

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: March 26, 2025

TO: Shellie A. Riedle, Administrative Services Officer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator *RLM/PCS*

SUBJECT: **Contract 25-408-11, Janitorial Services for the Main Office Building Complex**

BIDDER: **Apache Service and Supply Co.**

The lowest responsive Bidder, Apache Service and Supply Co., has submitted company information and MBE/WBE/VBE Business Verification Forms for the firms identified on the subject's contract Affirmative Action Utilization Plan and VBE Commitment Form.

The MBE, WBE and VBE Utilization Goals for the above-mentioned contract are 20% MBE, 9% WBE and 3% VBE. According to the Bidder's Utilization Plan and VBE Commitment Form, the Bidder has committed to the following goals:

MBE
20%

WBE
9%

VBE
3%

Therefore, Apache Service and Supply Co., is in apparent compliance with the requirements of the Affirmative Action Ordinance Revised Appendix D and Appendix V.

RLM/sms
Attachment

c: LoCascio, Morakalis, Cornier, Kunath, Lopez, Valdez, Schaefer, File

**METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO**

MBE/WBE UTILIZATION PLAN

For Local and Small business entities - Definitions for terms used below can be found in Appendix D: MBE - Section 5(u); WBE - Section 5(ff); SBE - Section 5(z).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all MBE/WBE Subcontractor's Letter of Intent furnished to all MBEs and WBEs. IF A BIDDER FAILS TO INCLUDE signed copies of the MBE/WBE Utilization Plan and all signed MBE/WBE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.

All Bidders must sign the signature page UP-4 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Apache Service and Supply Co.

Contract No.: 25-408-11

Affirmative Action Contact & Phone No.: Jorge Pacheco / 312-505-9071

E-Mail Address: jpacheco@apacheclean.com

Total Bid: \$2,798,541.40

**MBE/WBE UTILIZATION PLAN AND ALL SIGNED MBE/WBE
SUBCONTRACTOR'S LETTER OF INTENT MUST BE
COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!**

MBE UTILIZATION

Name of MBE and contact person: Apache Service and Supply Co.

Business Phone Number: (866) 599-5314 Email Address: jpacheco@apacheclean.com

Address: 329 W 18TH ST STE 720 CHICAGO, IL 60616

Description of Work, Services or Supplies to be provided: _____

JANITORIAL SERVICES FOR THE MAIN OFFICE BUILDING COMPLEX

CONTRACT ITEM NO.: Item 1, Item 2, Item 3, Item 4, Item 5

Total Dollar Amount Participation: \$2,462,716.43

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid! !!

(Attach additional sheets as needed)

WBE UTILIZATION

Name of WBE and contact person: Diamond 7 Enterprise Inc - Denise Jones

Business Phone Number: 833-342-6667 Email Address: info@diamond7clean.com

Address: 2324 185th Place Lansing, IL 60438

Description of Work, Services or Supplies to be provided: _____

JANITORIAL SERVICES FOR THE MAIN OFFICE BUILDING COMPLEX

CONTRACT ITEM NO.: Item 1, Item 2, Item 3, Item 4, Item 5

Total Dollar Amount Participation: \$251,868.73

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____ Email Address: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Total Dollar Amount Participation: _____

The MBE/WBE Utilization Plan and the MBE/WBE Subcontractor's Letter of Intent MUST Accompany the Bid!!

(Attach additional sheets as needed)

SIGNATURE SECTION

On Behalf of Apache Service and Supply Co. I/We hereby acknowledge that
(name of company)

I/WE have read Revised Appendix D, will comply with the provisions of Revised Appendix D, and intend to use the MBEs and WBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

2/6/2025

Date



Signature of Authorized officer

ATTEST:

A handwritten signature of Jorge Pacheco in black ink.

Sandra Gay Llano
2/6/25

Jorge Pacheco

Print name and title

Jorge Pacheco

Secretary

312-505-9071

Phone number

1) The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.

2) Failure to do so will result in a nonresponsive bid and rejection of the bid.

3) If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."

The MBE, WBE Utilization Plan and the MBE, WBE Subcontractor's Letter of Intent MUST Accompany the Bid.

VBE COMMITMENT FORM

1. Name of VBE: Blu Collar Solutions, INC
Identify MBE, WBE Status: MBE Address: 4628 W Lawrence Ave
City, State, Zip Code: Chicago, IL 60630
Contact Person: Oscar Lopez Telephone Number: 773-628-7505
eMail Address: Oscar@blucleaning.com
*Dollar Amount of Participation: \$83,956.24 Percent of Participation: 3 %
Scope of Work: Blue Clean will serve as the VBE supplier, providing contract-compliant janitorial cleaning products and consumables to support daily operations.

2. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

3. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

4. Name of VBE: _____
Identify MBE, WBE Status: _____ Address: _____
City, State, Zip Code: _____
Contact Person: _____ Telephone Number: _____
eMail Address: _____
*Dollar Amount of Participation: \$ _____ Percent of Participation: _____ %
Scope of Work: _____

* If a MBE or WBE will be utilized to accomplish the VBE Contract Goal, then the VBE commitment amount must be entered as a separate dollar amount. VBE Contract Goals are separate and distinct from the MBE and WBE Contract Goals.

Attach a copy of qualifications for each VBE business.