

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: July 31, 2024

TO: John P. Murray, Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr. Acting Diversity Administrator



SUBJECT: **Goal Review of Contract 25-631-11** – Furnishing and Delivering Odor Control Canisters and Media to Various Locations

We have reviewed the specifications for the subject contract and our review indicates that MBE/WBE and VBE goals are not recommended for this contract. The total estimated contract value is \$203,100 for a 3-year period. Our availability research found no M/W/VBEs to supply the requisite odor control canisters and media. In addition, the furnish and deliver nature of this contract offers no opportunities for subcontracting within the scope of work.

Due to the lack of available M/W/VBE subcontractors to perform the required scope, the Affirmative Action Ordinance Revised Appendix D and the Appendix V should not be included.

If you have any questions, please contact Denise Hardney, Diversity Officer at extension 14030.

RLM: DH
Attachment(s)

c: S. Morakalis, N. Lopez, M. Valdez, J. Skawski, S. Haucke, P. Sobanski, L. Cornier, D. Hardney, file