



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 20-0911, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2020**

#### COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to CDW Government LLC, for License Renewal of Autodesk AutoCAD Software, in an amount not to exceed \$116,752.36, Account 101-27000-612820, Requisition 1548248

Dear Sir:

Authorization is requested to issue a purchase order to CDW Government LLC for License Renewal of Autodesk AutoCAD Software for a one-year period. This purchase order will expire October 26, 2021.

AutoCAD is the computer-aided drafting and design (CAD) application used by the Engineering, Maintenance and Operations, Monitoring and Research and General Administration.

On February 22, 2012, The City of Chicago advertised a Request for Proposal (RFP) for "Computer Hardware, Software Peripherals and Related Maintenance and Installation Services" in collaboration with Cook County. Multiple responses were received by the proposal due date of June 6, 2012. CDW Government LLC was awarded the three-year contract effective October 1, 2014, with an option to extend the contract for two additional one-year terms. On September 28, 2017, the City of Chicago contract was extended to September 30, 2019. On September 24, 2019, the City of Chicago Contract was extended to September 30, 2021. Article 10) General Conditions, Section j) "Governmental Joint Purchasing Agreement," allows other government agencies to purchase goods or services under this contract.

CDW Government LLC has submitted prices for the Autodesk AutoCAD software for a one-year period per the established contract discount percentages. Inasmuch as CDW Government LLC is the only source of supply for Autodesk AutoCAD software under this agreement, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

CDW Government LLC is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the contract price consists solely of the licensing fee and the requested service does not provide practical or cost-effective opportunities for direct or indirect subcontracting.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue said purchase order to CDW Government LLC in an amount not to exceed \$116,752.36.

Funds are available in Account 101-27000-612820.

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Requested, John Sudduth, Director of Information Technology, JS:SK:BVS:vn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2020