

INTEROFFICE MEMORANDUM

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Affirmative Action Section

DATE: January 24, 2012

TO: Mr. Kenneth Kits, Director of Engineering

FROM: Thomas J. Savage, Affirmative Action Administrator

SUBJECT: CONTRACT 91-177-DE, DISTRIBUTED CONTROL SYSTEM FOR
WSPS AND RAPS, SSA

Prime Contractor: Divane Bros. Electric Co.

The bidder Divane Bros. Electric Co., has submitted company information and "Protected Class Business Verification Forms" for the firms identified on the subject contract's Affirmative Action Utilization Plan.

The PCE Utilization goals for the above mentioned contract are 13% MBE, 7% WBE, and 10% SBE. According to the contract's PCE Utilization Plan, the bidder has committed the following:

<u>MBE</u>	<u>WBE</u>	<u>SBE</u>
13.64%	7.08%	*

Therefore, the bidder, Divane Bros. Co., is in apparent compliance with the requirements of Appendix D.

* Bidder offers MBE credits to satisfy SBE participation

TJS:ARP

Attachment

cc: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management /
File (2)

Shields-Wright

M.W.R.D.
2012 JAN 24 PM 2:20
DIRECTOR OF
PROCUREMENT AND
MATERIALS MANAGEMENT

Revised March 9, 2009

EXHIBIT A
METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO

UTILIZATION PLAN

For "Protected Class Enterprises" (PCEs) - Definitions for terms used below can be found in Appendix D: MBE - Section 5(c); WBE - Section 5(d); SBE - Section 5(e).

NOTE: The Bidder shall submit with the Bid, originals or facsimile copies of all Exhibit B PCE Subcontractor's Letter of Intent furnished to all PCEs. **IF A BIDDER FAILS TO INCLUDE signed copies of the Utilization Plan and all signed Exhibit B PCE Subcontractor's Letter of Intent with its bid, said bid will be deemed nonresponsive and rejected.**

All Bidders must sign the signature page D-25 of the Utilization Plan, even if a waiver is requested.

Name of Bidder: Divane Bros. Electric Co.

Contract No.: 91-177-DE

Affirmative Action Contact & Phone No.: Daniel J. Divane IV, President
(847) 455-7143

Total Bid: \$ 9,788,932.00

EXHIBITS A AND B MUST BE COMPLETED, SIGNED AND ACCOMPANY YOUR BID!!!

M.W.R.D.
2012 JAN 24 PM 2:53
PROCUREMENT AND
MATERIALS MANAGEMENT
ASSISTANT DIRECTOR OF

Revised March 9, 2009

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the MBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals. c. (v)

MBE UTILIZATION

Name of MBE and contact person: Quantum Crossings LLC - Roger Martinez

Business Phone Number: (312) 651-5300

Address: 111 East Wacker Dr. Suite 990 - Chicago, IL 60601

Description of Work, Services or Supplies to be provided: _____

Furnish and Install Electrical Raceways, Cable and Control Panels

CONTRACT ITEM NO.: _____

Dollar Amount Participation: \$ 702,000.00

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☒
YES

☐
NO

Exhibits A and B MUST Accompany the Bid !!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

Exhibits A and B MUST Accompany the Bid !!!

MBE UTILIZATION

Name of MBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the MBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐
YES

☐
NO

Exhibits A and B MUST Accompany the Bid !!!

(Attach additional sheets as needed)

Revised March 9, 2009

The bidder should indicate on the Utilization Plan explicitly if the dollar amounts for the WBE participation will also be counted toward the achievement of its SBE participation. See Revised Appendix D, Section 6, Goals, e. (v)

WBE UTILIZATION

Name of WBE and contact person: JAC Construction Co. - Theresa Costello

Business Phone Number: (708) 599-7313

Address: 7701 West 99th St. - Hickory Hills, IL 60457

Description of Work, Services or Supplies to be provided: Furnish and Install New Control Walls, Equipment Pads and Painting

CONTRACT ITEM NO.: _____

Dollar Amount Participation: \$105,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☒ NO

Exhibits A and B MUST Accompany the Bid !!!

WBE UTILIZATION

Name of WBE and contact person: Leyden Electric Inc. - Lisa Leyden

Business Phone Number: (630) 365-0200

Address: 48 W. 555 Hawkeye Dr. - Elburn, IL 60119

Description of Work, Services or Supplies to be provided: Furnish and Install Electrical Raceway, Cable and Control Panels

CONTRACT ITEM NO.: _____

Dollar Amount Participation: \$273,000.00

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☒ NO

Exhibits A and B MUST Accompany the Bid !!!

WBE UTILIZATION

Name of WBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

If the WBE participation will be counted towards the achievement of the SBE goal please indicate here:

☐ YES

☐ NO

Exhibits A and B MUST Accompany the Bid !!!

(Attach additional sheets as needed)

Revised March 9, 2009

SBE UTILIZATION

Name of SBE and contact person: Quantum Crossings LLC - Roger Martinez

Business Phone Number: (312) 651-5300

Address: 111 East Wacker Dr. Suite 990 - Chicago, IL 60601

Description of Work, Services or Supplies to be provided: _____

Furnish and Install Electrical Raceways, Cable and Control Panels

CONTRACT ITEM NO.: _____

Dollar Amount Participation: \$702,000.00

Exhibits A and B MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

Exhibits A and B MUST Accompany the Bid!!

SBE UTILIZATION

Name of SBE and contact person: _____

Business Phone Number: _____

Address: _____

Description of Work, Services or Supplies to be provided: _____

CONTRACT ITEM NO.: _____

Dollar Amount Participation: _____

(Attach additional sheets as needed)

Exhibits A and B MUST Accompany the Bid!!

SIGNATURE SECTION

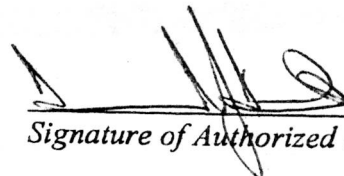
On Behalf of Divane Bros. Electric Co. I/We hereby acknowledge that
(name of company)

I/WE have read Appendix D, will comply with the provisions of Appendix D, and intend to use the MBEs, WBEs, and SBEs listed above in the performance of this contract and/or have completed the Waiver Request Form. To the best of my knowledge, information and belief, the facts and representations contained in this Exhibit are true, and no material facts have been omitted.

I do' solemnly declare and affirm under penalties of perjury that the contents of the foregoing document are true and correct, and that I am authorized, on behalf of the bidder, to make this affidavit.

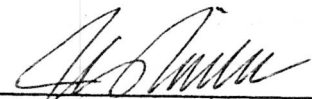
11.22.11

Date


Signature of Authorized officer

ATTEST:

Daniel J. Divane IV, President
Print name and title


Secretary John T. Raiche
Secretary

(847) 455-7143
Phone number

- 1) **The Bidder is required to sign and execute this page, EVEN IF A WAIVER IS BEING REQUESTED.**
- 2) **Failure to do so will result in a nonresponsive bid and rejection of the bid.**
- 3) **If a waiver is requested, the bidder must also complete the following "WAIVER REQUEST FORM."**

Exhibits A and B MUST Accompany the Bid! !!

TO ALL USING DEPARTMENTS: Prior to sending a Board Transmittal Letter to the Director of Procurement and Materials Management for signature, this Board Transmittal Letter Checklist must be completed, initialed and submitted along with your Transmittal. During the review of a Transmittal for accuracy, please check off each applicable item listed below. If the checklist item does not apply, simply indicate "N/A" next to the item. The lines at the bottom of this checklist are provided for the initials of using department personnel, including the department head.

BOARD TRANSMITTAL LETTER CHECKLIST

- ☐ Template compliance
- ☐ Contract title
- ☐ Vendor name
- ☐ Contract number
- ☐ Purchase Order (PO) number
- ☐ Requisition number
- ☐ Account number/Budget coding
- ☐ Dollar amount
- ☐ Increase/decrease dollar amount
- ☐ Final dollar amount
- ☐ Date of prior Board action
- ☐ Tentative schedule for contract
- ☐ Multi-Project Labor Agreement (MPLA) and/or Appendix D
- ☐ Bid deposit
- ☐ Time / duration of contract
- ☐ Funds/expenditure for estimated year(s)
- ☐ Attachment(s)
(i.e., requisition. File Letter, release of final payment, sole source letter)

⇒ Originating department check verification: (Initials) _____; _____; _____; _____

(FOR PROCUREMENT DEPARTMENT USE ONLY):

⇒ Procurement department check verification: (Initials) _____; _____; _____; _____

⇒ Originating department: _____

⇒ File number: _____

