

**InterOffice Memorandum**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** Affirmative Action Section

**DATE:** February 13, 2008

**TO:** Mr. Joseph P. Sobanski, Chief Engineer

**FROM:** *Amy E. Crowe* Amy E. Crowe, Administrator, Affirmative Action

**SUBJECT:** Contract 02-013-3E, Emergency Electric Distribution Improvements, North Service Area, Skokie, Illinois

Low Bidder: Divane Bros. Electric Company

The low bidder, Divane Bros. Electric Company has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 11% MBE, 8% WBE, and 10% SBE. According to the contract's PCE Utilization Plan, the low bidder has committed the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
11%	10%	*

Therefore, the low bidder, Divane Bros. Electric Company is in apparent compliance with the requirements of Appendix D.

AEC:LG

attachment

\*WBE is SBE

cc: Ms. Darlene A. LoCascio, Purchasing Agent

June, 2001

EXHIBIT A

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

UTILIZATION PLAN

For "Protected class enterprises" (PCEs) - Definitions given below can be found in Appendix D: MBE - Section 5(b); WBE - Section 5(c); SBE - Section 5(d).

NOTE: The Bidder shall include with the Bid, copies of LETTERS OF INTENT furnished to all PCEs listed. BIDS FAILING TO INCLUDE COPIES OF LETTERS OF INTENT WILL BE REJECTED. All Bidders must sign the signature page of the Utilization Plan.

DIVANE Bros. ELECTRIC Co.

Name of Bidder:

02-013-3E

Contract No.:

DANIEL J. DIVANE IV (847) 455-7143

Affirmative Action Coordinator & Phone No.:

Total Bid: \$2,877,000.00

**Section 5 Definitions**

As used in this Ordinance, the following terms shall have the following meanings:

- (b) "Minority-owned business enterprise" or "MBE" means a business entity which is at least 51% owned by one or more members of one or more minority groups, or, in the case of a publicly held corporation, at least 51% of the stock of which is owned by one or more members of one or more minority groups, and whose management and daily business operations are controlled by one or more such individuals. A minority-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (c) "Women-owned business enterprise" or "WBE" means a business which is at least 51% owned by one or more women, or, in the case of a publicly held corporation, 51% of the stock of which is owned by one or more women, and whose management and daily business operations are controlled by one or more women. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws. A women-owned business enterprise must conform to the definition of a "Small Business Enterprise" as currently defined within Section 5, Definitions, (d).
- (d) "Small Business Enterprise" or "SBE" means any contractor who has received gross receipts of \$17 million or less per year averaged over the preceding three business years. Size determinations shall include the PCE concern and all its domestic and foreign affiliates. Definitions of affiliates are in Appendix D Section 5 (d) (i) & (ii).

June, 2001

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. e. (v)

**MBE UTILIZATION**

Name of MBE and contact person: QUANTUM CROSSINGS, LLC - ROGER MARTINEZ  
Business Phone Number: (312) 467-0065  
Address: 455 N. CITYFRONT PLAZA DR- STE 3100, CHGO IL 60611  
Description of Work, Services or supplies to be provided: ELECTRICAL WORK - FURNISH + INSTALL PORTION

CONTRACT ITEM NO.:

Dollar Amount Participation: \$ 317,000.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

**Letter of Intent MUST Accompany the Bid!!!**

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

**Letter of Intent MUST Accompany the Bid!!!**

**MBE UTILIZATION**

Name of MBE and contact person: \_\_\_\_\_  
Business Phone Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Description of Work, Services or supplies to be provided: \_\_\_\_\_  
CONTRACT ITEM NO.: \_\_\_\_\_  
Dollar Amount Participation: \_\_\_\_\_

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

**Letter of Intent MUST Accompany the Bid!!!**

(Attached additional sheets as needed)

288-0000-1104  
2877-0000-1104  
0-104

0-00

on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the participation. See Revised Appendix D, Section 6, Goals. e. (v)

0-00

WBE UTILIZATION

0-00

to person: CABLE COMMUNICATIONS INC - SUSAN HERLE  
(773)925-1344

Address:

6200 S. OAKLEY, CHICAGO IL 60636

Description of Work, Services or supplies to be provided:

ELECTRICAL WORK -  
FURNISH + INSTALL PARTIAL PORTION

CONTRACT ITEM NO.:

Dollar Amount Participation: \$288,000

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person:

Business Phone Number:

Address:

Description of Work, Services or supplies to be provided:

CONTRACT ITEM NO.:

Dollar Amount Participation:

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Letter of Intent MUST Accompany the Bid!!!

WBE UTILIZATION

Name of WBE and contact person:

Business Phone Number:

Address:

Description of Work, Services or supplies to be provided:

CONTRACT ITEM NO.:

Dollar Amount Participation:

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

YES

NO

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

June, 2001

SBE UTILIZATION

Name of SBE and contact person: CABLE COMMUNICATIONS

Business Phone Number: See WBG

Address: \_\_\_\_\_

Description of Work, Services or supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

Letter of Intent MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

Letter of Intent MUST Accompany the Bid!!!

SBE UTILIZATION

Name of SBE and contact person: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work, Services or supplies to be provided: \_\_\_\_\_

CONTRACT ITEM NO.: \_\_\_\_\_

Dollar Amount Participation: \_\_\_\_\_

Letter of Intent MUST Accompany the Bid!!!

(Attached additional sheets as needed)

June, 2001

WE DIVANE BROS. ELECTRIC CO hereby acknowledge that  
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

The Bidder is required to sign and execute this page, even if a partial or full waiver is requested

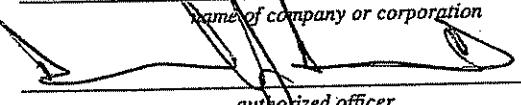
DANIEL J. DIVANE II  
name

(817) 455-7143  
phone number

I do solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the contractor, to make this affidavit.

ATTEST:

  
JOHN T. RACHE  
secretary  
12/11/07  
date

DIVANE BROS. ELECTRIC CO  
name of company or corporation  
  
authorized officer

DANIEL J. DIVANE II, PRESIDENT  
print name and title