



# Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street  
Chicago, IL 60611

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## TRANSMITTAL LETTER FOR BOARD MEETING OF FEBRUARY 6, 2020

### COMMITTEE ON PROCUREMENT

Mr. Brain A. Perkovich, Executive Director

Authorization to increase cost estimate for Contract 20-419-11 Elevator Maintenance and Repair Service at The Main Office Building Complex for a Three-Year Period, from \$110,400.00 to \$160,020.00, Accounts 101-15000-612370 and 612390, Requisition 1529884

Dear Sir:

On October 17, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise Contract 20-419-11 Elevator Maintenance and Repair Service at The Main Office Building Complex (MOBC) for a Three-Year Period at an estimated cost of \$110,400.00.

Bids for Contract 20-419-11 were received on December 10, 2019. The sole bid amount represented an increase of 57.4% from the contract estimate of \$110,400.00. The original contract estimate assumed that costs would be lower than industry standard due to recent modernization projects at the MOBC. The original estimate also assumed that costs would be similar to historical cost data from a comparable full-service elevator maintenance contract in place at the MOBC from 2013 to 2017. The sole bid received reflects that these assumptions may have been inaccurate.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to increase the cost estimate for Contract 20-419-11 from \$110,400.00 to \$160,020.00.

Funds for the revised cost estimate are available in Accounts 101-15000-612370 and 612390.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for February 6, 2020