



Metropolitan Water Reclamation District of Greater Chicago

Errata Correction

100 East Erie Street
Chicago, IL 60611

File Number: 23-0573

File Key: 23-0573

Type: Agenda Item

Status: PC Issue Purchase
Order

Version: 1

Reference:

Controlling Body: Procurement
Committee

File Created Date : 06/01/2023

File Name:

Final Action:

Title label: Issue purchase order to CDW Government LLC for Nearmap Vertical for Government with ArcGIS Integration, in an amount not to exceed \$26,500.00, Account 101-27000-612820, Requisition 1598430 *(As Revised)*

Notes: ERRATA CORRECTION:

The Title is corrected to read, "Issue purchase order to CDW Government LLC for Nearmap Vertical for Government with ArcGIS Integration, ..."

Paragraph 1 is corrected to read, "Authorization is requested to issue a purchase order to CDW Government LLC for Nearmap Vertical for Government with ArcGIS Integration. This purchase order will begin August 11, 2023 and expire August 10, 2024."

The last paragraph is corrected to read, "In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to CDW Government LLC in an amount not to exceed \$26,500.00."

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File 23-0573

Issue purchase order to CDW Government LLC for Nearmap Vertical for Government with ArcGIS Integration, in an amount not to exceed \$26,500.00, Account 101-27000-612820, Requisition 1598430
(As Revised)

Dear Sir:

Authorization is requested to issue a purchase order to CDW Government LLC for Nearmap Vertical for Government with ArcGIS Integration. This purchase order will begin August 11, 2023 and expire August 10, 2024.

Nearmap provides current and historical georeferenced aerial photography for the entire Cook County area collected on a quarterly basis. This software facilitates investigation into changes in land use and determination of Watershed Management Ordinance permit applicability, use of leased District property, and investigation of current and historical activity on District easements. Nearmap provides a higher level of resolution and is updated more frequently than current publicly available resources, which allows the District to perform the aforementioned investigations with a higher level of accuracy.

On February 22, 2012, The City of Chicago advertised a Request for Proposal (RFP) for "Computer Hardware, Software Peripherals and Related Maintenance and Installation Services" in collaboration with the Cook County. Multiple responses were received by the proposal due date of June 6, 2012. CDW Government LLC was awarded the three-year contract effective October 1, 2014, with an option to extend the contract for two additional one-year terms. On September 28, 2017, the City of Chicago contract was extended to September 30, 2019. On September 27, 2019, the City of Chicago contract was extended to September 30, 2021. On April 13, 2021, the City of Chicago Contract was extended to September 30, 2022. The agreement has again been extended effective October 1, 2022 through September 30, 2023. Article 10) General Conditions, Section j) "Governmental Joint Purchasing Agreement," allows other government agencies to purchase goods or services under this contract.

CDW Government LLC has submitted prices for Nearmap Vertical for Government with ArcGIS Integration for a one-year period per the established contract discount percentages. Inasmuch as CDW Government LLC, is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

CDW Government LLC is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to CDW Government LLC in an amount not to exceed \$26,500.00.

Funds are available in Account 101-27000-612820.

Requested, Sean T. Kelly, Acting Director of Information Technology, SK:BVS:bvs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Marcelino Garcia, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 15, 2023



Metropolitan Water Reclamation District of Greater Chicago

Errata Correction

100 East Erie Street
Chicago, IL 60611

File Number: 23-0590

File Key: 23-0590

Type: Agenda Item

Status: PC Issue Purchase
Order

Version: 1

Reference:

Controlling Body: Procurement
Committee

File Created Date : 06/04/2023

File Name:

Final Action:

Title label: Issue purchase order and enter into an agreement with Benefitfocus.com for Employee Benefits Software, in an amount not to exceed \$434,000.00, Accounts 101-25000-612430 and 101-27000-612820, Requisition 1601239 (*As Revised*)

Notes: ERRATA CORRECTION:

In the Title, the account number is corrected to read, "Accounts 101-25000-612430 and 101-27000-612820, ..."

In the last paragraph, line 4 is corrected to read, "...are available in Accounts 101-25000-612430 and 101-27000-612820."

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File 23-0590

Issue purchase order and enter into an agreement with Benefitfocus.com for Employee Benefits Software, in an amount not to exceed \$434,000.00, Accounts 101-25000-612430 and 101-27000-612820, Requisition 1601239 (*As Revised*)

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Benefitfocus.com for employee benefits software for three years. The purchase order will begin on July 8, 2023 and will expire July 7, 2026.

On July 12, 2018, the Board of Commissioners authorized the Director of Procurement and Materials

Management to issue a purchase order and enter into an agreement with Benefitfocus.com (Benefitfocus) to provide a comprehensive employee benefits platform including an employee portal to the District's employees for a five-year period in an amount not to exceed \$490,000.00. The Benefitfocus portal went live on July 8, 2019. The current agreement with Benefitfocus will expire on July 7, 2023. Benefitfocus is a sole source provider of the Benefitfocus Marketplace platform.

The current contract with Benefitfocus is to provide a comprehensive employee benefits platform for the administration of employee benefits related to the active employee population. The scope of work includes a highly intuitive benefits portal allowing employees to select and manage their benefits via the web or a fully-functional mobile app; a communications portal with detailed information related to each benefit option; a suite of cost estimating and decision-support tools to assist employees in making benefits selections; an administrative portal allowing all benefits elections, changes, and employee acknowledgments to be processed electronically eliminating the need for paper enrollment forms; a robust set of standard reports to assist in monitoring enrollment and election changes; an end-to-end COBRA solution; and an Affordable Care Act reporting module to enable the production of required 1095-C tax forms. The scope of work also includes the administration and maintenance of data file exchanges between the Benefitfocus platform and the SAP system for demographic data and payroll deductions as well as between the Benefitfocus platform and the various insurance carrier systems.

The District has been evaluating the potential expansion of the scope of work to include the administration of health benefits for the retiree population. The retiree health benefits are currently administered through a combination of paper forms, manual data entry of enrollment changes, and electronic eligibility files exchanged with the insurance carriers. The inclusion of the retirees in the Benefitfocus portal would automate this administrative process, including the file exchange with the insurance carriers, providing a more effective and efficient process. It would eliminate the need for paper forms and manual entries mitigating the risk of data entry or other enrollment errors. It would also allow for more accurate reporting of health plan data across the entire District population, given that both active employees and retirees would reside in the same system. The 2023 budget included a project to expand the Benefitfocus platform for the administration of the retiree population.

After discovery related to the administration of the retiree population within the platform, the District requested that Benefitfocus provide a formal cost proposal for an expansion of the existing scope of work to include the retiree population. On May 16, 2023, Benefitfocus provided proposal options to the Human Resources Department.

Based on an evaluation of the capability of the platform to administer the retiree health benefits and the efficiencies and other benefits this would provide, the District is recommending the expansion of the platform to include the retiree population. The scope of work would be amended to include the same administrative functions currently provided for the active employee population. A project implementation plan would be developed by Benefitfocus and the District to add the necessary participant categories, benefits plans, insurance carrier data files, and payroll deduction files to the platform.

An analysis of the cost proposal options provided by Benefitfocus for the administration of both the active employee and retiree populations was conducted. The most favorable option based on cost and flexibility would be a three-year agreement beginning July 8, 2023 and ending July 7, 2026. This three-year agreement would eliminate the CPI escalation that is included in the current agreement by locking rates for the three-year period. The proposal also reduces the minimum participant counts to more accurately reflect the current employee headcount. Under this proposal, the average annual cost for the active population is projected to be \$92,000.00 over the three-year period for a projected

total cost of \$276,000.00. The projected annual cost for the addition of the retiree population is \$41,000.00 for a projected total of \$123,000.00 over the three-year period. Implementation costs for the addition of the retiree population will be a one-time fee of \$35,000.00. The total contract cost for the three-year period is projected to be \$434,000.00. Funding for the implementation costs related to the addition of the retiree population is available in the 2023 budget.

In view of the foregoing, it is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Benefitfocus. Funds for 2023 maintenance and implementation costs are available in Accounts 101-25000-612430 and 101-27000-612820. Funds for 2024, 2025, and 2026 will be requested in Account 101-27000-612820 and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Thaddeus J. Kosowski, Acting Director of Human Resources, TJK:JEF
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Marcelino Garcia, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 15, 2023



Metropolitan Water Reclamation District of Greater Chicago

Errata Correction

100 East Erie Street
Chicago, IL 60611

File Number: 23-0593

File Key: 23-0593

Type: Agenda Item

Status: PC Authority to
Award Contract

Version: 1

Reference:

Controlling Body: Procurement
Committee

File Created Date : 06/04/2023

File Name:

Final Action:

Title label: Authority to award Contract 23-004-12 Furnish and Deliver Miscellaneous Steel and Stainless Steel to Various Locations for a One (1) Year Period, Groups A, B and E to RKM Metals LLC, in an amount not to exceed \$86,612.18, and Groups C and D to Super Roco Steel and Tube LTD. II, in an amount not to exceed \$119,429.46. Accounts 101-20000-623030, 623130 *(As Revised)*

Notes: ERRATA CORRECTION:

In the Title, "Authority to award 23-004-12...", is corrected to read, "Authority to award Contract 23-004-12..."

Sponsors:

Enactment Date:

Attachments: Contract 23-004-12 Item Descriptions - Groups A, B, C, D, E AND F.pdf

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File 23-0593

Authority to award Contract 23-004-12 Furnish and Deliver Miscellaneous Steel and Stainless Steel to Various Locations for a One (1) Year Period, Groups A, B and E to RKM Metals LLC, in an amount not to exceed \$86,612.18, and Groups C and D to Super Roco Steel and Tube LTD. II, in an amount not to exceed \$119,429.46. Accounts 101-20000-623030, 623130 *(As Revised)*

Dear Sir:

On March 2, 2023, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 23-004-11, Furnish and Deliver Miscellaneous Steel and Stainless Steel to Various Locations for a One (1) Year Period, beginning approximately July 1, 2023 and ending June 30, 2024.

In response to a public advertisement of March 15, 2023, a bid opening was held on April 11, 2023. No bids were received at that time.

In response to a public re-advertisement of April 26, 2023, a bid opening was held on May 9, 2023. The bid tabulation for this contract is:

GROUP A: STRUCTURAL STEEL SHEET, FLATS

RKM METALS LLC	\$29,898.92
SUPER ROCO STEEL AND TUBE, LTD. II	\$34,928.70
NORTHERN ILLINOIS STEEL SUPPLY CO.	\$61,387.65

GROUP B: STRUCTURAL STEEL ROUND, ANGLE

RKM METALS LLC	\$22,264.29
SUPER ROCO STEEL AND TUBE, LTD. II	\$23,336.64
TW METALS, LLC	\$40,215.00
NORTHERN ILLINOIS STEEL SUPPLY CO.	\$52,122.25

GROUP C: STRUCTURAL STEEL ROUND, SQUARE, ANGLE

RKM METALS LLC	\$49,655.42
SUPER ROCO STEEL AND TUBE, LTD. II	\$64,186.46
NORTHERN ILLINOIS STEEL SUPPLY CO.	\$108,704.35

GROUP D: STRUCTURAL STEEL STRIP, PLATE, GRATING

RKM METALS LLC	\$44,583.86
SUPER ROCO STEEL AND TUBE, LTD. II	\$55,243.00
NORTHERN ILLINOIS STEEL SUPPLY CO.	\$116,096.90

GROUP E: STAINLESS STEEL, FLAT, SHEET, PLATE

RKM METALS LLC	\$34,448.97
SUPER ROCO STEEL AND TUBE, LTD. II	\$39,558.20
NORTHERN ILLINOIS STEEL SUPPLY CO.	\$101,186.05
TW METALS, LLC	\$108,088.00

RKM Metals, LLC the lowest responsible bidder for Groups A, B and E, is proposing to perform the contract in accordance with the specifications. The estimated cost for Groups A, B and E is \$178,000.00, placing the total bid of \$86,612.18, approximately 51.3 percent below the estimate.

RKM Metals LLC, the lowest bidder for Groups C and D, did not quote all the items, as required in the terms and conditions of the contract. Therefore, the bid is considered non-responsive and rejected for failing to with the contract documents and in the public's best interest. The Director of Procurement and Materials Management has notified RKM Metals, LLC of this action.

Super Roco Steel and Tube, LTD. II, the lowest responsible bidder for Groups C and D, is proposing to perform the contract in accordance with the specifications. The estimated cost for Groups C and D is \$160,000.00, placing the total bid of \$119,429.46, approximately 25.4 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it does not fall under the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D and Appendix V, was not be included in this contract because the estimate, per each individually awarded group of the contract, is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 23-004-12, Groups A, B and E to RKM Metals, LLC, in an amount not to exceed \$86,612.18 and Groups C and D to Super Roco Steel and Tube, LTD. II in an amount not to exceed \$119,429.46.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. No bid deposit is required for this contract.

Funds are available in Accounts 101-20000-623030, 623130.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,

DAL:SEB:MS:ds

Respectfully Submitted, Marcelino Garcia, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 15, 2023

Attachment



Metropolitan Water Reclamation District of Greater Chicago

Errata Correction

100 East Erie Street
Chicago, IL 60611

File Number: 23-0604

File Key: 23-0604

Type: Agenda Item

Status: PC Increase
PO/Change Order

Version: 1

Reference:

Controlling Body: Procurement
Committee

File Created Date : 06/06/2023

File Name:

Final Action:

Title label: Authority to increase Contract 04-128-3P Westside Primary Settling Tanks 1-9 and Aerated Grit Facility, Stickney Water Reclamation Plant, to IHC Construction and F.H. Paschen/S.N. Nielsen Joint Venture in an amount of \$860,528.33, from an amount of \$234,103,064.64, to an amount not to exceed \$234,963,592.97, Accounts 401-50000-645650, 645780, 645680, Purchase Order 4000020 (As Revised)

Notes: ERRATA CORRECTION:

In the 3rd paragraph/table, the "Requested Increase" amount is corrected to read, "\$860,528.33"

In the 6th paragraph, lines 3 and 4 are corrected to read, "...in an amount of \$860,528.33 (0.37% of the current contract value), from an amount of \$234,103,064.64, to an amount not to exceed \$234,993,592.97."

In the last paragraph, the account number is corrected to read, "Account 401-50000-645650."

Sponsors:

Enactment Date:

Attachments: Change Order Log - Purchase Order 4000020

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
---------------	--------------	-------	---------	----------	-----------	-----------------	---------

Text of Legislative File 23-0604

Authority to increase Contract 04-128-3P Westside Primary Settling Tanks 1-9 and Aerated Grit Facility, Stickney Water Reclamation Plant, to IHC Construction and F.H. Paschen/S.N. Nielsen Joint Venture in an amount of \$860,528.33, from an amount of \$234,103,064.64, to an amount not to exceed \$234,963,592.97, Accounts 401-50000-645650, 645780, 645680, Purchase Order 4000020 (As Revised)

Dear Sir:

On December 4, 2014, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 04-128-3P Westside Primary Settling Tanks 1-9 and Aerated Grit Facility, Stickney Water Reclamation Plant, to IHC Construction and F.H. Paschen/S.N. Nielsen Joint Venture, in an amount not to exceed \$224,760,000.00, plus a five (5) percent allowance for change orders in an amount of \$11,238,000.00, for a total amount not to exceed \$235,998,000.00. The scheduled contract completion date was April 6, 2018.

As of June 2, 2023, the attached list of change orders has been approved.

Original Contract Amount	\$224,760,000.00
Date of Board Approval	12/04/2014
Cumulative Change Order (6/2/2023)	\$9,343,064.64
% Change of Original Contract Value	4.16%
Current Contract Value	\$234,103,064.64
Requested Increase	\$860,528.33
New Contract Value	\$234,963,592.97
% Change of Current Contract Value	0.37%
Total % Change of Original Contract Value	4.54%

The contractor has submitted a settlement offer seeking \$860,528.33 in costs for delay associated with additional pile driving at the Aerated Grit Facility that occurred between December 23, 2014 and November 1, 2015, establishment of November 17, 2022, as the final completion date of the project when change order work for the modified grit conveyor chain drives was completed, a time extension amounting to 1,686 calendar days for the time between the contract completion date of April 6, 2018 and November 17, 2022, and agreement that outstanding work to correct remaining problems with equipment will be handled under warranty. The contractor's settlement offer also releases the District from any and all future and past claims related to the contract. The Engineering Department has reviewed the settlement offer and determined it to be reasonable.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 04-128-3P in an amount of \$860,528.33 (0.37% of the current contract value), from an amount of \$234,103,064.64, to an amount not to exceed \$234,993,592.97.

Funds are available in Account 401-50000-645650.

Requested, Catherine A. O'Connor, Director of Engineering, GR:KS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Marcelino Garcia, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 15, 2023

Attachment