

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration, **DATE:** July 8, 2024
Diversity Section

TO: David Schmid, Buyer

FROM: Richard L. Martinez, Jr., Acting Diversity Administrator *RLM/PCS*

SUBJECT: **Review of Information for Contract 24-029-11, Furnish and Deliver Safety Apparel and Equipment and Welding Apparel to Various Locations for a One-Year Period**

Our review of this contract indicates that this contract should not contain goals for Affirmative Action participation. The total estimated cost for the requested services is \$122,000.00. However, there are five (5) groups, A, B, C, D and E and each group is less than \$100,000.00.

Affirmative Action participation goals are applicable to District contracts where the estimated total expenditure is in excess of \$100,000.00. Since the estimated total cost for Group A is \$66,000.00, Group B is \$6,000.00, Group C is \$8,000.00, Group D is \$30,000.00 and Group E is \$12,000.00, Affirmative Action participation goals will not apply. Therefore, the Appendix D and the Appendix V should not be included.

If you have any questions, please contact Diversity Officer, Susan M. Schaefer, at extension 1-4043.

RLM/SMS

cc: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, Kunath, Lopez, Valdez, file