27000-612820. The estimated expenditure for 2021 is \$30,800.56, and 2022 is \$15,862.31. Funds for the 2020, 2021 and 2022 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JHS:SK:JR:JW:jw

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 3, 2019