# INTEROFFICE MEMORANDUM METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** 

General Administration

**DATE:** July 9, 2024

**Diversity Section** 

TO:

John P. Murray, Director of Maintenance and Operations

FROM:

Richard L. Martinez, Jr., Acting Diversity Administrator

SUBJECT:

Contract 24-618-12 - Furnish and Deliver HVAC and Refrigeration

Parts and Services to Various Service Locations - Group A

LOW BIDDER:

Autumn Construction Services, Inc.

The lowest responsive bidder, Autumn Construction Services, Inc., has submitted company information and "MBE/WBE/VBE Business Verification Forms" for the firm identified on the subject contract's Affirmative Action Utilization Plan.

The MBE and WBE Utilization Goals for the above-mentioned contract are 20% MBE, and/or WBE. According to the bidder's Utilization Plan, the bidder has committed to the following goals:

**MBE** 

WBE

0%

100%

Therefore, Autumn Construction Services, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

**RLM:MGT** 

Attachments

c: LoCascio, Cornier, Kunath, Morakalis, Valdez, Lopez, Skawski, Genser, Cavarretta, O'Leary

### METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

#### MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

# All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

| Name of Bidder:   | Autumn Construction Services, Inc.                  |
|-------------------|---|
| Contract No.:     | 24-618-12   |
| Affirmative Actio | on Contact & Phone No.: Susan Nelson (630)-588-9585 |
| E-Mail Address:   | susan.nelson@autumnconstruction.com                 |
| Total Bid: One    | Hundred Ninety-five Thousand Dollars (\$195,000.00) |

MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

#### **MBE UTILIZATION**

| Name of MBE and contact person:   |
|---|
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
|   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |
|   |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!! |
| MBE UTILIZATION   |
| Name of MBE and contact person:   |
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
|   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |
|   |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!! |
| MBE UTILIZATION   |
| Name of MDE and contest powers  |
| Name of MBE and contact person: Email Address:  |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
| Description of Front St. Companies to the provinces.  |
| CONTRACT (FEW NO.   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

#### WBE UTILIZATION

| Name of WBE and contact person: Autumn Construction Services, Inc. Susan Nelson  |
|--|
| Business Phone Number: 630-588-9585 Email Address: susan.nelson@autumnconstruction.com                                   |
| Address: 87 Eisenhower Lane South, Lombard, IL 60148   |
| Description of Work, Services or Supplies to be provided: Furnish and deliver HVAC and refrigeration parts and services. |
| CONTRACT ITEM NO.: 1, 2, 3, 4.   |
| Total Dollar Amount Participation: One Hundred Ninety-five Thousand Dollars (\$195,000.00)                               |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!                  |
| WBE UTILIZATION  |
| Name of WBE and contact person:  |
| Business Phone Number: Email Address:  |
| Address:   |
| Description of Work, Services or Supplies to be provided:  |
| CONTRACT ITEM NO.:   |
| Total Dollar Amount Participation:   |
| •  |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!                  |
| WBE UTILIZATION  |
| Name of WBE and contact person:  |
| Business Phone Number: Email Address:  |
| Address:   |
| Description of Work, Services or Supplies to be provided:  |
| CONTRACT ITEM NO.:   |
| Total Dollar Amount Participation:   |
|  |

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

#### SIGNATURE SECTION

On Paleis of Autumn Construction Services Inc.

| (name of company)  | D 110                   | nereby acknowledge man  |
|--|-------------------------|-------------------------|
| I/WE have read Revised Appendix D, will comply with the provise MBEs and WBEs listed above in the performance of this contract. To the best of my knowledge, information and belief, the facts an and no material facts have been omitted. | and/or have completed t | he Waiver Request Form. |
| I do solemnly declare and affirm under penalties of document are true and correct, and that I am authorizaffidavit.  |                         |                         |
| 06/18/24   | Falsan?                 | nelson                  |
| Date   | Signature of Au         | thorized officer        |
| ATTEST:  | Susan Nelson            | President               |
|  | Print name and          | title                   |
| haus L Achmidt Secretary   | (630)-588-9585          |                         |
|  | Phone number            |                         |

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBF/WBE Utilization Plan and the MBF/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

REVISED DECEMBER, 2022

Page Intentionally

# Group A WAIVER REQUEST FORM

# If a waiver is requested, the Bidder is required to sign and execute this page.

| Name of Bidder:  |  |
|--|--|
| Contact Person and Phone Number:   |  |
| With respect to the contract specified ab-<br>total or partial waiver of the requirement<br>(d) of the Affirmative Action Ordinance, I<br>WBE Utilization Plan or achieve a particu<br>the contract. The reasons for the request   | t that, pursuant to Section 15 (a)-<br>Revised Appendix D, it files a MBE/<br>lar goal for MBE/WBE participation in  |
|  |  |
|  | ross to the first to decide a decident   |
| (name of company)  I/WE have read Affirmative Action Ordinance, Revised Appeading D, and intend to use the Plan in the performance of this contract and have complete the performance of the contract and have complete the contract and have complete the performance of the contract and have complete the contract and have contract and have contract and have complete the contract and have contract a | e MBEs and WBEs listed in the MBE/WBE Utilization eted the Waiver Request Form. To the best of m   |
| (name of company)  I/WE have read Affirmative Action Ordinance, Revised Appe Action Ordinance, Revised Appendix D, and intend to use the Plan in the performance of this contract and have compl knowledge, information and belief, the facts and representate   | endix D, will comply with the provisions of Affirmative MBEs and WBEs listed in the MBE/WBE Utilization eted the Waiver Request Form. To the best of my  |
| (name of company)  I/WE have read Affirmative Action Ordinance, Revised Appe Action Ordinance, Revised Appendix D, and intend to use the Plan in the performance of this contract and have compl knowledge, information and belief, the facts and representate and no material facts have been omitted.  I do solemnly declare and affirm under penalties of perjury the   | endix D, will comply with the provisions of Affirmative e MBEs and WBEs listed in the MBE/WBE Utilization eted the Waiver Request Form. To the best of my tions contained in this Waiver Request Form are true that the contents of the foregoing document are true and  |
| (name of company)  I/WE have read Affirmative Action Ordinance, Revised Appe Action Ordinance, Revised Appendix D, and intend to use the Plan in the performance of this contract and have compl knowledge, information and belief, the facts and representate and no material facts have been omitted.  I do solemnly declare and affirm under penalties of perjury the   | endix D, will comply with the provisions of Affirmative e MBEs and WBEs listed in the MBE/WBE Utilization eted the Waiver Request Form. To the best of my tions contained in this Waiver Request Form are true that the contents of the foregoing document are true and  |
| I/WE have read Affirmative Action Ordinance, Revised Appe Action Ordinance, Revised Appendix D, and intend to use the Plan in the performance of this contract and have comple knowledge, information and belief, the facts and representate and no material facts have been omitted.  I do solemnly declare and affirm under penalties of perjury the correct, and that I am authorized, on behalf of the contractor,   | endix D, will comply with the provisions of Affirmative e MBEs and WBEs listed in the MBE/WBE Utilization eted the Waiver Request Form. To the best of mytions contained in this Waiver Request Form are true that the contents of the foregoing document are true and to make this affidavit.                                 |
| (name of company)  I/WE have read Affirmative Action Ordinance, Revised Appel Action Ordinance, Revised Appendix D, and intend to use the Plan in the performance of this contract and have compl knowledge, information and belief, the facts and representation and no material facts have been omitted.  I do solemnly declare and affirm under penalties of perjury the correct, and that I am authorized, on behalf of the contractor, and the position of the position of the contractor, and the position of the position of the contractor of the position of the  | endix D, will comply with the provisions of Affirmative MBEs and WBEs listed in the MBE/WBE Utilization eted the Waiver Request Form. To the best of my tions contained in this Waiver Request Form are true that the contents of the foregoing document are true and to make this affidavit.  Signature of Authorized officer |

#### NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented GOOD FAITH EFFORTS.

The GOOD FAITH EFFORTS MUST be Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D21-D22, Section 15. Utilization Plan Submission (e), (i) (1)-(8).

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**REVISED DECEMBER, 2022** 

Page Intentionally

# INTEROFFICE MEMORANDUM METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** General Administration

**DATE:** July 3, 2024

**Diversity Section** 

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator RUMPCS

SUBJECT: Contract 24-618-12 - Furnish and Deliver HVAC and Refrigeration

Parts and Services to Various Service Locations - Group B

LOW BIDDER: Autunm Construction Services, Inc.

The lowest responsive bidder, Autumn Construction Services, Inc., has submitted company information and "MBE/WBE/VBE Business Verification Forms" for the firm identified on the subject contract's Affirmative Action Utilization Plan.

The MBE and WBE Utilization Goals for the above-mentioned contract are 20% MBE, and/or WBE. According to the bidder's Utilization Plan, the bidder has committed to the following goals:

MBE WBE

0% 100%

Therefore, Autumn Construction Services, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

**RLM:MGT** 

Attachments

c: LoCascio, Cornier, Kunath, Morakalis, Valdez, Lopez, Skawski, Genser, Cavarretta, O'Leary

# METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

#### MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

# All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

| Name of Bidder:    | Autumn Construction Services, Inc.                                       |
|--------------------|--|
| Contract No.:      | 24-618-12  |
| Affirmative Action | on Contact & Phone No.: Susan Nelson (630)-588-9585                      |
| E-Mail Address:    | susan.nelson@autumnconstruction.com                                      |
| Total Bid: Three   | e Hundred Forty-two Thousand Three Hundred Eighty Dollars (\$342,380.00) |

MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

#### MBE UTILIZATION

| Name of MBE and contact person:   |
|---|
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
| CONTRACT ITEMANO.   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!! |
| MBE UTILIZATION   |
| Name of MBE and contact person:   |
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |
|   |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!! |
| MBE UTILIZATION   |
| Name of MBE and contact person:   |
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
|   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |
|   |

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

#### WBE UTILIZATION

| Name of WBE and contact person: Autumn Construction Services, Inc.  Susan Nelson   |     |
|--|-----|
| Business Phone Number: (630)-588-9585 Email Address: susan.nelson@autumnconstruction.com   |     |
| Business Phone Number: Email Address   |     |
| Address: 87 Eisenhower Lane South, Lombard, IL 60148   | es. |
| Description of Work, Services or Supplies to be provided: Furnish and deliver HVAC and refrigeration parts and services  |     |
|  |     |
| CONTRACT ITEM NO.: 1, 2, 3, and 4  |     |
| Total Dollar Amount Participation: Three Hundred Forty-two Thousand Three Hundred Eighty Dollars (\$342,380.00)  |     |
|  |     |
| APPEARING THE STATE OF THE AMERICAN STATE OF THE STATE OF |     |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!   | •   |
| WBE UTILIZATION  |     |
| Name of WDF and contact mercons  |     |
| Name of WBE and contact person: Email Address: Email Address:  |     |
| Address:   |     |
| Address:   |     |
| Description of work, Services of Supplies to be provided.  |     |
|  |     |
| CONTRACT ITEM NO.:   |     |
| Total Dollar Amount Participation:   |     |
|  |     |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!   | 1   |
| THE WIDE/ WIDE Officeation Franchise Mide Wide Wide State of State |     |
| WBE UTILIZATION  |     |
|  |     |
| Name of WBE and contact person:  |     |
| Business Phone Number: Email Address:  |     |
| Address:   |     |
| Description of Work, Services or Supplies to be provided:  |     |
|  |     |
|  |     |
| CONTRACT ITEM NO.:   |     |
| Total Dollar Amount Participation:   |     |

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

#### SIGNATURE SECTION

| On Behalf of Autumn Construction Services          | s, Inc. I/We hereby acknowledge that  |
|--|---|
| (name of company)                                  |   |
| MBEs and WBEs listed above in the performance of t | th the provisions of Revised Appendix D, and intend to use the this contract and/or have completed the Waiver Request Form. the facts and representations contained in this Exhibit are true, |
|  | alties of perjury that the contents of the foregoing<br>n authorized, on behalf of the bidder, to make this   |
| •  | 5   |
| 06/17/24   | susan nelson  |
| Date   | Signature of Authorized officer   |
| ATTEST:  | Susan Nelson President  |
|  | Print name and title  |
| Faur L Achmidt Secretary                           |   |
| Decreiary  | (630)-588-9585  |
|  | Phone number  |
|  | I HOHE HANHOU   |

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE/ WBE Utilization Plan and the MBF/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

REVISED DECEMBER, 2022

Page Intentionally

# Group B WAIVER REQUEST FORM

# If a waiver is requested, the Bidder is required to sign and execute this page.

| Contract No.:  |   |
|--|---|
| Name of Bidder:  |   |
| Contact Person and Phone Number:   |   |
| With respect to the contract specified above, total or partial waiver of the requirement that, (d) of the Affirmative Action Ordinance, Revised WBE Utilization Plan or achieve a particular go the contract. The reasons for the request are a  | , pursuant to Section 15 (a)-<br>d Appendix D, it files a MBE/<br>al for MBE/WBE participation in |
|  |   |
| On Behalf of(name of company)  | I/We hereby acknowledge that  |
| I/WE have read Affirmative Action Ordinance, Revised Appendix D, Action Ordinance, Revised Appendix D, and intend to use the MBEs a Plan in the performance of this contract and have completed the knowledge, information and belief, the facts and representations con and no material facts have been omitted.  | and WBEs listed in the MBE/WBE Utilization Waiver Request Form. To the best of my                 |
| I do solemnly declare and affirm under penalties of perjury that the cocorrect, and that I am authorized, on behalf of the contractor, to make the contractor of the contracto | ontents of the foregoing document are true and this affidavit.                                    |
| Date   | Signature of Authorized officer   |
| ATTEST:  | Print name and title  |
| Secretary  |   |

#### NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented GOOD FAITH EFFORTS.

The GOOD FAITH EFFORTS MUST be Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D21-D22, Section 15. Utilization Plan Submission (e), (i)(1)-(8).

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

Page Intentionally

# INTEROFFICE MEMORANDUM METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

**DEPARTMENT:** 

General Administration

**DATE:** July 3, 2024

**Diversity Section** 

TO:

John P. Murray, Director of Maintenance and Operations

FROM:

Richard L. Martinez, Jr., Acting Diversity Administrator RCM | PCS

SUBJECT:

Contract 24-618-12 - Furnish and Deliver HVAC and Refrigeration

Parts and Services to Various Service Locations - Group C

LOW BIDDER:

Autunm Construction Services, Inc.

The lowest responsive bidder, Autumn Construction Services, Inc., has submitted company information and "MBE/WBE/VBE Business Verification Forms" for the firm identified on the subject contract's Affirmative Action Utilization Plan.

The MBE and WBE Utilization Goals for the above-mentioned contract are 20% MBE, and/or WBE. According to the bidder's Utilization Plan, the bidder has committed to the following goals:

**MBE** 

WBE

0%

100%

Therefore, Autumn Construction Services, Inc., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D.

RLM:MGT

Attachments

c: LoCascio, Cornier, Kunath, Morakalis, Valdez, Lopez, Skawski, Genser, Cavarretta, O'Leary

# METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

#### MBE/WBE UTILIZATION PLAN

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NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

# All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

| Name of Bidder:   | Autumn Construction Services, Inc.                                 |
|-------------------|--|
| Contract No.:     | 24-618-12  |
| Affirmative Actio | on Contact & Phone No.: Susan Nelson (630)-588-9585                |
| E-Mail Address:   | susan.nelson@autumnconstruction.com                                |
| Total Bid: Three  | e Hundred Eighty-six Thousand Eight Hundred Dollars (\$386,800.00) |

MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE SUBCONTRACTOR'S LETTER OF INTENT MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

#### **MBE UTILIZATION**

| Name of MBE and contact person:   |
|---|
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
|   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!! |
| MBE UTILIZATION   |
| Name of MBE and contact person:   |
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!! |
|   |
| MBE UTILIZATION   |
| Name of MBE and contact person:   |
| Business Phone Number: Email Address:   |
| Address:  |
| Description of Work, Services or Supplies to be provided:   |
|   |
| CONTRACT ITEM NO.:  |
| Total Dollar Amount Participation:  |

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

#### WBE UTILIZATION

| Name of WBE and contact person: Autumn Construction Services, Inc.  Susan Nelson   |  |  |  |
|--|--|--|--|
| Business Phone Number: (630)-588-9585 Email Address: susan.nelson@autumnconstruction.com   |  |  |  |
| Address: 87 Eisenhower Lane South, Lombard, IL 60148   |  |  |  |
| Description of Work, Services or Supplies to be provided:  |  |  |  |
| Furnish and deliver HVAC and refrigeration parts and services.   |  |  |  |
| 4.0.0  |  |  |  |
| CONTRACT ITEM NO.: 1, 2, 3, and 4  |  |  |  |
| Total Dollar Amount Participation: Three Hundred Eighty-six Thousand Eight Hundred Dollars (\$386,800.00)  |  |  |  |
|  |  |  |  |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!  |  |  |  |
| WELLTHIZ ATION   |  |  |  |
| WBE UTILIZATION  |  |  |  |
| Name of WBE and contact person:  |  |  |  |
| Business Phone Number: Email Address:  |  |  |  |
| Address:   |  |  |  |
| Description of Work, Services or Supplies to be provided:  |  |  |  |
|  |  |  |  |
| CONTRACT ITEM NO.:   |  |  |  |
| Total Dollar Amount Participation:   |  |  |  |
| Total Bolla / Milouit / acto-passon  |  |  |  |
| The state of the s |  |  |  |
| The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!  |  |  |  |
| WBE UTILIZATION  |  |  |  |
|  |  |  |  |
| Name of WBE and contact person:  |  |  |  |
| Business Phone Number: Email Address:  |  |  |  |
| Address:   |  |  |  |
| Description of Work, Services or Supplies to be provided:  |  |  |  |
|  |  |  |  |
| CONTROL OF ITEMANO   |  |  |  |
| CONTRACT ITEM NO.:   |  |  |  |
| Total Dollar Amount Participation:   |  |  |  |

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

#### SIGNATURE SECTION

| On Behalf of Autumn Construction Serv         | I/We hereby acknowledge that   |
|---|--|
| (name of compar                               | y)   |
| MBEs and WBEs listed above in the performance | with the provisions of Revised Appendix D, and intend to use the of this contract and/or have completed the Waiver Request Form. lief, the facts and representations contained in this Exhibit are true, |
|   | penalties of perjury that the contents of the foregoing I am authorized, on behalf of the bidder, to make this   |
| 06/17/24                                      | Falsan nelson  |
| Date  | Signature of Authorized officer  |
| ATTEST:                                       | Susan Nelson President   |
|   | Print name and title   |
| Laura L Schmidt Secretary                     | (630)-588-9585   |
|   | Phone number   |

- 1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.
- 2) Failure to do so will result in a nonresponsive bid and rejection of the bid.
- 3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE/ WBF Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

**REVISED DECEMBER, 2022** 

Page Intentionally

#### Group C WAIVER REQUEST FORM

# If a waiver is requested, the Bidder is required to sign and execute this page.

| Contract No.:  |   |
|--|---|
| Name of Bidder:  |   |
| Contact Person and Phone Number:   |   |
| With respect to the contract specified abortotal or partial waiver of the requirement (d) of the Affirmative Action Ordinance, ReWBE Utilization Plan or achieve a particulative contract. The reasons for the request a | that, pursuant to Section 15 (a)-<br>evised Appendix D, it files a MBE/<br>ar goal for MBE/WBE participation in |
|  |   |
| On Behalf of   | MBEs and WBEs listed in the MBE/WBE Utilization ted the Waiver Request Form. To the best of my                  |
| I do solemnly declare and affirm under penalties of perjury that correct, and that I am authorized, on behalf of the contractor, to  | t the contents of the foregoing document are true and make this affidavit.                                      |
| Date   | Signature of Authorized officer   |
| ATTEST:  | Print name and title  |
| Secretary  | Phone number  |

#### NOTE TO BIDDERS

All Waiver requests are evaluated carefully by the District. The evaluation is based on your firm's documented GOOD FAITH EFFORTS.

The GOOD FAITH EFFORTS MUST be Undertaken PRIOR to your bid submittal to the District.

Good Faith Efforts are identified on pp. D21-D22, Section 15. Utilization Plan Submission (e), (i)(1)-(8).

The MBE/ WBE Utilization Plan and the MBE/ WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!!

REVISED DECEMBER, 2022

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