

4g Affr Act

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: Affirmative Action Section **DATE:** January 22, 2008
General Administration

TO: Mr. Osoth Jamjun, Chief of M & O

FROM: *Amy E. Crowe* 798
Amy E. Crowe, Administrator, Affirmative Action

SUBJECT: Contract No: 08-853-11, "Services of Heavy Equipment with Operators for Material Handling in the Calumet Water Reclamation Plant"

Bidder: MAT Leasing, Inc.

The Bidder, MAT Leasing, Inc., has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 15% MBE, 8% WBE and 10% SBE. According to the contract's Utilization Plan, the bidder has committed to the following goals:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
15%	10%	10%

Therefore, the bidder, MAT Leasing, Inc., is in apparent compliance with the requirements of Revised Appendix D.

ACE:EAR

Attachment

cc: Darlene A. LoCascio, File

EXHIBIT A

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

UTILIZATION PLAN

for "Protected class enterprises" (PCEs) - Definitions given below can be found in Appendix D: MBE - Section (b); WBE - Section 5(c); SBE - Section 5(d).

NOTE: The Bidder shall include with the Bid, copies of LETTERS OF INTENT furnished to all PCEs listed. **BIDS FAILING TO INCLUDE COPIES OF LETTERS OF INTENT WILL BE REJECTED.** All Bidders must sign the signature page of the Utilization Plan.

Name of Bidder: M.A.T. Leasing, Inc.
Contract No.: 08-853-11
Affirmative Action Coordinator & Phone No.: Michael A. Tadin 773-254-3644
Total Bid: \$ 296,500.00

Section 5 Definitions

As used in this Ordinance, the following terms shall have the following meanings:

- (b) "Minority-owned business enterprise" or "MBE" means a business entity which is at least 51% owned by one or more members of one or more minority groups, or, in the case of a publicly held corporation, at least 51% of the stock of which is owned by one or more members of one or more minority groups, and whose management and daily business operations are controlled by one or more such individuals. A minority-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (c) "Women-owned business enterprise" or "WBE" means a business which is at least 51% owned by one or more women, or, in the case of a publicly held corporation, 51% of the stock of which is owned by one or more women, and whose management and daily business operations are controlled by one or more women. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws. A women-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (d) "Small Business Enterprise" or "SBE" means any contractor who has received gross receipts of \$17 million or less per year averaged over the preceding three business years. Size determinations shall include the PCE concern and all its domestic and foreign affiliates. Definitions of affiliates are in Appendix D Section 5 (d) (i) & (ii).

June, 2001

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. c. (v)

MBE UTILIZATION

Name of MBE and contact person: Truck Tire Sales, Inc. Edward Gomez

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: Provide tires and service as needed

CONTRACT ITEM NO.: 1

Dollar Amount Participation: 15% \$ 44,475.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☒ NO

Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Letter of Intent MUST Accompany the Bid!!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

me, 2001

a bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will achieve its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

WBE UTILIZATION

Name of WBE and contact person: West Fuels, Inc. Deborah Stang

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: Provide fuel and lubricants

CONTRACT ITEM NO.: 1 & 2

Dollar Amount Participation: 10% 29,650%

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



YES



NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



YES



NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:



YES



NO

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

June, 2001

SBE UTILIZATION

Name of SBE and contact person: West Fuels, Inc. Deborah Strange
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: Provide Fuel & Lubricants

CONTRACT ITEM NO.: 1 & 2
Dollar Amount Participation: 10% of \$2,600.00

Letter of Intent MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

Letter of Intent MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: _____
Business Phone Number: _____
Address: _____
Description of Work, Services or supplies to be provided: _____

CONTRACT ITEM NO.: _____
Dollar Amount Participation: _____

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

June, 2001

I/WE M.A.T. Leasing, Inc. hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

The Bidder is required to sign and execute this page, even if a partial or full waiver is requested



name

773-254-3644

phone number

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

ATTEST:



secretary

12/14/07

date

M.A.T. Leasing, Inc.

name of company or corporation



authorized officer

Michael Taclin President

print name and title