

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT**  
**OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** May 17, 2024

**TO:** Scott Kowalski, Buyer

**FROM:** Richard L. Martinez, Jr., Acting Diversity Administrator

RLM/PCS

**SUBJECT: Goal Review of Contract 24-013-11 – Furnish and Deliver Calibration Gases  
for a One-Year-Period**

Our review of this contract and specifications indicates that Affirmative Action goals are not applicable.

This project has a total estimated value of \$42,000.00 with total approved expenditures falling below the \$100,000 threshold established by the District for Affirmative Action contract goals.

In accordance with the Affirmative Action Ordinance Revised Appendix D, Section 4. Coverage, Affirmative Action goals will not apply. Therefore, the Revised Appendix D and the Appendix V will not be included in this contract.

If you have any questions, please contact Denise Hardney, Diversity Officer, at extension 14030.

RLM:DH

Attachment

c: D. LoCascio, S. Morakalis, N. Lopez, M. Valdez, L. Cornier, Hardney, file