

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**  
**2020 Request for Line Item Transfer**

Page \_\_\_\_ of \_\_\_\_

Dept: Human Resources

Board Meeting Date: Aug 6, 2020

BTB Date: Jul 15, 2020

**TRANSFER 2020 FUNDS FROM:**

CODE <small>Fund Fund Ctr Cmt Item</small>	BUDGETARY ACCOUNT NAME	APPROPRIATION		FUNDS AVAILABLE	OUT AMOUNT	EXPLANATION
		ORIGINAL	ADJUSTED			
101 25000 601100	Tuition and Training Payments	\$879,400	\$879,400	\$633,586	\$100,000	Funds are available due to the cancellation of training courses because of the COVID-19 emergency.
101 25000 634780	Safety and Medical Equipment	\$0	\$250,000	\$237,834	\$100,000	Funds are available due to the procurement of disinfecting equipment at a lower than anticipated cost because further research by the Safety Section has determined that lower cost options are available for organizations of the District's size in terms of the number of employees.
TOTAL:					\$200,000	

**TRANSFER 2020 FUNDS INTO:**

CODE <small>Fund Fund Ctr Cmt Item</small>	BUDGETARY ACCOUNT NAME	APPROPRIATION		FUNDS AVAILABLE	IN AMOUNT	EXPLANATION
		ORIGINAL	ADJUSTED			
101 20000 623070	Electrical Parts and Supplies	\$280,300	\$200,300	\$87,949	\$50,000	Funding is needed to replenish the funds in these accounts that were temporarily transferred to handle expedited orders of PPE supplies and cleaning supplies related to the COVID-19 pandemic. Many suppliers are having difficulty maintaining inventory of these supplies, so it is necessary to have funds available to execute purchase orders as soon as available inventory is found.
101 20000 623090	Plumbing Accessories and Supplies	\$345,800	\$255,800	\$94,275	\$50,000	
101 20000 623130	Buildings, Grounds, Paving Materials, and Supplies	\$278,100	\$138,100	\$85,254	\$50,000	
101 20000 623820	Fuel	\$339,200	\$179,200	\$108,828	\$50,000	
TOTAL:					\$200,000	

REQUESTED:

Darlene A. Lozano  
 Department Head

REVIEWED:

Shelley A. Rupp  
 Budget Officer

APPROVED:

Brian Bechovich  
 Executive Director

REQUESTED:

Beth Sanders  
 Department Head