

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: June 18, 2024

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator 

SUBJECT: **Goal Review of Contract 24-629-11 – Rack and Pinion Manlift Inspection and Repair**

Our review of this Contract indicates that Affirmative Action goals are not recommended.

This Contract consists of providing full-service maintenance for the District's rack and pinion lift/manlifts for approximately 39 months until December 31, 2027. The work includes regular scheduled maintenance, inspection work, emergency service and miscellaneous repairs and upgrades. Further, four (4) governor safeties will be replaced once during the length of this Contract. The estimated cost of service is \$641,375.00.

Our review of the MBE/WBE/VBE database indicates that there is a lack of MBE/WBE/VBE firms available to perform the requested services. Moreover, maintenance and repair of the Alimak manlift is highly complex and specialized with very few firms in the elevator and lift trade having the requisite skill to perform the service. Therefore, the Affirmative Action Ordinance Revised Appendix D and Appendix V should not be included.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 15711.

RLM:MGT

Attachment

c: LoCascio, Cornier, Morakalis, Lopez, Valdez, Cavarretta, Skawski, Genser, Prachasitthisak, file