

**INTEROFFICE MEMORANDUM**  
**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

**DEPARTMENT:** General Administration  
Diversity Section

**DATE:** June 9, 2024

**TO:** Ed Staudacher, Acting Director of Maintenance and Operations

**FROM:** Richard L. Martinez, Jr., Diversity Administrator *RLM/PCS*

**SUBJECT:** **Goal Review of Contract 25-666-11 – Security Services at the Prairie Plan Site in Fulton County, Illinois - Revised**

Our review of this Contract indicates that Affirmative Action goals are not recommended.

This Contract consists of furnishing all necessary materials, parts, labor, equipment, transportation, appurtenances, and supervision to provide unarmed security services for the District's Prairie Plan Site in Fulton County, Illinois. The site encompasses approximately 13,750 acres, located in five Townships (Buckheart, Putman, Liverpool, Lewiston and Canton), and has numerous access roads, locked gates and buildings located across the site. Further, the Contractor shall furnish one (1) patrol vehicle for use on this Contract and provide all fuel and maintenance for said vehicle. The estimated cost of service is \$260,000.00.

Our review of the MBE/WBE/VBE database indicates that there is an insufficient number of MBE/WBE/VBE firms available that can perform the scope of work. Therefore, the Affirmative Action Ordinance Revised Appendix D and the Appendix V should not be included.

If you have any questions, please contact Malisa G. Torres, Senior Diversity Officer, at extension 15711.

RLM:MGT

Attachment

c: LoCascio, Cornier, Kunath, Morakalis, Lopez, Valdez, Skawski, Genser, Matias, Wunderlich, Frost