

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration,
Diversity Section

DATE: December 22, 2025

TO: Pinakin Desai, Acting Director of Maintenance and Operations

FROM: Richard L. Martinez, Jr., Diversity Administrator *RLM/PCS*

SUBJECT: Goal Review of Contract 26-972-11, "Furnish and Deliver Tires for Heavy Equipment to the Stickney Service Area"

Our review of the associated detail specifications and cost estimate indicates that the subject contract should not contain goals for affirmative action participation. The contract has an estimated cost of \$75,000.00 over approximately thirteen (13) months.

In accordance with the District's Affirmative Action Ordinance Revised Appendix D, affirmative action participation goals are applicable where the total approved expenditure exceeds \$100,000.00. Given that the contract's estimated cost is less than \$100,000.00, affirmative action goals are not applicable. As a result, Appendix D and Appendix V should not be included.

If you have questions concerning this review, please contact Ayanna Walker, Diversity Officer, at walkeral@mwr.org.

RLM/AW

c: Darlene LoCascio, Morakalis, Levy, Matias, Frost, Cornier, Kunath, Lopez, Valdez, Wunderlich, file