



Metropolitan Water Reclamation District of Greater Chicago

Errata Correction

100 East Erie Street
Chicago, IL 60611

File Number: 20-0802

File Key: 20-0802

Type: Agenda Item

Status: PC Issue Purchase
Order

Version: 1

Reference:

Controlling Body: Procurement
Committee

File Created Date : 09/21/2020

File Name:

Final Action:

Title label: Issue purchase order and enter into an agreement with Baker Tilly US, LLP for Contract 19-RFP-33, Professional Auditing Services in an amount not to exceed \$244,400.00, Account 101-40000-612430, Requisition 1527540

Notes: ERRATA CORRECTION:

In the title, "\$244.400.00" has been revised to read "\$244,400.00" and the name "Baker Tilly Virchow Krause LLP" has been updated to read "Baker Tilly US, LLP" throughout the board letter.

Sponsors:

Enactment Date:

Attachments: 19-RFP-33 Appendix A Report.pdf

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 20-0802

Issue purchase order and enter into an agreement with Baker Tilly US, LLP for Contract 19-RFP-33, Professional Auditing Services in an amount not to exceed \$244,400.00, Account 101-40000-612430, Requisition 1527540

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Baker Tilly US, LLP to audit the financial statements of the District and the OPEB (Other Post-Employment Benefits) Trust Fund for the fiscal year ending December 31, 2020, with the option to extend this agreement for an additional four subsequent fiscal years contingent on Board of Commissioner's approval. As part of the request for proposal, proposers were requested to provide costs for the additional four subsequent fiscal years audits.

There was no bid deposit for this request for proposal.

The term of this contract will be through June 30, 2025.

The Contract 19-RFP-33 was advertised on January 29, 2020. Three acceptable proposals were received on February 21, 2020, from BKD LLP, Baker Tilly US, LLP, and Plante Moran, PLLC.

An evaluation committee consisting of employees from Finance, Treasury, Law, and Procurement and Materials Management evaluated the proposals for the technical sufficiency based on evaluation criteria detailed in the request for proposal. Interviews were held with three proposers and the best and final offers were requested from each of the firms.

Based on the evaluation of the proposals, the interviews, and the best and final offers, the evaluation committee recommended that a contract be awarded to Baker Tilly US, LLP. The professional qualifications, approach to the audit project, consultant team, and best and final offer from Baker Tilly US, LLP resulted in this firm being the suited for the District.

The Affirmative Action goals for this professional auditing services agreement are 20% Minority Business Enterprises (MBE), 10% Women Business Enterprises (WBE), and 10% Small Business Enterprises (SBE). Baker Tilly US, LLP proposes to subcontract 30% of the contract to the firms Adelfia LLC, an MBE/SBE firm, and Prado & Renteria, a WBE firm.

The Diversity Section has reviewed the utilization plan and has concluded that the MBE, WBE and SBE firms are in accordance with the District's Affirmative Action Policy.

Inasmuch as the firm of Baker Tilly US, LLP possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$244,400.00.

The estimated expenditures for 2021 is \$244,400.00 and is contingent on the Board of Commissioners approval of the District's budget for that year.

Requested, Jacqueline Torres, Clerk/Director of Finance, JT:kj
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners October 1, 2020

Attachment