

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: November 26, 2025

TO: Sean T. Kelly, Director of Information Technology

FROM: Richard L. Martinez, Jr., Diversity Administrator *Richard L. Martinez, Jr.*

SUBJECT: 26-RFP-05, SAP Consulting Services

The Diversity Section has completed its review of the subject Request for Proposal ("RFP"). We have established Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) individual tailored goals for this RFP of **13% MBE and/or WBE**. Goals for Appendix V have not been established for this RFP. As a result, VBE goals should not be included.

Further information concerning this review can be obtained from Fred Fortier, Diversity Officer, at (312) 751-4032.

RLM/FF

Attachment

C: D. LoCascio, S. Morakalis, J. Sia, L. Cornier, P. Kunath, N. Lopez, M. Valdez