

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: March 29, 2019

TO: John Murray, Director of M & O

FROM: Regina D. Berry, Diversity Administrator  

SUBJECT: Contract No., 16-708-21, Repair and Rehabilitation of the Gloria Alitto Majewski (GAM) Reservoir

We have reviewed the documents and specifications for the subject contract and have determined that work under this contract should be classified "General Construction". The Affirmative Action Ordinance Revised Appendix D, dated June 4, 2015, should be included. The associated MBE, WBE, SBE, and Veteran goals are **20% MBE, 10% WBE, 10% SBE, and 3% Veteran**. The goals should be specified in the Invitation to Bid, the Agreement and the Proposal. The number of apprentice hours to be included in the contract is **100 minority and/or female apprentice hours**.

In addition:

- A Pre-Bid Conference should be conducted.
- A Suppliers Exception (75%) should be included.
- The Affirmative Action Ordinance Revised Appendix D, dated June 4, 2015, should be included.
- Appendix V should be included
- Appendix C should be included.
- Appendix K should be included.

Also, please refer to the attached memo, dated February 1, 2019, for new boiler plate language.

If you have any questions, please contact Eddie Amin-Rasul, Senior Diversity Officer at (312) 751-4036.

RDB:EAR

Attachments

cc: Darlene A. LoCascio, Director of Procurement and Materials Management, Susan Morakalis (Law), Matt Jurjovec, Linda Cornier, File (2)