

**InterOffice Memorandum**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Affirmative Action Section

**DATE:** May 19, 2008

**TO:** Mr. Osoth Jamjun, Chief Engineer

**FROM:**  Amy E. Crowe, Program Administrator, Affirmative Action

**SUBJECT:** CONTRACT 08-880-12, Rehabilitation of Preliminary Tanks in the Calumet Service Area

Bidder: Independent Mechanical Industries, Inc.

The bidder, Independent Mechanical Industries, Inc. has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 20% MBE, 9% WBE, and 10% SBE. According to the contract's Revised PCE Utilization Plan, the low responsive bidder has committed the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
20%	11%	*

Therefore, the bidder, Independent Mechanical Industries, Inc., is in apparent compliance with the requirements of Appendix D.

\* PCEs are also SBE for this contract

AEC:TJS  
attachment

cc: Ms. Darlene A. LoCascio, Purchasing Agent  
Ms. E. White

**EXHIBIT A**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**UTILIZATION PLAN**

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

**NOTE:** The Bidder shall submit with the Bid, copies of Exhibit B furnished to all PCEs listed, completed by all PCEs and submitted to the Office of the Purchasing Agent, MWRD, 5<sup>th</sup> Floor, 100 East Erie, Chicago, Illinois 60611 within three (3) business days. IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan at the time of bid opening or FAILS TO SUBMIT signed copies of all required Subcontractor's letter of intent within three (3) business days of bid opening, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page of the Utilization Plan.

Name of Bidder: Independent Mechanical Industries, Inc.

Contract No.: 08- 880- 12 (Rebid)

Affirmative Action Coordinator & Phone No.: Joseph P. Reynolds, President / (773) 282-4500

Total Bid: \$499,180<sup>00</sup>

Revised December 6, 2007

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. c. (v)

**MBE UTILIZATION**

Name of MBE and contact person: Vargas Mechanical, Inc. Carlos Vargas  
Business Phone Number: 773-506-0336  
Address: 5875 North Lincoln Ave, Suite 130 Chicago IL 60659  
Description of Work, Services or Supplies to be provided: Furnish & install preliminary tank parts  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: 100,800<sup>00</sup>

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒ YES

☐ NO

Exhibit A MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

0.00 \*

O:

100,800.00 ÷

499,100.00 =

0.20 \*

will be counted towards the goal please indicate here:

☐ YES

☐ NO

0.00 \*

Exhibit A MUST Accompany the Bid!!!

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Exhibit A MUST Accompany the Bid!!!

(Attach additional sheets as needed)



Revised December 6, 2007

(2)

55,000.00 ÷  
499,180.00 =  
0.11 \*

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted towards the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

WBE UTILIZATION

Name of WBE and contact person: A&L Contractors, Inc. Angelina Welsandt  
Business Phone Number: 708-388-4733  
Address: 14011 S. Kostner Crestwood, IL. 60445  
Description of Work, Services or Supplies to be provided: Install preliminary tank parts  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \$55,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



YES



NO

Exhibit A MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



YES



NO

Exhibit A MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or Supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



YES



NO

Exhibit A MUST Accompany the Bid!!!

(Attach additional sheets as needed)

Revised December 6, 2007

SBE UTILIZATION

Name of SBE and contact person: Same as MBE & WBE

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

Exhibit A MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

Exhibit A MUST Accompany the Bid !!

SBE UTILIZATION

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or Supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

(Attach additional sheets as needed)

If a waiver is requested, complete the following "Waiver Request." If no waiver is requested, go directly to the SIGNATURE SECTION which follows the waiver request.



Revised December 6, 2007

WAIVER REQUEST

Contract No.: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Contact Person and Phone Number: \_\_\_\_\_

With respect to the contract specified above, the Bidder hereby requests a total or partial waiver of the requirement that, pursuant to Section 9(a) of the Appendix D, it files a Utilization Plan or achieve a particular goal for PCE participation in the contract. The reasons for the request are as follows: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE TO BIDDERS**

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented GOOD FAITH EFFORTS.

The GOOD FAITH EFFORTS MUST be

Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D12-D13, Section 9. Compliance Review and Enforcement (b), (1)-(10).

**SIGNATURE SECTION**

I/WE Independent Mechanical Industries, Inc. hereby acknowledge that  
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

**The Bidder is required to sign and execute this page.**

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

April 29, 2008  
Date

ATTEST:

[Signature]  
Asst. Secretary Ronald F. Marshall

[Signature]  
Authorized officer

Joseph P. Reynolds, President  
Print name and title

(773) 282-4500  
Phone number

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Exhibit A MUST Accompany the Bid!!!