

Metropolitan Water Reclamation District of Greater Chicago

*100 East Erie Street
Chicago, IL 60611*



Regular Board Meeting Consent Agenda - Final

Thursday, December 3, 2020

10:30 AM

Remote Meeting

Board of Commissioners

Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Metropolitan Water Reclamation District of Greater Chicago

STANDING COMMITTEES

Chairman

Vice Chairman

Affirmative Action	McGowan	Garcia
Budget & Employment		Morita
Engineering		Steele
Ethics	Shore	
Federal Legislation	Du Buclet	Spyropoulos
Finance		Spyropoulos
Industrial Waste & Water Pollution	Garcia	
Information Technology	Morita	Shore
Judiciary	Spyropoulos	Davis
Labor & Industrial Relations	Spyropoulos	Du Buclet
Maintenance & Operations	Morita	Shore
Monitoring & Research	Shore	Steele
Municipalities	Davis	Du Buclet
Pension, Human Resources & Civil Service	Spyropoulos	Du Buclet
Public Health & Welfare	Davis	Shore
Public Information & Education	Steele	McGowan
Procurement	McGowan	Garcia
Real Estate Development	Garcia	McGowan
State Legislation & Rules	Steele	Morita
Stormwater Management	Du Buclet	Davis

2020 REGULAR BOARD MEETING SCHEDULE

January	9	23
February	6	20
March	5	19
April	2	16
May	7	21
June	4	18
July	16	
August	6	
September	3	17
October	1	15
November	5	19
December	8 (Annual Meeting)	
December	3	17

2020

January						
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December						
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Call Meeting to Order**Roll Call****Approval of Previous Board Meeting Minutes****Public Comments****PUBLIC NOTICE**

Due to Governor Pritzker's Disaster Declaration and pursuant to Public Act 101-0640, the Metropolitan Water Reclamation District of Greater Chicago (MWRD) will hold its Board of Commissioners' Regular Board Meeting by video conference at 10:30 a.m. on Thursday, December 3, 2020.

The MWRD Board Room and building will remain closed to protect the health and safety of the public and staff, only essential personnel will be allowed entry. The public is encouraged to participate by visiting mwrdd.org to view the proceedings via live stream. Public comment may be made during the Public Comment Period by calling (312) 751-3299. Public comment may also be made by submitting an electronic comment by registering under the eComment link during the live meeting. Electronic comments will not be read during the meeting. Electronic comments will be distributed to the Board and will be posted online.

Recess and Convene as Committee of the Whole**Committee of the Whole****Executive Session****Recess and Reconvene as Board of Commissioners****Motions, Ordinances and Resolutions****Finance Committee****Report**

- 1 [20-1037](#) Report on payment of principal and interest for outstanding District bonds due on December 1, 2020

Attachments: [DS 2020-12 att.pdf](#)

Procurement Committee**Report**

- 2 [20-1056](#) Report of bid opening of Tuesday, November 10, 2020
- 3 [20-1057](#) Report on rejection of bids for Contract 20-425-11, Furnish and Deliver Paper to Various District Locations for a Thirty-Six (36) Month Period, estimated cost \$174,000.00
- 4 [20-1058](#) Report of bid opening of Tuesday, November 17, 2020
- 5 [20-1086](#) Report of bid opening of Tuesday, November 24, 2020
- 6 [20-1087](#) Report on rejection of proposals for Contract 19-RFP-34, GASB 87 Accounting Software for a Three-Year Period, estimated cost \$85,000.00 *(As Revised)*

Authorization

- 7 [20-1045](#) Authorization for payment to WateReuse Association for 2021 membership dues, in an amount not to exceed \$13,450.00, Account 101-15000-612280
- 8 [20-1060](#) Authorization for payment to American Water Works Association for 2021 membership dues, in an amount not to exceed \$23,010.00, Account 101-15000-612280
- 9 [20-1066](#) Authorization to amend Board Order of November 5, 2020, regarding Issue purchase order to CDW Government LLC, to Furnish and Deliver HPE MSA and Servers, in an amount not to exceed \$47,803.36, Account 101-27000-634810,623800, Requisition 1549477, Agenda Item No. 32, File No. 20-0912 *(As Revised)*

Attachments: [Transmittal Letter for Board Meeting of November 5, 2020.pdf](#)
- 10 [20-1088](#) Authorization to amend Board Order of June 18, 2020, regarding Issue purchase order and enter into an agreement for Contract 19-RFP-25 Communications Services, with AT&T Corp. in an amount not to exceed \$1,315,496.09, Account 101-27000-612210, Requisitions 1525219, 1543346, 1543347, Agenda Item No. 19, File No. 20-0478 *(As Revised)*

Attachments: [Transmittal Letter for the Board Meeting of June 18, 2020](#)

Issue Purchase Order

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- 11 [20-1049](#) Issue a purchase order and enter into an agreement with Nu-Recycling Technology, Inc., to Provide a Lease and Maintenance Agreement to Furnish, Install and Maintain Odor Control Systems at the Stickney Water Reclamation Plant for a total amount not to exceed \$262,500.00, Account 101-69000-612490, 623560, Requisition 1551515
- 12 [20-1055](#) Issue purchase order to Early Morning Software, Inc. for EMS PRISM Compliance Software License Renewal and Stage Infrastructure, in an amount not to exceed \$45,442.50, Account 101-27000-612820, Requisition 1552171
- 13 [20-1069](#) Issue purchase order and enter into an agreement with the law firm of Horwood Marcus & Berk Chartered for Request for Proposal 20-RFP-08, Professional Legal Services for Bankruptcy and Collection Matters in an amount not to exceed \$50,000.00, Account 101-30000-612430, Requisition 1540474
- 14 [20-1070](#) Issue purchase order for Contract 20-709-11, Furnishing and Delivering Calcium Nitrate to the Kirie Water Reclamation Plant to Mays Chemical Company, Inc., in an amount not to exceed \$270,000.00, Account 101-66000-623560, Requisition 1531758
- 15 [20-1071](#) Issue purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101/111 East Erie Street Buildings for the period of January 1, 2021 through December 31, 2022, in an amount not to exceed \$150,000.00, Account 101-15000-612390, Requisition 1552764
- 16 [20-1078](#) Issue purchase order and enter into an agreement with Accelerated Technology Laboratories, Inc. for Contract 20-RFP-02 Deliver and Implement Laboratory Information Management System, in an amount not to exceed \$603,200.00, Account 101-16000-634820, Requisition 1539731
- Attachments:** [Contract 20-RFP-02 Affirmative Action Goals Report.pdf](#)

Award Contract

- 17 [20-1041](#) Authority to award Contract 21-002-11 Furnish and Deliver Cylinder Gases and Bulk Liquid Argon to Various Locations for a One (1) Year Period, Groups A, B, C, and D to American Welding & Gas, Inc., in amounts not to exceed \$58,659.78, Account 101-20000-623840
- Attachments:** [Contract 21-002-11 Item Descriptions Groups A, B, C, and D.pdf](#)
- 18 [20-1042](#) Authority to award Contract 21-003-11, Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, to Fisher Scientific, L.L.C., in an amount not to exceed \$82,273.02, Account 101-20000-623570
- Attachments:** [Contract 21-003-11 Item Descriptions, Group A.pdf](#)

- 19 [20-1064](#) Authority to award Contract 21-022-11, Furnish and Deliver Diesel Fuel to Various Locations for a One (1) Year Period, to J. T. Barrier, LLC., in an amount not to exceed \$296,000.00, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, 501-50000-623820, Requisitions 1545512, 1545541, 1545551, 1545857, 1545875, and 1545878.
- 20 [20-1074](#) Authority to award Contract 21-021-11, Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, Group A, to Petroleum Traders Corporation, in an amount not to exceed \$235,000.00 and Group B, to Avalon Petroleum Company, Inc., in an amount not to exceed \$75,000.00, Accounts 101-16000, 20000, 69000-623820, Requisitions 1544927, 1544928, 1545541 and 1545552.

Attachments: [Contract 21-021-11 Item Descriptions Groups A and B](#)

Increase Purchase Order/Change Order

- 21 [20-1043](#) Authority to increase Contract 17-842-3H Modifications to TARP Control Structures & Drop Shafts, SSA and CSA to IHC Construction Companies, Inc. in an amount of \$139,075.48, from an amount of \$3,087,669.85, to an amount not to exceed \$3,226,745.33, Account 401-50000-645600, Purchase Order 4000072
- Attachments:** [Change Order Log - Purchase Order 4000072.pdf](#)
- 22 [20-1065](#) Authority to increase Contract 18-803-32 (Re-Bid), Gravity Concentration Tank Rehabilitation at the Calumet Water Reclamation Plant, to Independent Mechanical Industries, Inc., in an amount of \$17,029.00 from an amount of \$2,295,800.00 to an amount not to exceed \$2,312,829.00, Account 401-50000-645650, Purchase Order 5001744
- 23 [20-1068](#) Authority to increase purchase order and amend the agreement with Donohue and Associates, Inc., for professional engineering services for Contract 14-253-3F, Final Design for a Flood Control Project on Midlothian Creek in Robbins, Illinois in an amount of \$135,343.00, from an amount of \$2,231,744.65, to an amount not to exceed \$2,367,087.65, Account 401-50000-612450, Purchase Order 3094570
- Attachments:** [Change Order Log - Purchase Order 3094570](#)
- 24 [20-1075](#) Authority to increase Contract 14-263-3F, Melvina Ditch Reservoir Improvements, SSA, to F.H. Paschen, S.N. Nielsen & Associates LLC in an amount of \$81,050.41, from an amount of \$16,313,134.80, to an amount not to exceed \$16,394,185.21, Account 401-50000-645620, Purchase Order 4000052
- Attachments:** [Change Order Log - Purchase Order 4000052.PDF](#)

- 25 [20-1089](#) Authority to increase Contract 18-408-11, Janitorial Services for the Main Office Building Complex for a Thirty-Six (36) Month Period, to Eco-Clean Maintenance, Inc., in an amount of \$4,900.00, from an amount of \$1,839,075.82, to an amount not to exceed \$1,843,975.82, Accounts 101-15000-612370/612390, Purchase Order 5001696

Attachments: [Change Order Log - Purchase Order 5001696.pdf](#)

Public Health & Welfare Committee

Authorization

- 26 [20-1073](#) Authority to amend the Intergovernmental Agreement with the Cook County Sheriff's Office to continue supporting its Prescription Drug Take-Back Program by extending the IGA for another year and to make payment to the CCSO in an amount not to exceed \$80,000.00, Account 101-15000-612490

Attachments: [IGA 2018 CCSO-MWRD Executed.pdf](#)

Real Estate Development Committee

Authorization

- 27 [20-1077](#) Authority to pay final just compensation in the amount of \$43,000.00 to acquire permanent and temporary easements on the real estate commonly known as 3700 West Lake Street in Melrose Park, Illinois, to settle the eminent domain lawsuit entitled *The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al.*, Case No. 19L050535 in the Circuit Court of Cook County, Illinois, Account 501-50000-667340, Stormwater Management Fund

Attachments: [RE - MWRD v Chicago Title 3700 W Lake, Parcel 107.pdf](#)

- 28 [20-1082](#) Authority to pay final just compensation in the amount of \$1,885.93 to acquire a permanent easement on the real estate commonly known as 9940 Roosevelt Road in Westchester, Illinois, through summary judgment in the eminent domain lawsuit entitled *The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al.*, Case No. 20L050331 in the Circuit Court of Cook County, Illinois, Account 501-50000-667340, Stormwater Management Fund

Attachments: [RE - MWRD v Chicago Title, 9940 Roosevelt, Parcel 222 - Aerial.pdf](#)

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- 29 [20-1083](#) Authorization to amend Board Order of June 18, 2020 regarding authority to purchase the mobile home known as 4606 Soffel Avenue in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owner, Orville Beniques, in an amount of \$38,000.00, and relocation costs in an amount not to exceed \$24,977.00, to reflect that the relocation costs are \$26,577.15, Account 501-50000-656010, Stormwater Management Fund
- 30 [20-1084](#) Authorization to amend Board Order of July 16, 2020 regarding authority to purchase the mobile home known as 4614 Meadow Terrace in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owner, Javier Carrera, in an amount of \$30,000.00, and intermittent payment of relocation costs to the tenant, Jose Nolasco, in an amount not to exceed \$14,940.00, to reflect that the relocation costs are \$15,611.75, Account 501-50000-656010, Stormwater Management Fund
- 31 [20-1085](#) Authority to approve, execute, and make payment to the owners of 1508 North 39th Avenue in Stone Park, Illinois for a permanent easement in connection with the Addison Creek Channel Improvements Project (Contract 11-187-3F). Consideration shall be a one-time fee of \$13,679.01, Account 501-50000-667340, Stormwater Management Fund
Attachments: [RE - Payment to 1508 North 39th Avenue - Bhatti - Parcel 92 - Aerial.pdf](#)

Stormwater Management Committee

Authorization

- 32 [20-1038](#) Authority to enter into an intergovernmental agreement with and make payment to the City of Des Plaines for the acquisition of flood-prone properties (20-IGA-24), in an amount not to exceed \$10,000,000.00, Account 401-50000-612400, Requisition 1553087
- 33 [20-1079](#) Authority to negotiate Intergovernmental Agreements to assist various local municipalities and other governmental organizations with Green Infrastructure projects.
Attachments: [Attachment - Recommended GI Projects 2020.pdf](#)
 [Attachment - GI Projects 2020 Map.pdf](#)
- 34 [20-1080](#) Authority to amend Intergovernmental Agreement with the Village of Franklin Park and Cook County Land Bank Authority for the acquisition of flood-prone properties in the Village of Franklin Park (16-IGA-13), Account 401-50000-612400, Purchase Order 3103623

Miscellaneous and New Business

Adjournment



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1037

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Finance Committee

File Type: Report

Agenda Number: 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON FINANCE

Mr. Brian A. Perkovich, Executive Director

Report on payment of principal and interest for outstanding District bonds due on December 1, 2020

Dear Sir:

In accordance with the Rules of the Board and the various bond ordinances, the District transferred \$96,557,943.76 to the paying agents for payment of principal and interest on outstanding bonds due on December 1, 2020. The attached schedule indicates the amount paid on each bond issue.

Respectfully Submitted, Mary Ann Boyle, Treasurer, MAB:st

Attachment

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO
DEBT SERVICE PAYMENT**

December 1, 2020

Paying Agent		Unrefunded Portion		Total Debt Service Due
		Principal	Interest	
AMG	Refunding Bonds, Unl March 2007A	22,250,000.00	1,755,000.00	24,005,000.00
AMG	Refunding Bonds, Unl March 2007B	-	2,410,931.25	2,410,931.25
AMG	Refunding Bonds, Unl March 2007C	-	2,673,825.00	2,673,825.00
AMG	Capital Improvement Bonds, Lim August 2009 BAB's	-	17,160,000.00	17,160,000.00
AMG	Capital Improvement Bonds, Lim July 2011	7,335,000.00	5,476,171.88	12,811,171.88
AMG	Capital Improvement Bonds, Unl July 2011	350,000.00	1,038,965.63	1,388,965.63
AMG	Capital Improvement Bonds, Lim Ser 2014	5,040,000.00	1,478,375.00	6,518,375.00
AMG	Capital Improvement Bonds, Unl Ser 2014	-	2,500,000.00	2,500,000.00
AMG	Stormwater Unl ARB, Ser 2014	1,015,000.00	1,128,675.00	2,143,675.00
AMG	Refunding Bonds, Lim Ser 2014	13,280,000.00	1,029,500.00	14,309,500.00
AMG	Refunding Bonds, Unl Ser 2016A	-	7,023,250.00	7,023,250.00
AMG	Refunding Bonds, Lim Ser 2016B	-	1,033,250.00	1,033,250.00
AMG	Capital Improvement Bonds, Unl, Ser 2016C	-	750,000.00	750,000.00
AMG	Capital Improvement Bonds, Lim, Ser 2016D	-	500,000.00	500,000.00
AMG	Capital Improvement Bonds, ARB Ser 2016E	-	1,250,000.00	1,250,000.00
AMG	Capital Improvement Bonds, QECB, Ser 2016F	-	80,000.00	80,000.00
TOTAL		\$ 49,270,000.00	\$ 47,287,943.76	\$ 96,557,943.76



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1056

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 2

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report of bid opening of Tuesday, November 10, 2020

Dear Sir:

Bids were received and opened on 11/10/2020 for the following contracts:

CONTRACT 07-027-3S NORTH SIDE SLUDGE PIPELINE REPLACEMENT - SECTION 1,
NORTH SERVICE AREA
LOCATION: NORTH SIDE
ESTIMATE: \$15,546,750.00
GROUP: TOTAL

RELIABLE CONTRACTING & EQUIPMENT COMPANY	\$18,158,800.00
JOEL KENNEDY CONSTRUCTION CORP.	\$19,327,000.00
IHC CONSTRUCTION COMPANIES, LLC	\$23,400,000.00

BIDDERS NOTIFIED: 902 PLANHOLDERS: 94

CONTRACT 20-362-11 PUBLIC TENDER OF BIDS AN 18-1/2 YEAR LEASE ON 5,121+/- SQ.
FT. OF DISTRICT REAL ESTATE LOCATED ON THE SOUTHEASTERN BANK OF THE
COLLATERAL CHANNEL AT 3152 SOUTH CALIFORNIA AVENUE IN CHICAGO, ILLINOIS;
MAIN CHANNEL PARCEL 42.09
LOCATION: CHICAGO, IL
ESTIMATE: \$6,500.00
GROUP: TOTAL

LAKESHORE RECYCLING SYSTEMS LLC	\$6,500.00
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BIDDERS NOTIFIED: 79 PLANHOLDERS: 6

CONTRACT 20-664-11 SEAL COATING OF ROADS AND PATCHING OF PAVEMENT AT
THE PRAIRIE PLAN SITE IN FULTON COUNTY, ILLINOIS
LOCATION: FULTON COUNTY
ESTIMATE: \$50,000.00
GROUP: TOTAL

ILLINOIS VALLEY PAVING, DIVISION OF UNITED CONTRACTORS MIDWEST, INC.	\$59,658.00
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BIDDERS NOTIFIED: 553 PLANHOLDERS: 15

CONTRACT 20-689-11 TEST REPAIR UNDERGROUND STORAGE TANKS AT VARIOUS LOCATIONS

LOCATION: VARIOUS

ESTIMATE: \$236,800.00

GROUP: TOTAL

STENSTROM PETROLEUM	\$205,560.00
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BIDDERS NOTIFIED: 226 PLANHOLDERS: 17

CONTRACT 20-709-11 FURNISHING AND DELIVERING CALCIUM NITRATE TO THE KIRIE WATER RECLAMATION PLANT

LOCATION: KIRIE

ESTIMATE: \$270,000.00

GROUP: TOTAL

MAYS CHEMICAL COMPANY, INC.	\$156,974.95
ALEXANDER CHEMICAL CORPORATION	\$162,255.00
EVOQUA WATER TECHNOLOGIES LLC	\$182,465.00

BIDDERS NOTIFIED: 408 PLANHOLDERS: 16

CONTRACT 21-021-11 FURNISH AND DELIVER UNLEADED GASOLINE TO VARIOUS LOCATIONS FOR A ONE (1) YEAR PERIOD

LOCATION: VARIOUS

ESTIMATE: \$310,000.00

GROUP: A TRUCK TRANSPORT

PETROLEUM TRADERS CORPORATION	\$226,214.08
AVALON PETROEUM COMPANY, INC.	\$228,518.34
G COOPER OIL COMPANY, INC.	\$230,438.57
J T BARRIER LLC	\$238,035.98

GROUP: B TANK WAGON

AVALON PETROEUM COMPANY, INC.	\$74,050.19
J T BARRIER LLC	\$77,700.55
G COOPER OIL COMPANY, INC.	\$79,096.75

BIDDERS NOTIFIED: 201 PLANHOLDERS: 17

CONTRACT 21-022-11 FURNISH AND DELIVER DIESEL FUEL TO VARIOUS LOCATIONS FOR A ONE (1) YEAR PERIOD

LOCATION: VARIOUS

ESTIMATE: \$296,000.00

GROUP: TOTAL

J T BARRIER LLC	\$270,221.42
AVALON PETROEUM COMPANY, INC.	\$277,796.60
G COOPER OIL COMPANY, INC.	\$305,445.37

BIDDERS NOTIFIED: 201 PLANHOLDERS: 15

CONTRACT 21-063-11 FURNISH AND DELIVER V-BELTS, CONVEYOR BELTS, AND BEARINGS TO VARIOUS LOCATIONS FOR A ONE-YEAR PERIOD

File Number: 20-1056

LOCATION: VARIOUS

ESTIMATE: \$60,000.00

GROUP: A V-BELTS

ACCENT BEARINGS COMPANY, INC.	\$5,989.28
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GROUP: B CONVEYOR BELTS

ACCENT BEARINGS COMPANY, INC.	\$34,936.50
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GROUP: C BEARINGS

ACCENT BEARINGS COMPANY, INC.	\$12,039.33
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BIDDERS NOTIFIED: 575 PLANHOLDERS: 12

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials
Management



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1057

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 3

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report on rejection of bids for Contract 20-425-11, Furnish and Deliver Paper to Various District Locations for a Thirty-Six (36) Month Period, estimated cost \$174,000.00

Dear Sir:

On October 1, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 20-425-11, Furnish and Deliver Paper to Various District Locations for a Thirty-Six (36) Month Period.

In response to a public advertisement of October 28, 2020, a bid opening was held on November 17, 2020. The bid tabulation for this contract is:

AUTUMN PAPER COMPANY	\$180,845.36
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A review of the bid submitted by Autumn Paper Company revealed they did not provide pricing for all items as required in the contract documents. Therefore, the bid is considered non-responsive and rejected in accordance with the contract documents. The Director of Procurement and Materials Management has informed Autumn Paper Company of this action.

General Administration plans to re-advertise the contract at a future date.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1058

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 4

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report of bid opening of Tuesday, November 17, 2020

Dear Sir:

Bids were received and opened on 11/17/2020 for the following contracts:

CONTRACT 20-425-11 FURNISH AND DELIVER PAPER TO VARIOUS DISTRICT
LOCATIONS FOR A THIRTY-SIX (36) MONTH PERIOD
LOCATION: VARIOUS
ESTIMATE: \$174,000.00
GROUP: TOTAL

AUTUMN PAPER COMPANY	\$180,845.36
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BIDDERS NOTIFIED: 440 PLANHOLDERS: 21

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials
Management



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1086

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 5

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report of bid opening of Tuesday, November 24, 2020

Dear Sir:

Bids were received and opened on 11/24/2020 for the following contracts:

CONTRACT 20-604-11 FURNISH AND DELIVER HVAC COILS TO VARIOUS LOCATIONS

LOCATION: VARIOUS

ESTIMATE: \$153,000.00

GROUP: TOTAL

TILES IN STYLE LLC D/B/A TAZA SUPPLIES	\$96,786.00
AFFILIATED STEAM AND HOT WATER	\$134,649.00
AUTUMN CONSTRUCTION SERVICES, INC.	\$143,325.00

BIDDERS NOTIFIED: 802 PLANHOLDERS: 29

Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials
Management



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1087

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Procurement Committee

File Type: Report

Agenda Number: 6

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Report on rejection of proposals for Contract 19-RFP-34, GASB 87 Accounting Software for a Three-Year Period, estimated cost \$85,000.00 (*As Revised*)

Dear Sir:

On November 7, 2019, the report on advertisement for the request for proposal Contract 19-RFP-34, GASB 87 Accounting Software for a Three-Year Period, was sent to the Board of Commissioners.

On December 4, 2019, the request for proposal was advertised and responses were received on January 10, 2020.

The tabulation of proposers are as follows:

BKD, LLP
CROWE LLP
IGM TECHNOLOGY
VERTOSOFT

The Finance Department recommends that all proposals be rejected to revise the scope of work to clarify the integration concerns. Also, the software being requested to handle GASB 87 has only been on the market for a short period of time. By waiting, the District will be able to obtain a fully developed and tested software. The Director of Procurement and Materials Management concurs. Therefore, all proposals submitted under this RFP are rejected in the public's best interest. The Director of Procurement and Materials Management has informed all proposers of this action.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1045

Agenda Date: 12/3/2020

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 7

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization for payment to WaterReuse Association for 2021 membership dues, in an amount not to exceed \$13,450.00, Account 101-15000-612280

Dear Sir:

Authorization is requested to make payment, by direct voucher, to WaterReuse Association for the District's 2021 membership dues in an amount not to exceed \$13,450.00. The term of the District's membership is January 1 to December 31, 2021.

The WaterReuse Association is a not-for-profit trade association for water utilities, businesses, industrial and commercial enterprises, not-for-profit organizations and associations that focuses solely on advancing laws, policy and funding to increase water reuse. Their mission is to engage members in a national movement for safe and sustainable water supplies, to promote acceptance and support of recycled water, and to advocate for policies and funding that increase water reuse.

Inasmuch as WaterReuse Association membership is not available through any other source, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

It is hereby recommended that the Board of Commissioners authorize payment, by direct voucher, to WaterReuse Association, in the amount of \$13,450.00.

Funds for 2021 in Account 101-15000-612280 are contingent upon the Board of Commissioner's approval of the budget for that year.

Requested, William S. Sheriff, Acting Administrative Services Officer, SAR:JRM:CO:PS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1060

Agenda Date: 12/3/2020

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 8

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization for payment to American Water Works Association for 2021 membership dues, in an amount not to exceed \$23,010.00, Account 101-15000-612280

Dear Sir:

Authorization is requested to make payment, by direct voucher, to American Water Works Association (AWWA) for the District's 2021 membership dues in an amount not to exceed \$23,010.00. The term of the District's membership is January 1, 2021 to December 31, 2021.

The AWWA is an international nonprofit, scientific and educational association dedicated to providing total water solutions assuring the effective management of water. Founded in 1881, the Association is the largest organization of water supply professionals in the world.

AWWA membership ranks include over 4,000 utilities that supply roughly 80 percent of the nation's drinking water and treat almost half of the nation's wastewater. Over 50,000 memberships represent the full spectrum of the water community: public water and wastewater systems, environmental advocates, scientists, academicians, and others who hold a genuine interest in water, our most important resource.

Inasmuch as AWWA membership is not available through any other source, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

It is hereby recommended that the Board of Commissioners authorize payment, by direct voucher, to American Water Works Association, in the amount of \$23,010.00.

Funds for 2021 in Account 101-15000-612280 are contingent upon the Board of Commissioner's approval of the budget for that year.

Requested, William Sheriff, Acting Administrative Services Officer, SAR:JRM:CO:PS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1066

Agenda Date: 12/3/2020

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 9

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of November 5, 2020, regarding Issue purchase order to CDW Government LLC, to Furnish and Deliver HPE MSA and Servers, in an amount not to exceed \$47,803.36, Account 101-27000-634810,623800, Requisition 1549477, Agenda Item No. 32, File No. 20-0912 (*As Revised*)

.. Body

Dear Sir:

At the Board meeting of November 5, 2020, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 32, File No. 20-0912.

A textual error in the title/transmittal letter and resulting order indicated, Requisition 1549477. Same should have read, Requisition 1551731

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of November 5, 2020 be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, John Sudduth, Director of Information Technology, JS:SK:RP:EC
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020

Attachment



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Details (With Text)

File #: 20-0912 **Version:** 1

Type: Agenda Item **Status:** Adopted

File created: 10/22/2020 **In control:** Procurement Committee

On agenda: 11/5/2020 **Final action:** 11/5/2020

Title: Issue purchase order to CDW Government LLC, to Furnish and Deliver HPE MSA and Servers, in an amount not to exceed \$47,803.36, Account 101-27000-634810,623800, Requisition 1549477

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
11/5/2020	1	Board of Commissioners	Approved	Pass

TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 5, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to CDW Government LLC, to Furnish and Deliver HPE MSA and Servers, in an amount not to exceed \$47,803.36, Account 101-27000-634810,623800, Requisition 1549477

Dear Sir:

Authorization is requested to issue a purchase order to CDW Government LLC to furnish and deliver HPE MSA and Servers.

The HPE MSA and servers will replace storage and server equipment on the District's administrative network which can no longer support updates and security patches to ensure the systems compliance.

On February 22, 2012, The City of Chicago advertised a Request for Proposal (RFP) for "Computer Hardware, Software Peripherals and Related Maintenance and Installation Services" in collaboration with the Cook County. Multiple responses were received by the proposal due date of June 6, 2012. CDW Government LLC was awarded the three-year contract effective October 1, 2014, with an option to extend the contract for two additional one-year terms. On September 28, 2017, the City of Chicago contract was extended to September 30, 2019. On September 24, 2019, the City of Chicago Contract was extended to September 30, 2021. Article 10) General Conditions, Section j) "Governmental Joint Purchasing Agreement," allows other government agencies to purchase goods or services under this contract.

CDW Government LLC has submitted prices for the HPE MSA and servers per the established contract discount percentages. Inasmuch as CDW Government LLC is the only source of supply for the HPE MSA and servers, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

CDW Government LLC is registered and in good standing with the State of Illinois.

File #: 20-0912, **Version:** 1

The Multi-Project Labor Agreement is not applicable to this contract because primarily a furnish and deliver contract.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to CDW Government LLC in an amount not to exceed \$47,803.36.

Funds are available in Account 101-27000-634810,623810.

Requested, John Sudduth, Director of Information Technology, JS:SK:RPEC

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 5, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1088

Agenda Date: 12/3/2020

Version: 1

Status: PC Authorization

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 10

TRANSMITTAL LETTER FOR BOARD MEETING DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of June 18, 2020, regarding Issue purchase order and enter into an agreement for Contract 19-RFP-25 Communications Services, with AT&T Corp. in an amount not to exceed \$1,315,496.09, Account 101-27000-612210, Requisitions 1525219, 1543346, 1543347, Agenda Item No. 19, File No. 20-0478 (*As Revised*)

Dear Sir:

At the Board meeting of June 18, 2020, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 19, File No. 20-0478.

A textual error in the title/transmittal letter and resulting order indicated, As proposed the contract term for the Communications Services at each of the seven major District facilities will be for 36 months starting July 1, 2020 with an anticipated end date of June 30, 2023. Same should have read, As proposed the contract term for the District's high volume phone lines at each of the seven major District facilities will be for 36 months starting July 1, 2020 with an anticipated end date of June 30, 2023. The contract term covering individual phone lines to the District's outlying facilities will be for 24 months starting July 1, 2020 with an anticipated end date of June 30, 2022.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of June 18, 2020 be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, John H. Sudduth, Director of Information Technology, JS:SK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020

Attachment



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-0478

Agenda Date: 6/18/2020

Version: 1

Status: Adopted

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 19

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 18, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement for Contract 19-RFP-25 Communications Services, with AT&T Corp. in an amount not to exceed \$1,315,496.09, Account 101-27000-612210, Requisitions 1525219, 1543346, 1543347

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with AT&T Corp. for Communications Services.

The intent of this Request for Proposal is to supply reliable Internet and voice communications to all District locations. AT&T Corp. demonstrated substantial knowledge of best practices in installing and maintaining all services included in 19-RFP-25 while providing the District a path to upgrade its aging services.

Request for Proposal 19-RFP-25 was first advertised on February 2, 2020 for Communications Services to all MWRD locations. Of the One Hundred Eighty-three (183) firms that were notified, thirty-four (34) firms requested proposal documents. The District received one (1) proposal on February 28, 2020, from the following vendors: AT&T Corp.

Five (5) District employees, consisting of three (3) members of the Information Technology Department, one (1) member of the Procurement Department, and one (1) member of the Law Department, reviewed the proposal submitted by AT&T Corp. Proposals were evaluated based on the following criteria: understanding of the project, approach to work, experience completing projects of similar scope, and technical competence.

Based on these evaluations and the only response received was from AT&T Corp., MWRD elected not to schedule a vendor presentation and afforded AT&T Corp. the opportunity to submit an unqualified Best and Final Offer to the Director of Procurement and Materials Management.

Based on vendor presentations and response, AT&T Corp. was selected. AT&T Corp. has an extremely robust network capable of supplying reliable service in any circumstance to the entire Cook County service area.

As proposed the contract term for the Communications Services at each of the seven major

District facilities will be for 36 months starting July 1, 2020 with an anticipated end date of June 31, 2023.

The type of work requested is typically performed by a large-scale utility company and does not provide practical or cost-effective opportunities for direct or indirect subcontracting. Therefore, Appendix A nor Appendix V are included.

Inasmuch as the firms of AT&T Corp. possess a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$1,315,496.09.

The estimated expenditure for 2020 is \$219,249.35, 2021 is \$438,498.70, 2022 is \$438,498.70 and 2023 is \$219,249.35. Funds for the 2021, 2022 and 2023 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John Sudduth, Director of Information Technology, JS:SK:RP:EW:TM
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for June 18, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1049

Agenda Date: 12/3/2020

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 11

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue a purchase order and enter into an agreement with Nu-Recycling Technology, Inc., to Provide a Lease and Maintenance Agreement to Furnish, Install and Maintain Odor Control Systems at the Stickney Water Reclamation Plant for a total amount not to exceed \$262,500.00, Account 101-69000-612490, 623560, Requisition 1551515
.. Body

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Nu-Recycling Technology, Inc., to furnish, install and maintain odor control systems at the Stickney Water Reclamation Plant. The purchase order will expire on December 31, 2023.

Nu-Recycling Technology, Inc., the sole source for the services and equipment required, has submitted pricing. Inasmuch as this firm is the only source of supply for the services and equipment required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Nu-Recycling Technology, Inc. provides complete misting systems, which are necessary to provide effective odor control at the Stickney Water Reclamation Plant. Fugitive odors emanating from the plant result in public complaints during the warmer months of the year.

Nu-Recycling Technology, Inc., is registered and in good standing to transact business in Illinois.

The Multi-Project Labor Agreement (MPLA) is not applicable because of the classification of work does fall under the provisions of the MPLA.

The Affirmative Action Ordinance Revised Appendix D and Appendix V are not included in this agreement because of the proprietary equipment, systems, chemicals, and services from the sole supplier. Therefore, this agreement does not provide for any subcontracting opportunities.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Nu-Recycling Technology, Inc., in an amount not to exceed \$262,500.00. Funds for the estimated expenditures for 2021, 2022 and 2023 are \$87,500.00 respectively, and are

contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, John P. Murray, Director of Maintenance and Operations

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,

DAL:SEB:MS:JK

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1055

Agenda Date: 12/3/2020

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 12

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to Early Morning Software, Inc. for EMS PRISM Compliance Software License Renewal and Stage Infrastructure, in an amount not to exceed \$45,442.50, Account 101-27000-612820, Requisition 1552171

Dear Sir:

Authorization is requested to issue a purchase order to Early Morning Software, Inc. for EMS PRISM Compliance Software License Renewal and Stage Infrastructure for a one-year period. The term of coverage is from January 1, 2021 through December 31, 2021.

The Diversity Section uses EMS PRISM to collect, store, and manage the District's expenditures with traditional and diverse (M/WBE) suppliers. The PRISM stage infrastructure provides a two-tier environment for EMS PRISM software to separate the production environment from the quality assurance environment used for data load, testing and training.

Early Morning Software, Inc., the manufacturer and sole source of supply, has submitted prices for the on-line subscription license renewal and stage infrastructure required. Inasmuch as Early Morning Software, Inc. is the only source of supply for the on-line subscription license renewal and stage infrastructure, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

Early Morning Software, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Appendix A and Appendix V are not included in this contract because the estimate is less than the minimum threshold by Section 4 of the Affirmative Action Ordinance.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to Early Morning Software, Inc. in an amount not to exceed \$45,442.50.

Funds are being requested in 2021, in Account 101-27000-612820 and are contingent on the

File Number: 20-1055

Board of Commissioners' approval of the District's budget for that year.

Requested, John Sudduth, Director of Information Technology, JHS:SK:BVS:vn

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1069

Agenda Date: 12/3/2020

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 13

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with the law firm of Horwood Marcus & Berk Chartered for Request for Proposal 20-RFP-08, Professional Legal Services for Bankruptcy and Collection Matters in an amount not to exceed \$50,000.00, Account 101-30000-612430, Requisition 1540474

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with the law firm of Horwood Marcus & Berk Chartered ("HMB") to represent and counsel the District in connection with bankruptcy and collection matters in an amount not to exceed \$50,000.00. This contract will be for a period of two years, commencing January 1, 2021, and ending December 31, 2022.

By way of background, the District has enacted two ordinances which protect the public health and safety by abating and preventing pollution through the regulation and control of the quantity and quality of sewage, industrial wastes, and other wastes admitted to or discharged into the sewerage systems, sewage treatment facilities, and waters under the jurisdiction of the District. The User Charge Ordinance ("UCO") establishes the rates ("User Charges") for wastewater treatment services provided to non-residential wastewater discharges within the District's jurisdiction. The District's Sewage and Waste Control Ordinance ("SWCO") sets the limits for various pollutants that a facility's discharged wastewater may contain and establishes an enforcement program when a discharger violates those limits. When a discharger fails to pay the User Charges it owes under the UCO and/or fails to pay the non-compliance enforcement charges assessed against it for violating the SWCO, the District's Law Department is called upon to assist in the collection of those delinquent charges.

Often times, the District finds that the User has filed for bankruptcy protection. Based on the complexity of bankruptcy laws, specifically as to the rights of a governmental entity as a creditor, it is recommended that a bankruptcy attorney be retained to protect the District's creditor's rights relative to bankruptcy and assignment-for-the-benefit-of-creditors proceedings, and to pursue lien and mortgage foreclosure actions, wage garnishments, and other possible ancillary matters related to creditor issues.

On August 19, 2020, Request for Proposal 20-RFP-08, Professional Legal Services for

Bankruptcy and Collection Matters, was publicly advertised. Seventy-two (72) law firms and eight (8) state, county and local bar associations were notified, and nineteen (19) firms uploaded proposal documents. On September 11, 2020, the District received two (2) responsive proposals from the following vendors: HMB and Valentine Austriaco & Bueschel P.C.

The proposals were evaluated by staff from the Law, Finance, Monitoring and Research and Procurement and Materials Management Departments. The criteria for these evaluations were outlined in Request for Proposal 20-RFP-08 and included understanding the project, approach to the work, technical competence, personal effectiveness, cost of services, compliance with insurance requirements, and submission of all necessary licenses/permits. Following the preliminary evaluation of the proposals, both proposers were invited to a finalist interview. Finalist interviews were held on October 14 and 15, 2020. A solicitation was sent to the finalists on October 28, 2020 for an unqualified "best and final" offer. The "best and final" offers were returned to the Director of Procurement by November 3, 2020.

Based on the evaluation of the proposals using the criteria described above and the pricing provided in the "best and final" offers, it is recommended that a contract be awarded to HMB to represent and counsel the District in connection with bankruptcy and collection matters. HMB is a mid-sized firm located in Chicago, Illinois incorporated in 1984 that is comprised of approximately 60 attorneys and 40 support staff members, including a team of bankruptcy professionals. HMB's bankruptcy team has significant experience in litigating bankruptcy related matters such as adversary proceedings, citation hearings, and foreclosure defense proceedings; has served on numerous creditors' committees; is currently serving on the Northern District of Illinois Local Rules Advisory Committee which provides direct communication with the bench on the applicable local bankruptcy rules; and has lectured and continues to lecture on bankruptcy matters on both local and national stages including co-chairing regional conferences of the American Bankruptcy Institute.

HMB has agreed to hourly rates of \$250 for Managing Partner, Partner, Senior Associate and Associate; and \$185 for Paralegal. The attorneys' rates are significantly reduced from HMB's regular rates to conform to the Board of Commissioners' policy of an hourly rate cap of \$250 for outside legal services procured by the District.

The Diversity Section has reviewed the proposal and has concluded that goals under Appendix A and Appendix V are not required since the total value of the contract is not in excess of \$100,000.00.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with the law firm of Horwood Marcus & Berk Chartered for Request for Proposal 20-RFP-08, Professional Legal Services for Bankruptcy and Collection Matters in an amount of \$50,000.00. Funds for 2021 and 2022 are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Susan T. Morakalis, General Counsel, STM:CMM:CN
 Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
 Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
 Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1070

Agenda Date: 12/3/2020

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 14

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order for Contract 20-709-11, Furnishing and Delivering Calcium Nitrate to the Kirie Water Reclamation Plant to Mays Chemical Company, Inc., in an amount not to exceed \$270,000.00, Account 101-66000-623560, Requisition 1531758

Dear Sir:

On February 6, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 20-709-11 Furnishing and Delivering Calcium Nitrate to the Kirie Water Reclamation Plant.

In response to a public advertisement of October 14, 2020, a bid opening was held on November 10, 2020. The bid tabulation for this contract is:

MAYS CHEMICAL COMPANY, INC.	\$156,974.95
ALEXANDER CHEMICAL CORPORATION	\$162,255.00
EVOQUA WATER TECHNOLOGIES LLC	\$182,465.00

The quantities specified in the contract documents were used for the purpose of comparing bids and establishing unit prices. The total amount to be expended on this contract, should usage differ from the quantities, is not to exceed \$270,000.00.

Mays Chemical Company, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$270,000.00, placing the bid of \$156,974.95 approximately 42 percent below the estimate.

The Multi-Project Labor Agreement was not included in the contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded

by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."

- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

The Contract shall begin upon approval of the Contractor's bond, and terminate December 31, 2022, or upon expenditure of available funds, whichever occurs sooner.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 20-709-11 to Mays Chemical Company, Inc., in an amount not to exceed \$270,000.00.

Funds are being requested in 2021, in the amount of \$105,000.00, in Account 101-66000-623560. The estimated expenditure for 2022 is \$165,000.00. Funds for the 2021 and 2022 expenditures are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:cm

Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1071

Agenda Date: 12/3/2020

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 15

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101/111 East Erie Street Buildings for the period of January 1, 2021 through December 31, 2022, in an amount not to exceed \$150,000.00, Account 101-15000-612390, Requisition 1552764

Dear Sir:

Authorization is requested to issue a purchase order to GIC 101 Erie LLC, for maintenance and operation of the common areas of the 101/111 East Erie Street Buildings for the years 2021 and 2022. This purchase order begins on January 1, 2021 and will expire on December 31, 2022.

The deed authorization for this property, as approved by the Board on May 3, 1984, requires the owner of Air Lot B, GIC 101 Erie LLC, to maintain and operate the common areas of the 101/111 East Erie Street Buildings. The District's share of the total common building expenses for services such as snow and ice removal, window cleaning, truck dock and stairwell maintenance, scavenger service, utilities, pest control, and landscaping is 29.65%. The District's share of the total common building expenses for the total parking area is 41.20%. The agreement with GIC 101 Erie LLC requires a prorated payment by the District for maintenance and operation of these common areas.

Inasmuch as GIC 101 Erie LLC is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

GIC 101 Erie LLC is registered and is in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to GIC 101 Erie LLC, in an amount not to exceed \$150,000.00.

Funds are being requested in 2021 and 2022, in Account 101-15000-612390, and are

contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, William S. Sheriff, Acting Administrative Services Officer, SAR:JRM:CO
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1078

Agenda Date: 12/3/2020

Version: 1

Status: PC Issue Purchase
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 16

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Issue purchase order and enter into an agreement with Accelerated Technology Laboratories, Inc. for Contract 20-RFP-02 Deliver and Implement Laboratory Information Management System, in an amount not to exceed \$603,200.00, Account 101-16000-634820, Requisition 1539731

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Accelerated Technology Laboratories, Inc. (ATL) for delivery and implementation of the Laboratory Information Management System (LIMS) TITAN software package.

The purpose of this contract is to purchase and implement a new LIMS, which will be used to collect, store, and report all analytical results generated by the Monitoring and Research (M&R) Department, including plant data necessary for compliance with the National Pollutant Discharge Elimination System (NPDES) permits, and industrial discharge data for enforcement of the local pretreatment limits

The new LIMS system will replace the current LIMS platform that is obsolete. The new LIMS will automate the uploading of the results from the analytical instruments and will provide more advanced reporting tools. It will also allow for efficient and accurate management and execution of the Quality Assurance Program to ensure compliance with the National Environmental Laboratory Accreditation Program. The new LIMS system will also be able to integrate with emerging technologies allowing for future mobile application possibilities.

The agreement for 20-RFP-02 will be in effect from the date of purchase order award through June 30, 2022.

The deliverables will include gap analysis, system configuration, analytical instrument integration, system interfacing, report development, testing, and training.

On July 15, 2020, Request for Proposal 20-RFP-02 was publicly advertised. Seven hundred thirty-nine (739) firms were notified, and forty-three (43) firms requested proposal documents. On August 14, 2020, the District received seven (7) proposals from: Accelerated Technology Laboratories, Inc.; Ethosoft, Inc.; Horizon Lab Systems, LLC; Quality Systems International

Corporation; Xybion Technology Solutions, Inc.; Thermo Fisher Scientific; and iVention LLC. The proposal received from Thermo Fisher Scientific was deemed non-responsive and was rejected due to the Non-Collusion Affidavit (Appendix C of the contract documents) not being signed by the affiant.

The proposals were reviewed and evaluated by a panel consisting of three members from the M&R Department and two members from the Information Technology (IT) Department. The panel was directed by a Senior Buyer from the Procurement and Materials Management Department. Responses were evaluated according to the criteria defined in 20-RFP-02, and firms were ranked based on the numeric score calculated by the evaluation committee. The criteria included: understanding of the project, execution plan, cost of services, technical competence, financial stability, compliance with insurance requirements, and submission of all necessary licenses and permits. One (1) proposer, iVention LLC, was eliminated during the preliminary evaluation of proposals due to not meeting criteria for the execution of work. Five (5) proposers were deemed acceptable and were interviewed between October 26, 2020, and November 3, 2020. A solicitation was sent to each of the finalists on November 9, 2020, for an unqualified Best and Final Offer (BAFO). The BAFOs were returned to the Director of Procurement and Materials Management on November 12, 2020.

Based on the review of the proposals, the interviews, and the BAFOs, the evaluation team determined that ATL will provide the District with the most suitable LIMS software solution and its implementation. ATL's highest matrix score reflects the firm's extensive experience in LIMS setup, implementation, database conversion, system validation, instrument integration, training, and support. ATL is a firm with 45 employees who are subject matter experts in the fields of chemistry, computer science, microbiology, laboratory management, software development and water and wastewater with various degrees ranging from Associates, Bachelors, and Masters of Science, to Doctors of Philosophy. ATL has over 25 years of laboratory informatics experience and is International Standardization for Organization 9001 certified.

The project team will consist of a project manager, business lead, and subject matter expert from the Analytical Laboratories Division, technical lead from the IT Department, and LIMS coordinators team. A total of 3,000 hours is estimated for completion of the project tasks.

The Diversity Section has reviewed the agreement and concluded that these services do not provide practical or cost-effective opportunities for direct or indirect subcontracting, hence the Affirmative Action Appendices A and V are not included.

Inasmuch as the firm of ATL possesses a high degree of professional skill, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement per Section 11.4 of the Purchasing Act, in an amount not to exceed \$603,200.00.

The cost of this contract includes all items of the cloud hosted solution option plus initiation and training fees listed as additional items.

Funds for the 2021 and 2022 expenditures, in the amounts of \$444,175.00 and \$159,025.00, respectively, have been budgeted in Account 101-16000-634820, and are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research,
EWP:RA:JC:PG:vv

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

File Number: 20-1078

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020

INTEROFFICE MEMORANDUM**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: February 26, 2020

TO: Edward W. Podczerwinski, Director of Monitoring and Research

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Review of 20-RFP-02 Deliver and Implement Laboratory Information Management System (LIMS)

Our review of this contract indicates that Affirmative Action goals are not recommended.

The primary objective of this RFP is to deliver and implement a Laboratory Information Management System (LIMS). The District is seeking to replace its current LIMS in order to increase functionality, accuracy, efficiency, and reduce Monitoring & Research Department reliance on IT Department support. The estimated cost for this service is less than \$1,000,000.00.

LIMS is a highly specialized niche and focused software package that helps to manage, store, distribute and track laboratory workflows as well as results generated in a laboratory. The software is highly tailored to the type of industry in which it is used. Examples would include traceability of data, reagents, standards and documents as well as statistical calculation necessary for quality control. LIMS is one of the key components of the District's operations. The data generated by the laboratories is reported to the EPA to ensure compliance with the National Pollutant Discharge Elimination Program permits.

Based on the specialized nature of the work requested, these services do not provide practical or cost-effective opportunities for direct or indirect subcontracting. Therefore, the Affirmative Action Appendices A and V should not be included.

Should you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS
Attachment

c: Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis (Law), Cornier, May, Grunwald, file (2)

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: Monitoring and Research

DATE: February 13, 2020

TO: Darlene A. LoCascio
Director of Procurement and Materials Management

Susan T. Morakalis
General Counsel

Regina K. Berry
Diversity Administrator

FROM: Edward W. Podczerwinski
Director of Monitoring and Research



SUBJECT: Review and Comment on 20-RFP-02 "Deliver and Implement Laboratory Information Management System (LIMS)" (Requisition 1539731)

Attached is the draft Request for Proposal (RFP) 20-RFP-02 to Deliver and Implement a Laboratory Information Management System for your review and comment. As per a recent memo sent on the same subject dated January 31, 2020, Bonnie Kennedy of the Law Department and Stan Kawa of the Procurement and Materials Management Department have already been assigned to review and comment on this RFP.

Please provide your review comments to my office by February 26, 2020. The request for the authority to advertise is scheduled for the March 19, 2020, Board Meeting.

Please contact Paul Grunwald at extension 84050 if you have any questions.

EWP:JC:PG:vv

Attachments

cc/att: R. Abozir

cc: R. Williams

RECEIVED

FEB 18 2020

Diversity Section



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1041

Agenda Date: 12/3/2020

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 17

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 21-002-11 Furnish and Deliver Cylinder Gases and Bulk Liquid Argon to Various Locations for a One (1) Year Period, Groups A, B, C, and D to American Welding & Gas, Inc., in amounts not to exceed \$58,659.78, Account 101-20000-623840

Dear Sir:

On September 3, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 21-002-11 Furnish and Deliver Cylinder Gases and Bulk Liquid Argon to Various Locations for a One (1) Year Period, beginning approximately January 1, 2021 and ending December 31, 2021.

In response to a public advertisement of October 7, 2020, a bid opening was held on October 27, 2020.

The bid tabulation for this contract is:

GROUP A: LAB GASES

AMERICAN WELDING & GAS, INC.	\$9,285.00
MATHESON TRI-GAS, INC.	\$11,698.37

GROUP B: INDUSTRIAL GASES

AMERICAN WELDING & GAS, INC.	\$2,895.20
MATHESON TRI-GAS, INC.	\$3,496.47

GROUP C: LAB GASES (DEWARS)

AMERICAN WELDING & GAS, INC.	\$45,709.58
MATHESON TRI-GAS, INC.	\$49,875.97

GROUP D: PROPANE GASES

AMERICAN WELDING & GAS, INC.	\$770.00
MATHESON TRI-GAS, INC.	\$1,305.10

American Welding & Gas, Inc., the lowest responsible bidder for Groups A, B, C, and D is

proposing to perform the contract in accordance with the specifications. The estimated cost for Groups A, B, C, and D of this contract was \$71,000.00, placing the bid of \$58,659.78 approximately 17.4 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."
- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 21-002-11, Groups A, B, C, and D to American Welding & Gas, Inc., in an amount not to exceed \$58,659.78.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents. There was no bid deposit required for this contract.

Funds are being requested in 2021, in the amount of \$58,659.78, in Account 101-20000-623840. Funds for the 2021 expenditure are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:jd

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020

Attachments

		21A02-CYLINDER GAS
Item	MM #	DESCRIPTION
1	112131	GAS,AIR,ULTRA ZERO GRADE,300CF@2640 PSI
2	112133	GAS,ARGON,99.998%,336CF@2640 PSI
3	112135	GAS,CARBON DIOXIDE,99.8%,75 LB@830 PSI
4	112138	GAS,HELIUM,ZERO GRADE,291CF@2640PSI
5	112141	GAS,HYDROGEN,99.99%,262CF@2400 PSI
6	112150	GAS,NITROGEN,99.998%,304CF@2640 PSI
7	112152	GAS,OXYGEN,99.8%,282CF@2640 PSI
8	900026	DEMURRAGE,CYLINDER,PER DAY/CYL

		21B02-CYLINDER GAS (Exchange)
Item	MM #	DESCRIPTION
1	112125	GAS,ACETYLENE,145 CF,STANDARD
2	112126	GAS,ACETYLENE,40 CF,"B"
3	112127	GAS,ACETYLENE,MC VALVE,10 CF,MINI
4	112134	GAS,ARGON 75%,CO2 25%,350CF@640 PSI
5	112136	GAS,HELIUM/ARGON/CO2,295CF@2640 PSI
6	112153	GAS,OXYGEN,99.6%,R STYLE,20CF,MINI

		21C02-CYLINDER GAS (Rental)
Item	MM #	DESCRIPTION
1	112132	GAS,ARGON,LIQUID,DEWAR,4303CF@235 PSI
2	112145	GAS,NITROGEN,LIQUID,DEWAR,4300CF@235 PSI
3	116864	GAS,ARGON,LIQUID,24,000CF @ 350 PSI
4	118985	GAS,NITROGEN,LIQUID,REFILL,LITER
5	900025	DEWAR TANK DEMURRAGE,PER DAY,PER DEWAR

		21D02-CYLINDER GAS (PROPANE)
Item	MM #	DESCRIPTION
1	112157	GAS,PROPANE,LIQUID,33LB TANK,F/FORK LIFT
2	112158	GAS,PROPANE,40LB TANK,F/I.W.D.,USE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1042

Agenda Date: 12/3/2020

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 18

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 21-003-11, Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, to Fisher Scientific, L.L.C., in an amount not to exceed \$82,273.02, Account 101-20000-623570

Dear Sir:

On September 3, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 21-003-11, Furnish and Deliver Laboratory Disposable Gloves to Various Locations for a One (1) Year Period, beginning approximately January 1, 2021 and ending December 31, 2021.

In response to a public advertisement of October 7, 2020, a bid opening was held on October 27, 2020. The bid tabulation for this contract is:

STAUFFER MANUFACTURING COMPANY	
D/B/A STAUFFER GLOVE & SAFETY	\$178.20
FISHER SCIENTIFIC COMPANY, L.L.C.	\$82,273.02
U.S. COMPLIANCE CENTERS, INC.	\$109,851.10

The bid received from Stauffer Manufacturing Company d/b/a/ Stauffer Glove & Safety, failed to bid all items as required in accordance with the contract documents. Therefore, the bid is considered non-responsive and rejected for failing to comply with the contract documents and in the public's best interest. The Director of Procurement and Materials Management has informed Stauffer Manufacturing Company d/b/a/ Stauffer Glove & Safety of this action.

Fisher Scientific Company, L.L.C., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$80,000.00, placing their bid of \$82,273.02 approximately 2.8 percent above the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."
- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess of One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 21-003-11, to Fisher Scientific Company, L.L.C., in an amount not to exceed \$82,273.02.

Purchase orders will be issued for the material as required. Payment will be based on the unit cost as indicated in the contract documents. No bid deposit is required for this contract.

Funds are being requested in 2021, in Account 101-20000-623570, and are contingent upon the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:cc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020

Attachment

		#21003-LAB GLOVES
Item	MM #	DESCRIPTION
1	111198	GLOVE,NEOPRENE,24MIL.MIN,12-16"L,SMALL
2	111199	GLOVE,NEOPRENE,24MIL.MIN,12-16"L,MED
3	111200	GLOVE,NEOPRENE,24MIL.MIN,12-16"L,LRG
4	111201	GLOVE,NEOPRENE,24MIL.MIN,12-16"L,XLRG
5	111204	GLOVE,LAB,PVC,DISPOSABLE,POWDERED,SMALL
6	111205	GLOVE,LAB,PVC,DISPOSABLE,POWDERED,MED
7	111206	GLOVE,LAB,PVC,DISPOSABLE,POWDERED,LRG
8	111207	GLOVE,LAB,PVC,DISPOSABLE,POWDERED,XLRG
9	115735	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",SMALL
10	115736	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",LRG
11	115737	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",XLRG
12	115997	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",MED
13	117214	GLOVE,LAB,NITRILE,POWDER-FREE,9.5",XXL



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1064

Agenda Date: 12/3/2020

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 19

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 21-022-11, Furnish and Deliver Diesel Fuel to Various Locations for a One (1) Year Period, to J. T. Barrier, LLC., in an amount not to exceed \$296,000.00, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, 501-50000-623820, Requisitions 1545512, 1545541, 1545551, 1545857, 1545875, and 1545878.

Dear Sir:

On September 17, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 21-022-11 furnish and deliver diesel fuel to various locations for a one (1) year period, beginning approximately January 1, 2021 and ending December 31, 2021.

In response to a public advertisement of October 7, 2020, a bid opening was held on November 10, 2020. The bid tabulation for this contract is:

J. T. Barrier, LLC	\$270,221.41
Avalon Petroleum Company	\$277,796.60
G. Cooper Oil Company Inc.	\$305,445.38

The quantities specified in the contract documents were used for the purpose of comparing bids. The total amount to be expended on this contract, should usage differ from the estimated quantities, is not to exceed \$296,000.00.

J. T. Barrier, LLC., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost of this contract was \$296,000.00, placing the total bid of \$270,221.41 approximately 8.7% below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- ☐ Section 4, Coverage: The following provisions, to be known as "Appendix D" together

with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."

- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 21-022-11, to J. T. Barrier, LLC., in an amount not to exceed \$296,000.00. Purchase orders will be issued for the diesel grade fuel oil required. Payment will be based on the bi-monthly gallon prices as indicated in the contract documents.

Funds are being requested for 2021 in Accounts 101-16000, 66000, 67000, 68000, 69000-623820, 501-50000-623820, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:cc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1074

Agenda Date: 12/3/2020

Version: 1

Status: PC Authority to Award
Contract

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 20

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 21-021-11, Furnish and Deliver Unleaded Gasoline to Various Locations for a One (1) Year Period, Group A, to Petroleum Traders Corporation, in an amount not to exceed \$235,000.00 and Group B, to Avalon Petroleum Company, Inc., in an amount not to exceed \$75,000.00, Accounts 101-16000, 20000, 69000-623820, Requisitions 1544927, 1544928, 1545541 and 1545552.

Dear Sir:

On September 17, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 21-021-11 furnish and deliver unleaded gasoline to various locations for a one (1) year period, beginning approximately January 1, 2021 and ending December 31, 2021.

In response to a public advertisement of October 7, 2020, a bid opening was held on November 10, 2020. The bid tabulation for this contract is:

GROUP A: TRUCK TRANSPORT

Petroleum Traders Corporation	\$226,214.08
Avalon Petroleum Company, Inc.	\$228,518.34
G. Cooper Oil Company, Inc.	\$230,438.57
J. T. Barrier, LLC	\$238,035.98

GROUP B: TANK WAGON

Avalon Petroleum Company, Inc.	\$74,050.19
J. T. Barrier, LLC	\$77,700.55
G. Cooper Oil Company, Inc.	\$79,096.75

The quantities specified in the contract documents were used for the purpose of comparing bids. The total amount to be expended on this contract, should usage differ from the estimated quantities, is not to exceed \$235,000.00 for Group A, and \$75,000.00 for Group B.

Petroleum Traders Corporation, the lowest responsible bidder for Group A, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group A of this contract was \$235,000.00, placing the total bid of \$226,214.08 approximately 3.7 percent

below the estimate.

Avalon Petroleum Company, Inc., the lowest responsible bidder for Group B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group B of this contract was \$75,000.00, placing the total bid of \$74,050.19 approximately 1.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D applies only to construction contracts over a \$100,000.00 threshold. These sections on page D-5 of the Ordinance address the types of covered contracts:

- Section 4, Coverage: The following provisions, to be known as "Appendix D" together with relevant forms shall apply and be appended to every construction contract awarded by the District where the estimated total expenditure is in excess of \$100,000.00, except contracts let in the event of an emergency contract pursuant to 70 ILCS 2605/11.5."
- Section 5. Definitions: (g) "Construction contract" means any District contract or amendment thereto, providing for a total expenditure in excess on One Hundred Thousand Dollars (\$100,000.00) for the construction, demolition, replacement, major repair or renovation and maintenance of real property and improvement thereon or sludge hauling and any other related contract which the District deems appropriate to be subject to Appendix D consistent with the Ordinance.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 20-021-11, Group A to Petroleum Traders Corporation, in an amount not to exceed \$235,000.00, and Group B to Avalon Petroleum Company, Inc., in an amount not to exceed \$75,000.00.

Purchase orders will be issued for the material as required. Payment will be based on the establishing the bi-monthly gallon prices as indicated in the contract documents.

Funds are being requested for 2021 in Accounts 101-16000, 20000, 69000-623820, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:MS:cc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020

Attachment

		#21A21- GAS, UNLEADED, TRUCK TRANS.
Item	MM #	DESCRIPTION
1	112308	GASOLINE,UNLEADED,SDC#62,TRUCK TRANSPORT

		#21B21-GAS, UNLEADED, TANK WAGON
Item	MM #	DESCRIPTION
1	114176	GASOLINE,UNLEADED,SDC#62,TANK WAGON



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1043

Agenda Date: 12/3/2020

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 21

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 17-842-3H Modifications to TARP Control Structures & Drop Shafts, SSA and CSA to IHC Construction Companies, Inc. in an amount of \$139,075.48, from an amount of \$3,087,669.85, to an amount not to exceed \$3,226,745.33, Account 401-50000-645600, Purchase Order 4000072

Dear Sir:

On September 19, 2019, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 17-842-3H Modifications to TARP Control Structures & Drop Shafts, SSA and CSA, in an amount not to exceed \$2,997,000.00. The scheduled contract completion date is December 25, 2020.

As of November 20, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$90,669.85 from the original amount awarded of \$2,997,000.00. The current contract value is \$3,087,669.85. The prior approved change order reflects a 3.03% increase to the original contract value.

The contractor, per the plans and specifications, was required to install louvers for odor control at existing drop shaft DS-M27. The contractor was also required to install a new grating at grade level to match the existing dropshaft structure elevations. However, upon inspection, DS-M27 is located on property currently owned by a scrap metal yard where metals and other materials have been stockpiled in close proximity to the dropshaft and can easily be washed into the shaft. Furthermore, the grade elevation of the property has been increased over time and drains toward the dropshaft. Due to these field conditions, it is recommended to raise dropshaft DS-M27 6-feet from grade level in order to prevent surface water and surrounding debris from falling onto the louvers and/or entering the deep tunnel system. The contractor submitted a cost proposal (CO-11) for an extra in the amount of \$139,075.48. The engineer reviewed the proposal, found it to be reasonable, and stated via correspondence CO11, that the Engineering Department would recommend its approval.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

File Number: 20-1043

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 17-842-3H in an amount of \$139,075.48 (4.50% of the current contract value), from an amount of \$3,087,669.85, to an amount not to exceed \$3,226,745.33.

Funds are available in Account 401-50000-645600.

Requested, Catherine A. O'Connor, Director of Engineering, KMF
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020

Attachment

Client : 100	Change Order Log Report	System: PRD
Report Name: ZRPT_CHANGE_ORDER_LOG		11/13/2020 08:33:1
Requester : BOYKINJ		Page: 1
PO No. : 4000072		Original Value: 0.00
Tracking No. : ENGL78423H		Approved Value: 3,146,850.00
Vendor No. : 6000054		Current Value : 3,146,850.00

Change Number =====	Text =====	Value =====	Initiator =====	Date =====	File Letter =====	COR # =====	Board Approval =====	Status =====	Approver =====	Seq. No. =====	Change Number =====	Object Class =====
0001	Contingency NOC #1 - \$30,914,.66	0.00 NOC	BOYKINJ	05/19/2020	C001	C01		Approved	USSIMKHINM	0001	6528038	EINKBELEG
										0001	6528039	MM_SERVICE
										0001	6528050	MM_SERVICE
0002	Contingency NOC #2 - \$4,935.68	0.00 NOC	BOYKINJ	05/19/2020	C002	C02		Approved	USSIMKHINM	0001	6528038	EINKBELEG
										0001	6528039	MM_SERVICE
										0001	6528050	MM_SERVICE
0003	Contingency #3 - \$22,755.64	0.00 NOC	BOYKINJ	06/09/2020	C003	C03		Approved	USSIMKHINM	0002	6534153	EINKBELEG
										0002	6534154	MM_SERVICE
										0002	6534155	MM_SERVICE
0004	Contingency NOC #4 - \$4,840.00	0.00 NOC	BOYKINJ	07/09/2020	C004	C04		Approved	USSIMKHINM	0003	6546710	EINKBELEG
										0003	6546711	MM_SERVICE
										0003	6546712	MM_SERVICE
0005	Contingency NOC #5 - \$ 1,644.50	0.00 NOC	BOYKINJ	07/10/2020	C005	C05		Approved	USSIMKHINM	0004	6547020	EINKBELEG
										0004	6547021	MM_SERVICE
										0004	6547022	MM_SERVICE
0006	Contingency NOC #6 - \$10,238.80	0.00 NOC	BOYKINJ	09/28/2020	C014	C14		Rejected	USCARRINGTONS	0005	6589901	EINKBELEG
										0005	6589902	MM_SERVICE
										0005	6589903	MM_SERVICE
0007	Contingency NOC #6 - \$5,252.62	0.00 NOC	BOYKINJ	09/28/2020	C006	C06		Approved	USSIMKHINM	0006	6589937	EINKBELEG
										0006	6589938	MM_SERVICE
										0006	6589939	MM_SERVICE
0008	Contingency NOC #7 - \$10,141.63	0.00 NOC	BOYKINJ	10/12/2020	C007	C07		Approved	USSIMKHINM	0007	6596849	EINKBELEG
										0007	6596860	MM_SERVICE
										0007	6596861	MM_SERVICE
0009	Contingency NOC #8 - \$5,685.12	0.00 NOC	BOYKINJ	10/12/2020	C008	C08		Approved	USSIMKHINM	0007	6596849	EINKBELEG
										0007	6596860	MM_SERVICE
										0007	6596861	MM_SERVICE
0010	Contingency NOC #9 - \$4,500.00	0.00 NOC	BOYKINJ	10/27/2020	C009	C09		Rejected	USSIMKHINM	0008	6605242	EINKBELEG
										0008	6605243	MM_SERVICE
										0008	6605244	MM_SERVICE
0011	Contingency NOC #9 - \$4,500	0.00 NOC	BOYKINJ	11/12/2020	C009	C09		Approved	USSIMKHINM	0009	6615461	EINKBELEG
										0009	6615462	MM_SERVICE
										0009	6615463	MM_SERVICE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1065

Agenda Date: 12/3/2020

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 22

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 18-803-32 (Re-Bid), Gravity Concentration Tank Rehabilitation at the Calumet Water Reclamation Plant, to Independent Mechanical Industries, Inc., in an amount of \$17,029.00 from an amount of \$2,295,800.00 to an amount not to exceed \$2,312,829.00, Account 401-50000-645650, Purchase Order 5001744

Dear Sir:

On April 16, 2020, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 18-803-32 (Re-Bid), Gravity Concentration Tank Rehabilitation at the Calumet Water Reclamation Plant, to Independent Mechanical Industries, Inc., in an amount not to exceed \$2,295,800.00.

This contract has no prior change orders.

The purpose of this change order is to complete structural modifications to allow the installation of new equipment.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order in an amount of \$17,029.00 (0.74 % of the current contract value), from an amount of \$2,295,800.00 to an amount not to exceed \$2,312,829.00.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

Funds are available in Account 401-50000-645650.

Requested, John P. Murray, Director of Maintenance & Operations, EJS:JS:MAG:JR:JMC
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting

File Number: 20-1065

Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1068

Agenda Date: 12/3/2020

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 23

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase purchase order and amend the agreement with Donohue and Associates, Inc., for professional engineering services for Contract 14-253-3F, Final Design for a Flood Control Project on Midlothian Creek in Robbins, Illinois in an amount of \$135,343.00, from an amount of \$2,231,744.65, to an amount not to exceed \$2,367,087.65, Account 401-50000-612450, Purchase Order 3094570

Dear Sir:

On March 16, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Donohue and Associates, Inc., for professional engineering services for Contract 14-253-3F, Final Design for a Flood Control Project on Midlothian Creek in Robbins, Illinois in an amount not to exceed \$1,815,130.00. The contract expires on December 31, 2021.

As of November 5, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$416,614.65, from the original amount awarded of \$1,815,130.00. The current contract value is \$2,231,744.65. The prior approved change orders reflect a 18.7% increase to the original contract value.

The original final design scope of work included public coordination meetings, technical memorandums, permit applications, detailed plans and specifications, cost estimates, bid phase services, and letter of map revision services for addressing overbank flooding through conveyance system improvements along the existing creek, a new stormwater storage facility, and a new overflow channel to the Calumet-Sag Channel in Robbins.

The Engineering Department has determined that additional services are required to accommodate the award of a Section 319 grant by the Illinois Environmental Protection Agency in the amount of \$1,000,064.00 for the Robbins Rain Garden and Riparian Restoration improvements to be constructed along with the captioned Flood Control Project on Midlothian Creek. The IEPA notified the District of the grant award after the scope of work for the final design was approved. The additional services provided will include survey and design for the project improvements associated with the grant funding.

This change order is in compliance with the Illinois Criminal Code since the change is due to

circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$135,343.00 (6.06% of the current contract value), from an amount of \$2,231,744.65, to an amount not to exceed \$2,367,087.65.

Funds are available in Account 401-50000-612450.

Requested, Catherine A. O'Connor, Director of Engineer, KMF:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020

Change Order Log Report

System: RO
11/25/2020 12:49:0
Page: 1

Client : 100
Report Name: ZPT CHANGE ORDER LOG
Requester : DUISNM

Original Value: 1,815,130.00
Approved Value: 2,231,744.65
Current Value : 2,231,744.65

PO No. : 3094570
Tracking No. : ENCL42533F
Vendor No. : 5011598

Change Number	Text	Value	Initiator	Date	File Letter	CR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	Per 4/16/2020 Agenda Item 30, File 20-0314	416,614.65 INC	BOKKNU	06/25/2020			X	Approved	USIMKHNM	0001 0001	6541145 6541146	ENGINEER NW_SERVICE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1075

Agenda Date: 12/3/2020

Version: 1

Status: PC Increase PO/Change Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 24

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 14-263-3F, Melvina Ditch Reservoir Improvements, SSA, to F.H. Paschen, S.N. Nielsen & Associates LLC in an amount of \$81,050.41, from an amount of \$16,313,134.80, to an amount not to exceed \$16,394,185.21, Account 401-50000-645620, Purchase Order 4000052

Dear Sir:

On November 2, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 14-263-3F, Melvina Ditch Reservoir Improvements, SSA, to F.H. Paschen, S.N. Nielsen & Associates, LLC, in an amount not to exceed \$14,245,000.00, plus a five (5) percent allowance for change orders in an amount of \$712,250.00, for a total amount not to exceed \$14,957,250.00. The contract expires June 21, 2021.

As of November 20, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in an increase amount of \$2,068,134.80 from the original amount of \$14,245,000.00. The current contract value is \$16,313,134.80. The prior approved change orders reflect a 14.52% increase to the original contract value.

Item 1: Based on field conditions, modifications to the storm structures draining into and through the reservoir were required to minimize and alleviate erosion, including the placement of additional riprap at various locations. The contractor submitted a cost proposal (CO-53) for an extra in the amount of \$77,551.38. The engineer reviewed the proposal, found it to be reasonable, and stated via correspondence CO53, that the Engineering Department would recommend its approval.

Item 2: The disassembly and off-site inspection of pump number 3 revealed additional problems affecting the pump's performance which need to be corrected. Necessary work to be done under this change order include repair or replacement of existing pump components including tube section and discharge assemblies, motor connections, and lubricating system equipment. The contractor submitted a cost proposal (CO-56) for an extra in the amount of \$3,499.03 for work beyond the scope of the contract. The engineer reviewed the proposal, found it to be reasonable, and stated via correspondence CO-56, that the Engineering Department would recommend its approval.

The above two change orders are in compliance with the Illinois Criminal Code since the changes are due to circumstances not reasonably foreseeable at the time the contract was signed, and are in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute two change orders to increase Contract 14-263-3F in an amount of \$81,050.41(0.50% of the current contract value), from an amount of \$16,313,134.80, to an amount not to exceed \$16,394,185.21.

Funds are available in Account 401-50000-645620.

Requested, Catherine A. O'Connor, Director of Engineering, KMF:JK
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020.

Attachment

Client : 100	Change Order Log Report	System: PRD
Report Name: ZRPT_CHANGE_ORDER_LOG		11/09/2020 08:47:3
Requester : BOYKINJ		Page: 1
PO No. : 4000052		Original Value: 14,957,250.00
Tracking No. : ENGL42633F		Approved Value: 16,313,134.80
Vendor No. : 6001491		Current Value : 16,313,134.80

Change Number =====	Text =====	Value =====	Initiator =====	Date =====	File Letter =====	COR # =====	Board Approval =====	Status =====	Approver =====	Seq. No. =====	Change Number =====	Object Class =====
0001	Contingency NOC #1 - \$6,455.86	0.00 NOC	BOYKINJ	10/05/2018	CO03	003		Approved	USSIMKHINM	0001	6086513	EINKBELEG
										0001	6086514	MM_SERVICE
										0001	6086515	MM_SERVICE
0002	Credit - Abandon Existing Monitoring Well	1,828.40 DEC	BOYKINJ	11/09/2018	CO02	002		Approved	USSIMKHINM	0002	6110434	EINKBELEG
										0002	6110435	MM_SERVICE
0003	Contingency NOC #2 - \$95,000	0.00 NOC	BOYKINJ	02/22/2019	DC01	001		Approved	USSIMKHINM	0003	6180394	EINKBELEG
										0003	6180395	MM_SERVICE
										0003	6180396	MM_SERVICE
0004	Per 4/18/2019 Agenda Item 37, File No. 19-0369	253,225.85 INC	BOYKINJ	04/25/2019			X	Approved	USSIMKHINM	0004	6223503	EINKBELEG
										0004	6223504	MM_SERVICE
0005	Contingency NOC #3 - \$9,838.97	0.00 NOC	BOYKINJ	05/21/2019	CO23	023		Approved	USSIMKHINM	0005	6277210	EINKBELEG
										0005	6277211	MM_SERVICE
										0005	6277212	MM_SERVICE
0006	Contingency NOC #4 - \$1,119.20	0.00 NOC	BOYKINJ	05/23/2019	CO03	003		Approved	USSIMKHINM	0006	6278690	EINKBELEG
										0006	6278691	MM_SERVICE
										0006	6278692	MM_SERVICE
0007	Per 9/5/2019 Agenda Item 45, File No. 19-0821	250,200.51 INC	BOYKINJ	09/10/2019			X	Approved	USBACHUSZS	0007	6367491	EINKBELEG
										0007	6367492	MM_SERVICE
0008	Contingency NOC #5 - \$35,350.70	0.00 NOC	BOYKINJ	10/01/2019	0005	C30		Rejected	USCARRINGTONS	0008	6382231	EINKBELEG
										0008	6382232	MM_SERVICE
										0008	6382233	MM_SERVICE
0009	Contingency NOC #5 - \$9,590.25	0.00 NOC	BOYKINJ	10/10/2019	CC01	CO1		Rejected	USSIMKHINM	0009	6388067	EINKBELEG
										0009	6388068	MM_SERVICE
										0009	6388069	MM_SERVICE
0010	Contingency NOC #6 - \$1,119.20	0.00 NOC	BOYKINJ	10/10/2019	CC03	CO3		Rejected	USSIMKHINM	0009	6388067	EINKBELEG
										0009	6388068	MM_SERVICE
										0009	6388069	MM_SERVICE
0011	Contingency NOC #7 - \$9,838.97	0.00 NOC	BOYKINJ	10/10/2019	CO23	C23		Rejected	USSIMKHINM	0009	6388067	EINKBELEG
										0009	6388068	MM_SERVICE
										0009	6388069	MM_SERVICE
0012	Contingency NOC #8 - \$4,188.78	0.00 NOC	BOYKINJ	10/10/2019	CO31	C31		Rejected	USSIMKHINM	0009	6388067	EINKBELEG
										0009	6388068	MM_SERVICE
										0009	6388069	MM_SERVICE
0013	Contingency NOC #9 - \$36,087.96	0.00 NOC	BOYKINJ	10/10/2019	CO37	C37		Rejected	USSIMKHINM	0009	6388067	EINKBELEG
										0009	6388068	MM_SERVICE
										0009	6388069	MM_SERVICE
0014	Contingency NOC #10 - \$22,750.86	0.00 NOC	BOYKINJ	10/10/2019	CO33	C33		Rejected	USSIMKHINM	0009	6388067	EINKBELEG

0015	Contingency NOC #11 - \$35,350.712	0.00	NOC	BOYKINJ	10/10/2019	CO30	C30	Rejected	USSIMKHINM	0009 6388068 0009 6388069	MM_SERVICE MM_SERVICE
										0009 6388067 0009 6388068 0009 6388069	EINKBELEG MM_SERVICE MM_SERVICE
0016	Contingency NOC #5 - \$9,838.97	0.00	NOC	BOYKINJ	10/17/2019	CO23	C23	Approved	USSIMKHINM	0010 6392519 0010 6392580 0010 6392581	EINKBELEG MM_SERVICE MM_SERVICE
0017	Contingency NOC #6 - \$9,590.25	0.00	NOC	BOYKINJ	10/17/2019	CO01	CO1	Approved	USSIMKHINM	0010 6392519 0010 6392580 0010 6392581	EINKBELEG MM_SERVICE MM_SERVICE
0018	Contingency NOC #7 - \$4,188.78	0.00	NOC	BOYKINJ	10/17/2019	CO31	C31	Approved	USSIMKHINM	0010 6392519 0010 6392580 0010 6392581	EINKBELEG MM_SERVICE MM_SERVICE
0019	Contingency NOC #8 - \$22,750.86	0.00	NOC	BOYKINJ	10/17/2019	CO33	C33	Approved	USSIMKHINM	0010 6392519 0010 6392580 0010 6392581	EINKBELEG MM_SERVICE MM_SERVICE
0020	Contingency NOC #9 - \$36,087.96	0.00	NOC	BOYKINJ	10/17/2019	CO37	C37	Approved	USSIMKHINM	0010 6392519 0010 6392580 0010 6392581	EINKBELEG MM_SERVICE MM_SERVICE
0021	Contingency NOC #10 - \$35,350.70	0.00	NOC	BOYKINJ	10/17/2019	CO30	C30	Approved	USSIMKHINM	0010 6392519 0010 6392580 0010 6392581	EINKBELEG MM_SERVICE MM_SERVICE
0022	Contingency NOC #4 - \$ 83,791.52	0.00	NOC	BOYKINJ	01/16/2020	CO36	C36	Rejected	USCARRINGTONS	0011 6460974 0011 6460975 0011 6460976	EINKBELEG MM_SERVICE MM_SERVICE
0023	Contingency NOC #5 - \$47,224.86	0.00	NOC	BOYKINJ	01/16/2020	CO41	C41	Rejected	USCARRINGTONS	0011 6460974 0011 6460975 0011 6460976	EINKBELEG MM_SERVICE MM_SERVICE
0024	Contingency NOC #11 - \$ 83,791.52	0.00	NOC	BOYKINJ	01/16/2020	CO36	C36	Approved	USSIMKHINM	0012 6461014 0012 6461015 0012 6461016	EINKBELEG MM_SERVICE MM_SERVICE
0025	Contingency NOC #12 - \$ 47,224.86	0.00	NOC	BOYKINJ	01/16/2020	CO41	C41	Approved	USSIMKHINM	0012 6461014 0012 6461015 0012 6461016	EINKBELEG MM_SERVICE MM_SERVICE
0026	Contingency NOC #13 - \$7,744.71	0.00	NOC	BOYKINJ	01/21/2020	CO26	C26	Approved	USSIMKHINM	0013 6463189 0013 6463200 0013 6463201	EINKBELEG MM_SERVICE MM_SERVICE
0027	Contingency NOC #14 - \$47,909.41	0.00	NOC	BOYKINJ	02/21/2020	CO32	C32	Approved	USSIMKHINM	0014 6487806 0014 6487807 0014 6487808	EINKBELEG MM_SERVICE MM_SERVICE
0028	Contingency NOC #15 - \$\$39,000.00	0.00	NOC	BOYKINJ	02/21/2020	CO35	C35	Approved	USSIMKHINM	0014 6487806 0014 6487807 0014 6487808	EINKBELEG MM_SERVICE MM_SERVICE
0029	Contingency NOC #16 - \$40,319.25	0.00	NOC	BOYKINJ	02/21/2020	CO38	C38	Approved	USSIMKHINM	0014 6487806	EINKBELEG

0030	Contingency NOC #17 - \$2,798.66	0.00	NOC	BOYKINJ	02/21/2020	CO39	C39		Approved	USSIMKHINM	0014 6487807 0014 6487808	MM_SERVICE MM_SERVICE
0031	Correction; Contingency NOC 5, duplication NOC 3	9,838.97	DEC	BOYKINJ	02/25/2020				Approved	USSIMKHINM	0014 6487806 0014 6487807 0014 6487808	EINKBELEG MM_SERVICE MM_SERVICE
0032	Contingency NOC #18 - \$38,849.82	0.00	NOC	BOYKINJ	03/02/2020	CO43	C43		Approved	USSIMKHINM	0015 6489952 0015 6489953	EINKBELEG MM_SERVICE
0033	Contingency NOC #19 - \$15,615.42	0.00	NOC	BOYKINJ	03/02/2020	CO44	C44		Approved	USSIMKHINM	0016 6493699 0016 6493710 0016 6493711	EINKBELEG MM_SERVICE MM_SERVICE
0034	Contingency #20 - \$18,755.83	0.00	NOC	BOYKINJ	06/08/2020	CO45	C45		Approved	USSIMKHINM	0016 6493699 0016 6493710 0016 6493711	EINKBELEG MM_SERVICE MM_SERVICE
0035	Contingency #21 - \$7,364.82	0.00	NOC	BOYKINJ	06/08/2020	CO46	C46		Approved	USSIMKHINM	0017 6533817 0017 6533818 0017 6533819	EINKBELEG MM_SERVICE MM_SERVICE
0036	Contingency NOC #35 - \$ 18,755.83	0.00	NOC	BOYKINJ	07/09/2020	CO45	C45		Approved	USSIMKHINM	0017 6533817 0017 6533818 0017 6533819	EINKBELEG MM_SERVICE MM_SERVICE
0037	Contingency NOC #36 - \$ 7,364.82	0.00	NOC	BOYKINJ	07/09/2020	CO46	C46		Approved	USSIMKHINM	0018 6546786 0018 6546787 0018 6546788	EINKBELEG MM_SERVICE MM_SERVICE
0038	Correction; 0036 duplicate entry of 0034 -\$18,755.83	0.00	NOC	BOYKINJ	08/07/2020				Approved	USSIMKHINM	0018 6546786 0018 6546787 0018 6546788	EINKBELEG MM_SERVICE MM_SERVICE
0039	Correction; 0037 duplicate entry of 0035 -\$7,364.82	0.00	NOC	BOYKINJ	08/07/2020				Approved	USSIMKHINM	0019 6560449 0019 6560460 0019 6560461	EINKBELEG MM_SERVICE MM_SERVICE
0040	Pt. 1: per Agenda Item 38, File No. 20-0634	0.00	NOC	BOYKINJ	08/10/2020	CO49	C49	X	Approved	USSIMKHINM	0019 6560449 0019 6560460 0019 6560461	EINKBELEG MM_SERVICE MM_SERVICE
0041	Pt.2 Per 8/6/20 Agenda Item 38, File No. 20-0634	199,334.29	INC	BOYKINJ	08/10/2020	CO49	C49	X	Rejected	USCARRINGTONS	0020 6561038 0020 6561039 0020 6561050	EINKBELEG MM_SERVICE MM_SERVICE
0042	Pt.2 8/6/20 Agenda Item 38, File No. 20-0634	199,339.29	INC	BOYKINJ	08/10/2020	CO49	C49	X	Approved	USSIMKHINM	0021 6561234 0021 6561235	EINKBELEG MM_SERVICE
0043	Increase - Agenda Item 37, File No. 20-0816	400,846.18	INC	BOYKINJ	10/09/2020	CO50	C50	X	Approved	USSIMKHINM	0022 6561238 0022 6561239	EINKBELEG MM_SERVICE
0044	Increase - Agenda Item 37, File No. 20-0816	251,853.19	INC	BOYKINJ	10/09/2020	CO51	C51	X	Approved	USSIMKHINM	0023 6596327 0023 6596328	EINKBELEG MM_SERVICE
0045	Increase - Agenda Item 37, File No. 20-0816	8,856.55	INC	BOYKINJ	10/09/2020	CO52	C52	X	Approved	USSIMKHINM	0023 6596327 0023 6596328	EINKBELEG MM_SERVICE

Client : 100

Report Name: ZRPT_CHANGE_ORDER_LOG

Requester : BOYKINJ

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Change Order Log Report

System: PRD

11/09/2020 08:47:3

Page: 4

0046	Increase - Agenda Item 37, File No. 20-0816	3,230.61 INC	BOYKINJ	10/09/2020	C054	C54	X	Approved	USSIMKHINM	0023	6596327	EINKBELEG
										0023	6596328	MM_SERVICE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1089

Agenda Date: 12/3/2020

Version: 1

Status: PC Increase PO/Change
Order

In Control: Procurement Committee

File Type: Agenda Item

Agenda Number: 25

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to increase Contract 18-408-11, Janitorial Services for the Main Office Building Complex for a Thirty-Six (36) Month Period, to Eco-Clean Maintenance, Inc., in an amount of \$4,900.00, from an amount of \$1,839,075.82, to an amount not to exceed \$1,843,975.82, Accounts 101-15000-612370/612390, Purchase Order 5001696

Dear Sir:

On November 15, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 18-408-11, Janitorial Services for the Main Office Building Complex for a Thirty-Six (36) Month Period, to Eco-Clean Maintenance, Inc., in an amount not to exceed \$1,963,700.00. The contract expires on February 28, 2022.

As of November 5, 2020, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$124,624.18, from the original amount awarded of \$1,963,700.00. The current contract value is \$1,839,075.82. The prior approved change orders reflect a 6.3% decrease to the original contract value.

An increase of \$4,900.00 to the 2020 purchase order value is requested due to greater than expected overtime as part of the paint and carpet replacement project at the Main Office Building during the first quarter of 2020.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 18-408-11 in an amount of \$4,900.00 (0.3% of the current contract value), from an amount of \$1,839,075.82, to an amount not to exceed \$1,843,975.82.

Funds for the 2020 expenditures are available in Accounts 101-15000-612370/612390.

Requested, William S. Sheriff, Acting Administrative Services Officer, SAR:JRM:CO
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

File Number: 20-1089

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting
Minutes of the Board of Commissioners for December 3, 2020

Attachment

PO No.	:	5001696	Original Value:	1,963,700.00
Tracking No.	:	15090	Approved Value:	1,839,075.82
Vendor No.	:	6001375	Current Value :	1,839,075.82

Change Number	Text	Value	Initiator	Date	File Letter	COR #	Board Approval	Status	Approver	Seq. No.	Change Number	Object Class
0001	02/07/19 BOC, FY2018 CLOSEOUT, GA	54,498.00 DEC	GLADYCHT	02/21/2019				Approved	USSIMKHINM	0001	6178948	EINKBELEG
										0001	6178949	MM_SERVICE
										0001	6178950	MM_SERVICE
0002	Step 2: 02/07/19 BOC, FY2018 CLOSEOUT, GA	54,500.00 INC	SIMKHINM	02/22/2019				Approved	USSIMKHINM	0002	6180680	EINKBELEG
0003	Dec to match projected expenditures.	9,900.00 DEC	GLADYCHT	11/20/2019				Approved	USSIMKHINM	0003	6413284	EINKBELEG
										0003	6413285	MM_SERVICE
										0003	6413286	MM_SERVICE
0004	02/06/20 BOC, FY2019 CLOSEOUT, GA	114,724.18 DEC	GLADYCHT	02/06/2020				Approved	USSIMKHINM	0004	6477313	EINKBELEG
										0004	6477314	MM_SERVICE
										0004	6477315	MM_SERVICE



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1073

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Public Health & Welfare Committee

File Type: Agenda Item

Agenda Number: 26

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON PUBLIC HEALTH AND WELFARE

Mr. Brian A. Perkovich, Executive Director

Authority to amend the Intergovernmental Agreement with the Cook County Sheriff's Office to continue supporting its Prescription Drug Take-Back Program by extending the IGA for another year and to make payment to the CCSO in an amount not to exceed \$80,000.00, Account 101-15000-612490

Dear Sir:

On December 7, 2017, the Board of Commissioners ("Board") authorized an Intergovernmental Agreement ("IGA") with the Cook County Sheriff's Office ("CCSO") to support CCSO's ongoing collection and disposal activities and to expand its network of local law enforcement agencies participating in the Program within the District's boundaries. On December 6, 2018, the Board authorized extension of the IGA through 2019. On December 19, 2019, the Board authorized a second one-year extension of the IGA.

To continue building on these joint efforts, CCSO has requested to extend the IGA until December 31, 2021 on the same terms and conditions, with one exception explained below. The parties will continue working together to identify new collection sites, to improve outreach, education, and promotion of the Program, and to hold take-back events in the community. CCSO will continue providing the collection and disposal services to all sites in the Program network in accordance with its Procedure for Collection and Destruction of Prescription Drugs.

In addition to the proposed one-year IGA extension, the District and CCSO have agreed to reduce, from \$100,000.00 to \$80,000.00, the District's total funding contribution. This change will not affect the District's annual funding contribution of up to \$76,406.62 for personnel and administrative costs associated with operating the Program. The reduced total maximum funding amount will reduce, to \$3,593.38 from \$23,593.38, the annual amount available for reimbursement of the purchase and installation of new drug collection receptacles. CCSO did not install new receptacles in 2019 or 2020.

In order to receive reimbursement from the District, CCSO is required to submit monthly reports that include the collection and destruction certificates, the weight of prescription drugs collected and destroyed, and a list of newly installed receptacles. CCSO must abide by all applicable state and federal laws in carrying out its collection and disposal activities.

The IGA also requires that CCSO evaluate the Program on an annual basis to assess the effectiveness of the Program in preventing pharmaceutical drugs from entering Illinois waterways. CCSO's 2020 Annual Report will be provided to the Board as soon as it is received by the District. CCSO staff has indicated that CCSO has not yet started collecting registration fees from drug manufacturers, as authorized under the Cook County Safe Disposal of Pharmaceuticals Ordinance, so District funding continues to be important for carrying out the Program.

Based on the foregoing, it is requested that the Board of Commissioners grant authority to amend the IGA with CCSO extending the IGA until December 31, 2021.

It is further requested that the Chairman of the Committee on Finance, the Executive Director, and the Clerk be authorized to execute said amendment on behalf of the District, as well as any documents necessary to effectuate the transaction, upon approval by the General Counsel as to form and legality.

Funds for 2021 in Account 101-15000-612490 are contingent upon the Board of Commissioner's approval of the budget for that year.

Requested, William Sheriff, Acting Administrative Services Officer, KH
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020

Attachment

**INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN THE COUNTY OF COOK,
ON BEHALF OF THE COOK COUNTY SHERIFF, AND
THE METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

This Intergovernmental Agreement (hereinafter "IGA") is entered into, by and between the Metropolitan Water Reclamation District of Greater Chicago (hereinafter the "District"), a unit of local government and body corporate and politic, organized and existing under the laws of the State of Illinois, and the County of Cook (hereinafter "County"), a body politic and corporate of the State of Illinois, on behalf of the Cook County Sheriff (hereinafter "CCSO"). The District and the CCSO may be referred to individually as "Party" and collectively as the "Parties."

RECITALS:

WHEREAS, many residents flush unused, expired or otherwise unneeded medication down toilets or sinks, which may contribute to contamination of the Chicago Area Waterway System ("CAWS") because wastewater treatment processes are not designed to completely remove pharmaceutical compounds; and

WHEREAS, the District has the power and authority to prevent the pollution of any waters from which a water supply may be obtained by any city, town or village within the district (70 ILCS 2605/7aa); and

WHEREAS, the District has the power to provide for the treatment of sewage to create an effluent which shall not be offensive or injurious to the health of any of the people of the State of Illinois (70 ILCS 2605/7); and

WHEREAS, the CCSO has the power and duty to be conservator of the peace in Cook County, and shall prevent crime and maintain the safety and order of the citizens of that county (55 ILCS 5/3-6021); and

WHEREAS, as authorized under the Cook County Safe Disposal of Pharmaceuticals Ordinance (Cook County Code, Chapter 46, Article II, Division 4, Sections 46-101 through 46-119 (hereinafter "CCSDP Ordinance")) the CCSO is responsible for, *inter alia*, developing a Collection Plan for unused Covered Drugs and determining the method of collection of Unwanted Covered Drugs as defined under the Ordinance; and

WHEREAS, in accordance with the CCSDP Ordinance, the CCSO administers the Prescription Drug Take-Back Program of the Cook County Sheriff's Office ("Program") in which pharmaceutical drugs are collected and disposed of through environmentally sound methods and in accordance with state and federal law (*see also* 415 ILCS 5/22.58); and

WHEREAS, the Illinois Safe Pharmaceutical Disposal Act, 210 ILCS 150/*et seq.*, permits any county or municipality to authorize the use of its city hall, police department, or any other facility

under its control to display suitable containers for the collection of pharmaceuticals, provided that any controlled substances are collected in accordance with federal law; and

WHEREAS, the CCSO and the District previously entered into an agreement on June 29, 2016 to expand the Program to include as many additional collection sites as practicable; and

WHEREAS, the previous agreement expired on June 29, 2017 and the Parties wish to continue their partnership in expanding and maintaining the Program, and the District has agreed to contribute funding so as to maximize the volume of pharmaceutical drugs prevented from entering the CAWS; and

WHEREAS, the Illinois Environmental Protection Act provides that to the extent allowed by federal law, a law enforcement agency, such as the Sheriff's Office, may collect pharmaceutical drugs, including but not limited to controlled substances, from residential sources, store them, and transport them to a site or facility permitted by the Illinois Environmental Protection Agency (415 ILCS 5/17.9A); and

WHEREAS, the CCSO and the District can more effectively, economically, and comprehensively reduce the risk of contamination of Illinois waterways by pharmaceutical drugs by cooperating and using their joint efforts and resources to expand the network of local law enforcement agencies participating in the Program; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and Section 10 of Article VII of the Illinois Constitution, allow and encourage intergovernmental cooperation; and

WHEREAS, on December 7, 2017, the District's Board of Commissioners authorized the District to enter into this intergovernmental agreement; and

NOW THEREFORE, in consideration of the matters set forth herein, the mutual covenants and agreements contained in this IGA, and for other good and valuable consideration, the Sheriff's Office and the District hereby agree as follows:

ARTICLE 1. INCORPORATION OF RECITALS

The recitals set forth above are incorporated herein by reference and made a part hereof.

ARTICLE 2. SCOPE OF THE AGREEMENT

The District and Sheriff's Office agree as follows:

- A. Program Objectives. The CCSO shall continue to engage with local law enforcement agencies to expand participation in the Prescription Drug Take-Back Program. Now that a significant number of sites have been secured and receptacles activated, the primary objective of the Program for the purpose of this IGA is to administer and maintain the Program across authorized sites by using available funds and resources,

so as to maximize the volume of pharmaceutical drugs prevented from reaching Illinois waterways. For purposes of this IGA, “pharmaceutical drugs” shall mean those drugs deemed covered under this Program pursuant to the CCSDP Ordinance.

B. Collection Sites.

a. Any unit of local government in the District’s boundaries that expresses an interest in joining the Program shall be considered, subject to the requirements of the CCSDP Ordinance and the selection criteria and requirements set forth in this IGA. For purposes of this IGA, unit of local government shall mean the following entities: municipalities, townships, special districts, and units, designated as units of local government by law, which exercise limited governmental powers or powers in respect to limited governmental subjects, but does not include school districts. The CCSO is responsible for ensuring that all units of local government in the District’s boundaries are reasonably informed of the opportunity to be considered for this Program.

b. Any unit of local government participating in the Program must meet the standards established by and through the CCSDP Ordinance, as well as applicable state and federal laws that govern the collection and disposal of pharmaceuticals and controlled substances as set forth in U.S. DEA regulations (21 C.F.R. § 1317.01 *et seq.*). “Law enforcement agency” shall mean an agency of this State or unit of local government that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws or ordinances. (See 415 ILCS 5/22.58). The Sheriff’s Office is responsible for ensuring that the local law enforcement agency is capable of meeting all applicable state and federal laws governing a local law enforcement agency’s participation in this Program (See 21 C.F.R. §1300.05).

c. In the event that the number of local law enforcement agencies interested in participating in the Program exceeds the funding and resources available, the selection of additional sites shall be based on the requirements of the CCSDP Ordinance and, to the extent possible, the following criteria, in order of descending priority:

1. Sites located in a geographical region that has a demonstrated lack of disposal sites for residents to safely dispose of unused pharmaceutical drugs.
2. Sites where the local law enforcement agency is able to purchase its own collection receptacle.
3. All other sites where the local law enforcement agency expresses interest in participating in the Program.

- d. The selection of sites shall be subject to the District's written approval based on the criteria set forth in this IGA.
 - e. Notwithstanding the provisions set forth in this Section, the CCSO may authorize sites for participation in the Program outside of the jurisdiction of the District. However, those sites shall be treated as outside the scope of this IGA and any costs associated with those sites shall not be subject to the reimbursement terms set forth in Article 3.
- C. Participant Agency Memorandum(s) of Understanding. Before providing any disposal or collection services to a local law enforcement agency under this IGA, the Sheriff's Office shall enter into a Memorandum of Understanding with the pertinent unit of local government setting out the services to be provided under the Program. A copy of the applicable Memorandum of Understanding to be utilized is attached as Exhibit B. The MOU must include a provision in substantially the following form:
- a. "This program is made possible, in part, through funding by the Metropolitan Water Reclamation District of Greater Chicago. The [unit of local government] shall defend, indemnify, and hold harmless the Metropolitan Water Reclamation District of Greater Chicago, its Commissioners, officers, employees, and other agents ("District Party") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the District Party and arise out of or are in any way related to the [unit of local government's] administration, maintenance, or use of a pharmaceutical collection receptacle."
- D. Program Implementation.
- a. The sites selected by the CCSO and approved by the District shall be included in the Program network. The CCSO shall provide the collection and disposal services to all sites in the Program network in accordance with the CCSDP Ordinance and Cook County Sheriff's Office Procedure for Collection and Destruction of Prescription Drugs, which is attached hereto as Exhibit A and hereby incorporated into this IGA. The Sheriff's Office shall abide by all applicable state and federal laws in its collection and disposal activities.
 - b. The Sheriff's Office shall be solely responsible for purchasing and installing the collection receptacles that are proposed for any particular site. The Sheriff's Office is responsible for ensuring the collection receptacle meets all applicable laws governing its installation and use.
 - c. Each receptacle funded pursuant to this Agreement must display a label that notes the District's support of the Program. The label must be approved by the District. The label must include the following language: "The Prescription Drug Take-Back Program of the Cook County Sheriff's Office and this Collection

Receptacle were made possible, in part, by funding provided by the Metropolitan Water Reclamation District of Greater Chicago.”

E. Reporting Requirements.

- a. The monthly invoices submitted by the Sheriff's Office as set forth in Article 3 shall serve as the program activity reports to keep the District and its Board of Commissioners informed as to the progress of the Program. The Sheriff's Office may provide any additional Program updates along with the monthly invoices.

F. Program Evaluation.

- a. The CCSO shall evaluate the Program as a whole on an annual basis to assess the effectiveness of the Program in preventing pharmaceutical drugs from entering Illinois waterways. The Annual Report shall include, at minimum: the weight collected and destroyed by geographical region; the weight of pharmaceutical drugs collected at each collection site; any proposals to add sites to, or remove sites from, the Program network; an accounting of the total amount of registration fees collected by the CCSO under the CCSDP Ordinance; and any other recommendations to improve the Program.

ARTICLE 3. FINANCIAL

- A. Compensation. The District agrees to provide funding to support the CCSO operation and maintenance of the Program. The amounts provided by the District shall be a maximum of \$100,000.00 per fiscal year (based on the District's fiscal year of January 1st through December 31st), according to the following categories:
 - a. Operational Cost Reimbursement. The District shall reimburse the CCSO for personnel and administrative costs associated with operating the Program (collectively "Operational Costs") for an amount not to exceed \$76,406.62 annually. This amount shall be billed on a monthly basis in accordance with the procedures set forth in Paragraph B.
 - b. Receptacle Reimbursement. The District shall reimburse the CCSO for the cost of new collection receptacles at a rate of \$650.00 per receptacle, for an amount not to exceed \$23,593.38 annually.
- B. Invoices. The CCSO shall submit an invoice to the District on a monthly basis for the prorated Operational Costs (\$6,367.21/month). The District will not reimburse for any overhead expenses, such as utilities, office supplies, secretarial and other office support services, etc. The invoice shall include the following information:
 - i. The collection and destruction certificates for all drugs collected and destroyed during that invoice period month.

- ii. The weight of prescription drugs collected and destroyed for that invoice period month.
 - iii. When applicable, the invoice shall also include any new receptacle deployment and the amount due per new receptacle. The list of "Receptacle Sites & Program Activity," attached as Exhibit C, shall be updated with any new sites and provided to the District with the invoice.
- C. Reimbursement Limitations. Within 30 days of receiving a complete invoice, the District shall reimburse the CCSO in the amount of the invoice. The District shall not provide reimbursements for invoices that are not submitted within 30 days after the last day of each month or that do not contain the information listed above. The District's reimbursement limit is based on the funding amount that the District's Board of Commissioners has approved and allocated for purposes of this IGA for each fiscal year. Any additional funding above the amounts set forth herein, or beyond the pertinent fiscal year, are subject to the District's Board of Commissioner's approval.

ARTICLE 4. PERMITS AND FEES

In the event any federal, state or local permits are required, the CCSO shall obtain all such permits required by law in connection with the Program, including any maintenance work, and shall assume any costs in procuring said permits. Additionally, the CCSO shall obtain all consents and approvals required by federal, state, and/or county regulations in connection with the Program, including any maintenance work, and shall assume any costs incurred in procuring all such consents and approvals.

ARTICLE 5. INSPECTIONS

The District shall have the right (including any necessary right of access) in conjunction with the CCSO to conduct a joint visual inspection of the installed collection receptacles, or any collection or disposal activities, upon reasonable notice to the CCSO and the local unit of government.

ARTICLE 6. TERM AND TERMINATION

- A. Term. This IGA becomes effective on January 1, 2018, and shall remain in full force and effect until December 31, 2018. This IGA may be renewed by mutual agreement of the Parties. Either party shall give the other written notice sixty (60) days prior to the expiration of this IGA of that party's intent to either extend or terminate this IGA.

- B. Termination

- a. The Parties may terminate this IGA by mutual consent and agreement in writing.

- b. Either Party may terminate this IGA, by written notice to the other Party, for any material breach of this IGA by the other Party. The breaching Party shall have 30 days from the date it receives written notice to cure such breach.
 - c. As set forth in Article 3, the District's reimbursement is limited to the funding amount approved and allocated by the District's Board of Commissioners for this Program. The District may terminate the IGA if the District's Board of Commissioners does not appropriate additional funds beyond the current fiscal year or above the amounts set forth herein.
- C. Effect of Termination. In the event of termination or expiration of this IGA, the Sheriff's Office may continue to provide collection and disposal services to any collection sites in the Program network, at its sole cost and expense. If the Sheriff's Office chooses to discontinue collection or disposal services at any site after termination of this IGA, the Sheriff's Office shall be solely responsible for any activities required to wind down the Program, such as removing or otherwise disabling collection receptacles, or informing any units of local government that collection and disposal activities will no longer be performed.

ARTICLE 7. LIABILITY

- A. Waiver of Personal Liability. No official, employee, or agent of either party to this IGA shall be charged personally by the other party with any liability or expenses of defense incurred as a result of the exercise of any rights, privileges, or authority granted herein, nor shall he or she be held personally liable under any term or provision of this IGA, or because of a party's execution or attempted execution of this IGA, or because of any breach of this IGA.

ARTICLE 8. REPRESENTATIONS

- A. Representations of the Sheriff's Office. The Sheriff's Office covenants, represents, and warrants as follows:
- a. The Sheriff's Office has full authority to execute, deliver, and perform or cause to be performed this IGA;
 - b. The individuals signing this IGA and all other documents executed on behalf of the Sheriff's Office are duly authorized to sign same on behalf of and to bind the Sheriff's Office;
 - c. The execution and delivery of this IGA, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the Sheriff's Office or any instrument to which the Sheriff's Office is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation.

B. Representations of the District. The District covenants, represents, and warrants as follows:

- a. The District has full authority to execute, deliver, and perform or cause to be performed this IGA;
- b. The individuals signing this IGA and all other documents executed on behalf of the District are duly authorized to sign same on behalf of and to bind the District; and
- c. The execution and delivery of this IGA, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the District or any instrument to which the District is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation.

ARTICLE 9. INDEMNIFICATION

- A. The Sheriff's Office shall defend, indemnify, and hold harmless the District, its Commissioners, officers, employees, and other agents ("District Party") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the District Party and arise out of or are in any way related to: (1) the collection or disposal of pharmaceutical drugs under the Program; (2) the installation or use of collection receptacles installed under the Program; (3) the exercise of any right, privilege, or authority granted to the Sheriff's Office under this Agreement; (4) the performance or nonperformance of the Agreement by the Sheriff's Office; or, (5) the Sheriff's Office's representations and warranties.
- B. The District covenants and agrees to indemnify and hold harmless the Sheriff's Office and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Agreement by the District, the acts or omissions of the officers, agents, or employees of the District in connection with the performance or nonperformance of the Agreement, or the District's representations and warranties.

It is mutually understood and agreed that the assumption of liabilities and indemnification provided for in this IGA shall survive any termination of this IGA.

ARTICLE 10. GENERAL PROVISIONS

- A. **Amendment to IGA.** This IGA shall not be amended unless it is done so in writing and signed by the authorized representatives of both parties.
- B. **Good Faith.** All parties have a duty to perform their obligations under this IGA in good faith.
- C. **Severability.** If any provision of this IGA is held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect any other provisions of this IGA, and this IGA will be construed as if such invalid, illegal, or unenforceable provision has never been contained herein. The remaining provisions will remain in full force and will not be affected by the invalid, illegal, or unenforceable provision or by its severance. In lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as part of this IGA a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.
- D. **Interpretation.** Any headings of the IGA are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights duties, and obligations of such person or entity in accordance with the terms and conditions of the IGA.
- E. **Assignment/Binding Effect.** Neither party may assign its rights or obligations hereunder without the written consent of the other party. The IGA shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.
- F. **Waiver of Breach.** Whenever a party to this IGA by proper authority waives the other party's performance in any respect or waives a requirement or condition to performance, the waiver so granted, whether express or implied, shall only apply to the particular instance and shall not be deemed a waiver for subsequent instances of the performance, requirement, or condition. No such waiver shall be construed as a modification of this IGA regardless of the number of times the performance, requirement, or condition may have been waived.
- G. **Merger Clause; Amendment.** This IGA, and any exhibits or riders attached hereto, shall constitute the entire agreement between the parties. No other warranties, inducements, considerations, promises, or interpretations shall be implied or impressed upon this IGA that are not expressly set forth herein. This IGA shall not be amended unless it is done so in writing and signed by the authorized representatives of both parties.
- H. **Deemed Inclusion.** Provisions required (as of the effective date) by law, ordinances, rules, regulations, or executive orders to be inserted in this IGA are deemed inserted in this IGA

whether or not they appear in this IGA or, upon application by either party, this IGA will be amended to make the insertions. However, in no event will the failure to insert such provisions before or after this IGA is signed prevent its enforcement.

- I. **References to Documents.** All references in this IGA to any exhibit or document shall be deemed to include all supplements and/or authorized amendments to any such exhibits or documents to which both parties hereto are privy.
- J. **Compliance with All Laws.** The District and Sheriff's Office shall at all times observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local governments agencies, which may in any manner affect the performance of this IGA.
- K. **Disclaimer of Relationship.** This IGA is not intended, nor shall it be construed, to confer any rights, privileges, or authority not permitted by Illinois law. Nothing in this IGA shall be construed to establish a contractual relationship between the District and any party other than the Sheriff's Office. In addition, nothing in this IGA shall be construed to establish an employment relationship between the District and any employees of the Sheriff's Office.
- L. **Governing Law.** The parties agree that this IGA and any subsequent Amendment shall be governed by, and construed and enforced in accordance with, the laws of the State of Illinois in all respects, including matters of construction, validity, and performance. The parties further agree that the proper venue to resolve any dispute which may arise out of this IGA is the appropriate Court of competent jurisdiction located in Cook County, Illinois.
- M. **Judicial and Administrative Remedies.** This IGA shall not be construed against a party by reason of who prepared it. Each party agrees to provide a certified copy of the ordinance, bylaw, or other authority to evidence the reasonable satisfaction of the other party that the person signing this IGA for such party is authorized to do so and that this IGA is a valid and binding obligation of such party. The parties agree that this IGA may be executed in quadruplicate.

The rights and remedies of the District or the Sheriff's Office shall be cumulative, and election by the District or the Sheriff's Office of any single remedy shall not constitute a waiver of any other remedy that such party may pursue under this IGA.

- N. **Notices.** Unless otherwise stated in this IGA, any and all notices given in connection with this IGA shall be deemed adequately given only if in writing and addressed to the party for whom such notices are intended at the address set forth below. All notices shall be sent by personal delivery, UPS, Fed Ex or other overnight messenger service, first class registered or certified mail, postage prepaid, return receipt requested. A written notice shall be deemed to have been given to the recipient party on the earlier of (a) the date it is hand delivered to the address required by this IGA; (b) with respect to notices sent by mail, two days (excluding Sundays and federal holidays) following the date it is properly addressed

and placed in the U.S. Mail, with proper postage prepaid. The name of this IGA must be prominently featured in the heading of all notices sent hereunder.

Any and all notices referred to in this IGA, or that either party desires to give to the other, shall be addressed as set forth in Article 10, unless otherwise specified and agreed to by the parties.

ARTICLE 11. REPRESENTATIVES

Immediately upon execution of this IGA, the following individuals will represent the parties as a primary contact and receipt of notice in all matters under this IGA:

For the District:

Eileen McElligot
Administrative Services Officer
Metropolitan Water Reclamation District
100 East Erie Street
Chicago, Illinois 60611
Phone: (312) 751-7905

For the Sheriff's Office:

Patricia Horne
Director, Support Services
Cook County Sheriff's Office
2323 South Rockwell
Chicago, Illinois 60608
Phone: (773) 843-7302

With a copy to:

General Counsel
Cook County Sheriff's Office
Daley Center
50 W. Washington, Room 704
Chicago, IL 60602

Each party agrees to promptly notify the other party of any change in its designated representative, which notice shall include the name, address, telephone number and fax number of the representative for such party for the purpose hereof.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Metropolitan Water Reclamation District of Greater Chicago and the Cook County Sheriff's Office, the parties hereto, have each caused this IGA to be executed in quadruplicate by their duly authorized officers, duly attested and their seals hereunto affixed.

COOK COUNTY EXECUTION: The undersigned, on behalf of the County of Cook, Illinois, a body politic and corporate of the State of Illinois, hereby accepts the foregoing Intergovernmental Agreement:



Dated: _____

Toni Preckwinkle
President, Cook County Board of Commissioners

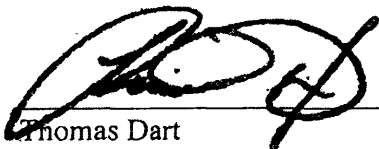
ATTEST:



Dated: _____

David Orr
Cook County Clerk

ACKNOWLEDGED:



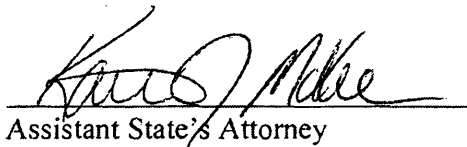
Thomas Dart
Cook County Sheriff

APPROVED BY THE BOARD OF
COOK COUNTY COMMISSIONERS

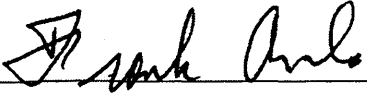
FEB 07 2018


COM _____

Approved as to form:

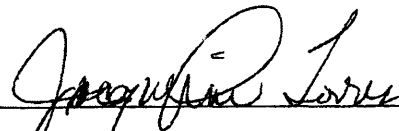

Assistant State's Attorney

METROPOLITAN WATER RECLAMATION DISTRICT: The undersigned, on behalf of the Metropolitan Water Reclamation District, Illinois, a body politic and corporate of the State of Illinois, hereby accepts the foregoing IGA:

 1/4/2018
Chairman of the Committee on Finance Date

 /SPM
Executive Director Date

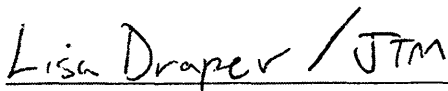
ATTEST:

 1.4.18
Clerk Date

APPROVED AS TO OPERATIONS:

 SAR
Administrative Services Officer

APPROVED AS TO FORM AND LEGALITY:

 /JTM 12/28/17
Head Assistant Attorney BJD Date

 /Laf 12/28/17
General Counsel Date

EXHIBIT A

**Cook County Sheriff's Office
Prescription Drug Take Back Program
Procedure for Collection and Destruction of Prescription Drugs**

This Procedure is for collection and destruction of prescription drugs by designated law enforcement officers of the Cook County Sheriff's Office (CCSO) as part of the CCSO Prescription Drug Take Back Program, as permitted under state and federal drug enforcement and environmental law (Contraband Exclusion 40 C.F.R. Parts 60.2887(p) and 60.2993(p)), and 21 C.F.R. § 1317.01 *et seq.*, as applicable.

The authorized collection of prescription drugs for destruction placed in the custody of a designated CCSO law enforcement representative(s) will be treated as any other release order maintaining a proper chain of custody.

The Procedure for collection and destruction of prescription drugs is as follows:

1. Each participating agency in the CCSO Prescription Drug Take Back Program shall arrange to have a secure container, which is anchored to the ground and is kept under 24-hour surveillance by the presence of a law enforcement officer or under a camera surveillance system consistent with the standards established by the U.S. Drug Enforcement Agency.
 - a. The participating agency shall complete an agreement for installing its secure container, and shall permit access to the installed secure container for collection of prescription drugs by a designated CCSO law enforcement officer. The participating agency shall complete all relevant portions of Certificate of Prescription Drugs Destruction Forms, and permit data to be shared concerning collection of prescription drugs from its secure container.
2. A designated CCSO law enforcement officer will collect prescription drugs from each participating agency's secure container on a scheduled basis consistent with the provisions of 21 C.F.R. §1317.35.
 - a. Immediately upon collection of the prescription drugs from the participating agency's secure container, the CCSO law enforcement officer will complete all relevant portions of a Certificate of Prescription Drugs Destruction Form:
 - PDDC Inv. Number
 - Agency Name
 - Agency Phone Number
 - Agency Address
 - Agency Email Address
 - b. The CCSO law enforcement officer in the presence of the designated agency representative will confirm that the items removed from the container are undisturbed.
 - Agency Representative Printed Name
 - Agency Representative Signature
 - Agency Supervisor Printed Name



- Agency Supervisor Signature
3. The designated CCSO law enforcement officer will then take custody of the referenced prescription drugs consistent with 21 C.F.R. §1317.35.
 4. The designated CCSO law enforcement officer will complete the remaining portions of the Certificate of Prescription Drug Destruction upon delivery of the collected Prescription Drugs to the CCSO Prescription Drug Vault, including:
 - a. PRESCRIPTION DRUG COLLECTION
 - A. Quantity of Prescription Drugs Collected
 - B. Description of Prescription Drugs Collected
 - C. CCSO Employee Name (Printed)
 - D. CCSO Employee Signature/Star
 - E. Collection Date
 - b. PRESCRIPTION DRUG STORAGE
 - A. FOR PDDC PROPERTY CONTROL ONLY (VAULT, SHELF #, LOCKER #)
 - B. PDDC PROPERTY LOG
 - c. PRESCRIPTION DRUG DESTRUCTION
 - A. Drug Disposal
 - B. Destruction Date
 - C. Recycling Vendor Date
 - D. Destroyed by CCSO Employee Signature/Star/Date
 - E. Recycling Vendor Name/Ticket #/Date
 5. The designated CCSO law enforcement officer will immediately thereafter also complete a Cook County Sheriff's Police Department (CCSPD) Property Inventory Form, consistent with CCSO agency recordkeeping requirements for storage of illicit controlled substance evidence, with the following information:
 - a. Offense/Classification Number should be listed as "7280/Other Police Services".
 - b. Complete Date Recovered.
 - c. Complete CR Number
 - A. Call Cook County Sheriff's Police Department Radio Dispatch to request CR number.
 - B. Obtain Inv. Number from CCSPD Desk.
 - d. At Item number, complete Quantity with number of collected boxes.
 - e. At Description of Property, write "Box or Bag Numerous Pharmaceutical/Drug Items."
 - f. At hash, mark a strike through (/) at dollar sign.
 - g. Under Check Any Boxes Applicable:
 - A. Check off "Recovered" and write the collection location and address items are collected from.
 - B. Check off "To Be Disposed of by Custodian after 30 Day Retention".
 - C. Check off "Evidence & Recovered Unit Personnel" under Initial Destination of Property.
 - D. Check off Recovering Unit Personnel under "Transport Via".
 - h. Under "Property Recovered By" complete 1st Officer's Name (Print) and Signature.

6. The designated CCSO law enforcement officer will then secure the transferred prescription drugs and transport same to the CCSPD Evidence Room or the CCSO Prescription Drug Vault.
7. Upon placement of the prescription drugs in the CCSO Prescription Drug Vault, the designated CCSO law enforcement officer will complete the remaining portions of the Certificate of Prescription Drug Destruction upon delivery of the collected Prescription Drugs to the CCSO Prescription Drug Vault, including:

PRESCRIPTION DRUG STORAGE

- A. CCSPD Property Inventory #
 - B. CCSPD CR #
- a. The items shall then be stored in the CCSO Pharmaceutical/Drug Evidence Vault while awaiting destruction.
 8. In the event that the prescription drugs must be stored in the CCSPD Evidence Room for any period of time, the designated CCSO law enforcement officer shall turn over the transferred prescription drugs along with completed CCSPD Property Inventory and any additional documentation requested by the CCSPD.
 9. The CCSPD will then assume custody of the prescription drugs and secure them, pending destruction.
 10. A designated CCSO law enforcement officer will re-assume custody of the prescription drugs from the CCSPD immediately prior to destruction of the drug evidence.
 - a. When a designated CCSO law enforcement officer re-assumes custody of the prescription drugs, the items shall be stored in the CCSO Prescription Drug Vault while awaiting destruction.
 - b. The CCSO Prescription Drug Vault Storage Log and relevant sections of Certificate of Prescription Drugs Destruction Form (For Property Control Use Only and Property Log) shall be completed.
 11. Destruction of the prescription drugs will be performed by a designated CCSO law enforcement officer within thirty (30) days of the CCSO Prescription Drug Program custody, and shall include secure transport of said drugs to the destruction site.
 - a. The contents of each confirmed container shall then be separated and grouped according to type of recyclable or waste material.
 - A. All non-drug material that includes identifying information, such as prescription drug labels, shall be held in a secure manner for separate record destruction.

- B. All non-drug material shall then be recycled according to its type of recyclable or waste material.
 - C. All drug material shall be disposed of through a process of incineration by the designated CCSO law enforcement officer and as permitted by state and federal law.
 - 1. The drugs shall be incinerated using an incinerator that meets the specifications for an Other Solid Waste Incinerator ("OSWI") as permitted under 40 CFR part 60.2887(p) and 60.2993(p) and 21 C.F.R. §1317.35(d) .
 - 2. The drugs shall be incinerated in small quantities not to exceed fifty pounds at one time.
 - 3. The drugs shall be incinerated on a secure site operated by the Cook County Sheriff's Office.
 - D. The Certificate of Prescription Drug Destruction Form shall be fully completed at the conclusion of the drug destruction event.
 - 1. The completed Certificate of Prescription Drug Destruction Form will be placed in the CCSO Prescription Drug Destruction Form file in the Support Services shared folder.
 - 2. A copy of the completed Certificate of Prescription Drug Destruction Form will be sent upon request to the designated representative of the participating agency(ies) from which the drugs were collected in addition to the MWRD Executive Director or his designee and the CCSO.
12. The CCSO shall maintain proper recordkeeping to memorialize collection and destruction of prescription drugs occurring as part of CCSO Prescription Drug Take Back Program.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE COOK COUNTY SHERIFF AND**

This Memorandum of Understanding ("MOU") is made between the Cook County Sheriff's Office, ("CCSO") and the _____ ("Police Department") pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* to facilitate participation in the CCSO's Prescription Drug Take Back Program.

I. INTRODUCTION

WHEREAS, the CCSO operates a Prescription Drug Take Back Program ("Program") consistent with applicable rules and regulations of state and federal law governing prescription drug take back programs in order to promote a safe and health community; and

WHEREAS, the Police Department desires to participate in the CCSO's Program by placing a collection box on its property allowing CCSO to collect surrendered prescription drugs for recycling in accordance with the Program; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth in this MOU, the Parties agree as follows:

II. DUTIES AND OBLIGATIONS OF THE PARTIES

1. To fulfill the terms of this MOU, the Police Department agrees to:

- a) Install a secure prescription drug collection receptacle ("collection receptacle") which is acceptable to the U.S. Drug Enforcement Agency ("DEA") in a location within its facility which is acceptable DEA, and which is accessible for community residents dispose of expired and unused non-liquid pharmaceutical drugs.
- b) Permit CCSO access to the collection receptacle whenever necessary to retrieve the contents of the collection receptacle and to ensure compliance with applicable rules and regulations of state and federal law governing prescription drug take back programs.
- c) Abide by all terms set forth under the Procedure for Collection and Destruction of Prescription Drugs (attached as Exhibit A) in order to ensure proper control and custody as well as collection and disposal of expired and unused prescription drugs collected under this MOU.
- d) Complete any and all paperwork required by CCSO to ensure proper transfer of custody of any and all pharmaceutical drugs in a manner consistent with applicable rules and regulations of state and federal law governing prescription drug take back programs.



2. To fulfill the terms of this MOU, CCSO agrees to:
 - a) Collect and dispose of any and all expired and unused non-liquid pharmaceutical drugs in a manner consistent with applicable rules and regulations of state and federal law governing prescription drug take back programs.
 - b) Prepare and complete all such recordkeeping as consistent with applicable rules and regulations of state and federal law governing prescription drug take back programs and the CCSO.
3. With regard to all matters not specified in this MOU, all applicable rules and regulations governing the actions of the Cook County Sheriff's Office and the Police Department as well as state and federal law governing prescription drug take back programs shall govern the parties.
4. Police Department understands and agrees that this MOU and all obligations and agreements are effective upon the passage of the IGA between CCSO and the Metropolitan Water Reclamation District of Greater Chicago ("MWRD") for partial funding of the Program.

III. INDEMNIFICATION

The Police Department shall defend, indemnify, and hold harmless Cook County, CCSO and its officials, officers, employees and agents ("CCSO Indemnities") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity or public entity against the CCSO Indemnities and arise out of or are in any way related to the distribution, installation, or use of the pharmaceutical collection receptacles, or administration of the pharmaceutical collection program.

This program is made possible, in part, through funding by the MWRD. The Police Department shall defend, indemnify, and hold harmless the MWRD, its Commissioners, officers, employees, and other agents ("District Party") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the District Party and arise out of or are in any way related to the distribution, installation, or use of the pharmaceutical collection receptacles, or administration of the pharmaceutical collection program.

IV. TERM AND TERMINATION

1. The contract period for this agreement shall run for eighteen months beginning from the date of this executed agreement or _____, whichever occurs first. In the event of termination of this Agreement, either party may agree to discontinue participation with (30) thirty days written notice to the other party.

V. MISCELLANEOUS

1. **Amendments.** This Agreement may be modified or amended at any time during its term by mutual consent of the Parties, expressed in writing and signed by the Parties.
2. **Applicable Law and Severability.** This MOU shall be governed in all respects by the laws of the State of Illinois. The invalidity or unenforceability of any one or more phrases, sentences, clauses, or sections contained in this MOU shall not affect the remaining portions of this MOU or any part thereof
3. **No Personal Liability.** No member, official, director, employee or agent of CCSO or the Police Department shall be individually or personally liable in connection with this MOU.
4. **Assignment.** This Agreement, or any portion thereof, shall not be assignable in whole or in part by either party.
5. **Entire Agreement.** This MOU constitutes the entire agreement between the Parties; no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Party.
6. **Notices.** All written notices, requests and communications may be made by mail or electronic mail to the email addresses set forth below.

To CCSO:

Cook County Sheriff's Office
General Counsel
50 West Washington Street, Room 704
Chicago, IL 60602

With a copy to:

Cook County Sheriff's Office

Support Services
50 West Washington Street, Room 704
Chicago, IL 60602

To Police Department:

7. **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Further, duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) documents shall be deemed original for all purposes.

[SIGNATURE PAGE TO FOLLOW]

RECEPTACLE SITES & PROGRAM ACTIVITY*As of June 1, 2017*

	Jurisdiction	Region	MOU Execution Date	CCSO Receptacle Delivery Date	Receptacle Location	Total Collection Weight ² (lbs.)	Total Destruction Weight ³ (lbs.)
1	Alsip	Southwest	4/4/2017	4/4/2017	4500 W. 123rd St. Alsip, IL 60803	9	7
2	Bedford Park	Southwest	5/12/2017	4/4/2017	6701 S. Archer Ave. Bedford Park, IL 60501	5	5
3	Brookfield	West	12/8/2016	12/8/2016	8820 Brookfield Ave. Brookfield, IL 60513	128	108
4	Calumet City	South	2/2/2017	2/2/2017	1200 Pulaski Rd. Calumet City, IL 60409	5	5
5	Cicero	West	3/14/2017	3/14/2017	4901 W. Cermak Rd. Cicero, IL 60804	3	2
6	Countryside	Southwest	5/30/2017	6/1/2017	Pending	Pending Receptacle	Pending Receptacle
7	Crestwood	Southwest	8/3/2016	8/15/2016	13840 S. Cicero Ave. Crestwood, IL 60445	62	55
8	Des Plaines	Northwest	2/8/2017	N/A -- Village owns existing receptacle	1418 Miner St. Des Plaines, IL 60016	64	37
9	Dolton	South	5/4/2017	4/1/2017	14122 Chicago Rd. Dolton, IL 60419	9	9
10	East Hazel Crest	South	2/20/2017	2/20/2017	17223 Throop St. Hazel Crest, IL 60429	19	14
11	Flossmoor	South	1/26/2017	1/26/2017	2800 Flossmoor Rd. Flossmoor, IL 60422	108	70
12	Ford Heights	South	5/27/2016	8/15/2016	1343 Ellis Ave. Ford Heights, IL 60411	0	0
13	Forest Park	West	8/3/2016	8/15/2016	517 Desplaines Ave. Forest Park, IL 60130	70	56
14	Frankfort	South	5/27/2016	8/15/2016	20600 Lincoln-Way Ln. Frankfort, IL 60423	102.5	97.5
15	Franklin Park	West	3/17/2017	3/17/2017	9451 W. Belmont Ave. Franklin Park, IL 60131	33	16
16	Glencoe	North	4/5/2017	4/5/2017	325 Hazel Avenue Glencoe, IL 60022	208	180
17	Glenwood	South	2/21/2017	2/21/2017	1 Asselborn Way Glenwood, IL 60425	16	6
18	Harwood Heights	Northwest	4/5/2017	4/5/2017	7300 W. Wilson Ave. Harwood Heights, IL 60706	2	1
19	Hazel Crest	South	2/24/2017	2/24/2017	3000 W. 170th Pl. Hazel Crest, IL 60429	11	6
20	Hodgkins	West	1/20/2017	1/20/2017	6015 Lenzi Ave. Hodgkins, IL 60525	18	14
21	Hometown	Southwest	6/1/2017	6/1/2017	4331 Southwest Hwy Hometown, IL 60456	0	0
22	Matteson	South	5/23/2016	8/1/2016	20500 S. Cicero Ave. Matteson, IL 60443	127	127
23	McCook	West	5/10/2017	4/1/2017	5000 Glencoe Ave. McCook, IL 60525	2	1
24	Melrose Park	West	3/1/2017	3/1/2017	1 N. Broadway Melrose Park, IL 60160	11	2
25	Niles	North	1/25/2017	1/25/2017	7000 Touhy Ave. Niles, IL 60714	128	72
	Norridge	Northwest	6/1/2017	Pending	Pending	Pending	Pending

² Encompasses time period since the execution of the MOU through June 1, 2017.³ Encompasses time period since the execution of the MOU through June 1, 2017.

	Jurisdiction	Region	MOU Execution Date	CCSO Receptacle Delivery Date	Receptacle Location	Total Collection Weight ⁴ (lbs.)	Total Destruction Weight ⁵ (lbs.)
26	Northlake	West	6/22/2016	N/A – Village owns existing receptacle	55 W. North Ave. Northlake, IL 60164	161	149
27	Oak Lawn	Southwest	5/5/2017	5/5/2017	9446 S. Raymond Ave. Oak Lawn, IL 60453	8	0
28	Olympia Fields	South	10/31/2016	10/31/2016	20040 Governors Hwy. Olympia Fields, IL 60461	22	18
29	Orland Hills	Southwest	5/19/2017	4/26/2017	16039 S. 94th Ave. Orland Hills, IL 60487	0	0
30	Palos Heights	Southwest	1/20/2017	N/A – Village owns existing receptacle	7607 W. College Dr. Palos Heights, IL 60463	353	295
31	Palos Hills	Southwest	1/24/2017	1/24/2017	8555 W. 103rd St. Palos Hills, IL 60465	36	30
32	Park Forest	South	5/23/2016	8/15/2016	200 Lakewood Blvd. Park Forest, IL 60466	148	148
33	Phoenix	South	5/9/2017	5/9/2017	629 E. 151st St. Phoenix, IL 60426	0	0
34	Richton Park	South	12/12/2016	12/12/2016	4455 Sauk Trl. Richton Park, IL 60471	36	35
35	River Forest	West	5/18/2016	8/15/2016	400 Park Ave. River Forest, IL 60305	88	73
36	River Grove	West	1/23/2017	1/23/2017	2621 Thatcher Ave. River Grove, IL 60171	16	14
37	Rolling Meadows	Northwest	2/28/2017	N/A – Village owns existing receptacle	3600 Kirchoff Rd. Rolling Meadows, IL 60008	17	0
38	Schiller Park	West	2/17/2017	2/17/2017	9526 Irving Park Rd. Schiller Park, IL 60176	20	19
39	South Chicago Heights	South	11/22/2016	11/22/2016	185 W. Sauk Trl. South Chicago Heights, IL 60411	20	20
40	Steger	South	1/25/2017	1/25/2017	3322 Emerald Ave. Steger, IL 60475	41	37
41	Stone Park	West	5/30/2017	6/1/2017	1629 Mannheim Rd. Stone Park, IL 60165	0	0
42	Summit	West	1/15/2017	1/15/2017	5810 South Archer Avenue Summit, IL 60501	7	6
43	Thornton	South	1/20/2017	1/20/2017	700 Park Ave. Thornton, IL 60476	0	0
44	University Park	South	5/9/2017	4/20/2017	698 Burnham Dr. University Park, IL 60484	0	0
45	Willow Springs	Southwest	5/15/2017	4/26/2017	8255 Willow Springs Rd. Willow Springs, IL 60480	4	0
TOTAL WEIGHT:						2117.5 lbs.	1734.5 lbs.
<i>Total Number of Municipalities with their own Receptacle:</i>						5	
<i>Total CCSO Receptacles Deployed to Date:</i>						40	

⁴ Encompasses time period since the execution of the MOU through June 1, 2017.

⁵ Encompasses time period since the execution of the MOU through June 1, 2017.



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1077

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Real Estate Development Committee

File Type: Agenda Item

Agenda Number: 27

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON REAL ESTATE

Mr. Brian A. Perkovich, Executive Director

Authority to pay final just compensation in the amount of \$43,000.00 to acquire permanent and temporary easements on the real estate commonly known as 3700 West Lake Street in Melrose Park, Illinois, to settle the eminent domain lawsuit entitled *The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al.*, Case No. 19L050535 in the Circuit Court of Cook County, Illinois, Account 501-50000-667340, Stormwater Management Fund

Dear Sir:

On August 6, 2015, the Board of Commissioners ("Board") adopted Ordinance No. R15-006 establishing the right-of-way for the construction, operation and maintenance of the Addison Creek Channel Improvement Project located in the municipalities of Northlake, Stone Park, Melrose Park, Bellwood, Westchester, and Broadview (Contract 11-187-3F) ("Project"). Ordinance R15-006 was subsequently amended by Ordinances R15-007, R18-003, R19-002, and R20-001 to include additional right-of-way needed for the Project. Said Ordinances authorized and directed the Executive Director to negotiate with the respective owners to acquire fee simple title or such lesser interests, as appropriate, in and to the real estate described in the Ordinances.

On September 6, 2018, the Board authorized the District to enter into intergovernmental agreements with the City of Northlake, Village of Stone Park, Village of Melrose Park, Village of Bellwood, Village of Westchester, and Village of Broadview for the Project. The proposed channel improvements are broken down into nine reaches along approximately 15,300 linear feet of Addison Creek beginning at Hirsch Street in the City of Northlake and continuing to Cermak Road in the Village of Broadview. The Addison Creek channel improvements, along with the proposed Addison Creek Reservoir, will provide flood reduction benefits to approximately 2,200 properties.

The Project requires the acquisition of permanent and temporary easements on the property located at 3700 West Lake Street in Melrose Park, Illinois. The property is a vacant parcel located adjacent to the Addison Creek. The permanent easement area is approximately 4,900 square feet and the temporary easement area is approximately 17,891 square feet. These easement areas are necessary to construct the channel improvements and to provide access for construction and staging.

On September 3, 2019, after the parties could not agree on the compensation amount, the District filed an eminent domain lawsuit entitled *The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al.*, Case No. 19L050535 in the Circuit Court of Cook County, Illinois. Since filing the lawsuit, the District and the owner have agreed to a final just compensation amount of \$43,000.00. It is the opinion of the General Counsel and Special Counsel, Neal & Leroy, LLC, that this amount is within the range of value for the easements based on a fair market value appraisal obtained by the District. Settlement of this matter will also save the District substantial costs that would otherwise be required to proceed to a quick-take hearing and trial, including attorneys' fees and expert witness fees. The property has no structures or improvements, so no relocation costs are anticipated. Upon entry of a final judgment order, the District will deposit \$43,000.00 with the Cook County Treasurer.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

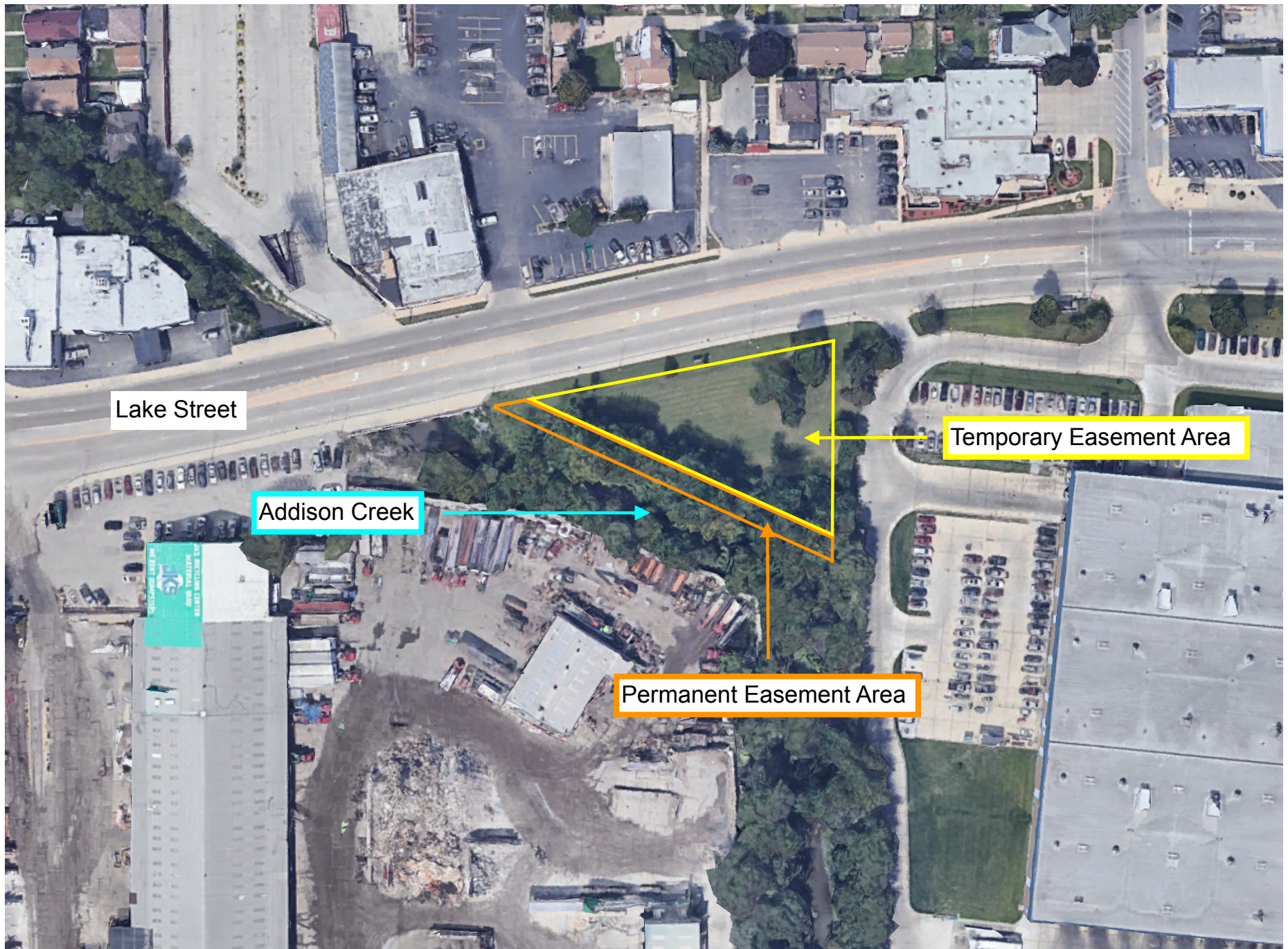
1. That the Board authorize payment of final just compensation in the amount of \$43,000.00 to acquire permanent and temporary easements on the real estate commonly known as 3700 West Lake Street in Melrose Park, Illinois, to settle the eminent domain lawsuit entitled *The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al.*, Case No. 19L050535 in the Circuit Court of Cook County, Illinois; and
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such other actions as may be necessary to effectuate said settlement and to attain possession of said property.

Requested, Susan T. Morakalis, General Counsel and Catherine A. O'Connor, Director of Engineering; STM:CAO:EMA:BJD:CN:nm

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020

Attachment





Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1082

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Real Estate Development Committee

File Type: Agenda Item

Agenda Number: 28

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON REAL ESTATE

Mr. Brian A. Perkovich, Executive Director

Authority to pay final just compensation in the amount of \$1,885.93 to acquire a permanent easement on the real estate commonly known as 9940 Roosevelt Road in Westchester, Illinois, through summary judgment in the eminent domain lawsuit entitled *The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al.*, Case No. 20L050331 in the Circuit Court of Cook County, Illinois, Account 501-50000-667340, Stormwater Management Fund

Dear Sir:

On August 6, 2015, the Board of Commissioners ("Board") adopted Ordinance No. R15-006 establishing the right-of-way for the construction, operation and maintenance of the Addison Creek Channel Improvement Project located in the municipalities of Northlake, Stone Park, Melrose Park, Bellwood, Westchester, and Broadview (Contract 11-187-3F) ("Project"). Ordinance R15-006 was subsequently amended by Ordinances R15-007, R18-003, R19-002, and R20-001 to include additional right-of-way needed for the Project. Said Ordinances authorized and directed the Executive Director to negotiate with the respective owners to acquire fee simple title or such lesser interests, as appropriate, in and to the real estate described in the Ordinances.

On September 6, 2018, the Board authorized the District to enter into intergovernmental agreements with the City of Northlake, Village of Stone Park, Village of Melrose Park, Village of Bellwood, Village of Westchester, and Village of Broadview for the Project. The proposed channel improvements are broken down into nine reaches along approximately 15,300 linear feet of Addison Creek beginning at Hirsch Street in the City of Northlake and continuing to Cermak Road in the Village of Broadview. The Addison Creek channel improvements, along with the proposed Addison Creek Reservoir, will provide flood reduction benefits to approximately 2,200 properties.

The Project requires the acquisition of a permanent easement on the property located at 9940 Roosevelt Road in Westchester, Illinois. The property is improved with a one-story brick building; however, the permanent easement will not impact the building. The easement area is approximately 419 square feet and is located along the creek in a regulated flood hazard area and regulatory floodway.

On July 30, 2020, after the record owner did not respond to the District's offer, the District filed

an eminent domain lawsuit entitled The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al., Case No. 20L050331 in the Circuit Court of Cook County, Illinois. All parties with a potential interest in the property have been served and no appearances have been filed. As a result, the District must file a motion for summary judgment asking the Court to make a finding for the final just compensation due for the District's impressment of the permanent easement. It is the opinion of the General Counsel and Special Counsel, Neal & Leroy, LLC, that the amount of \$1,885.93 is within the range of value for the easements based on comparable land values. The easement will not impact the home, so no relocation costs are anticipated. Upon entry of a summary judgment order, the District will deposit \$1,885.93 with the Cook County Treasurer. Any party with an interest in the property can petition the Court to withdraw these funds.

Accordingly, it is requested that the Executive Director recommend to the Board of Commissioners that it adopt the following orders:

1. That the Board authorize payment of final just compensation in the amount of \$1,885.93 to acquire a permanent easement on the real estate commonly known as 9940 Roosevelt Road in Westchester, Illinois, through summary judgment in the eminent domain lawsuit entitled The Metropolitan Water Reclamation District of Greater Chicago v. Chicago Title Land Trust, et al., Case No. 20L050331 in the Circuit Court of Cook County, Illinois; and
2. That the General Counsel be authorized and directed to execute and deliver all other documents and take such other actions as may be necessary to effectuate said summary judgment and to attain possession of said property.

Requested, Susan T. Morakalis, General Counsel and Catherine A. O'Connor, Director of Engineering; STM:CAO:EMA:BJD:CN:nm

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020

Attachment

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

AND

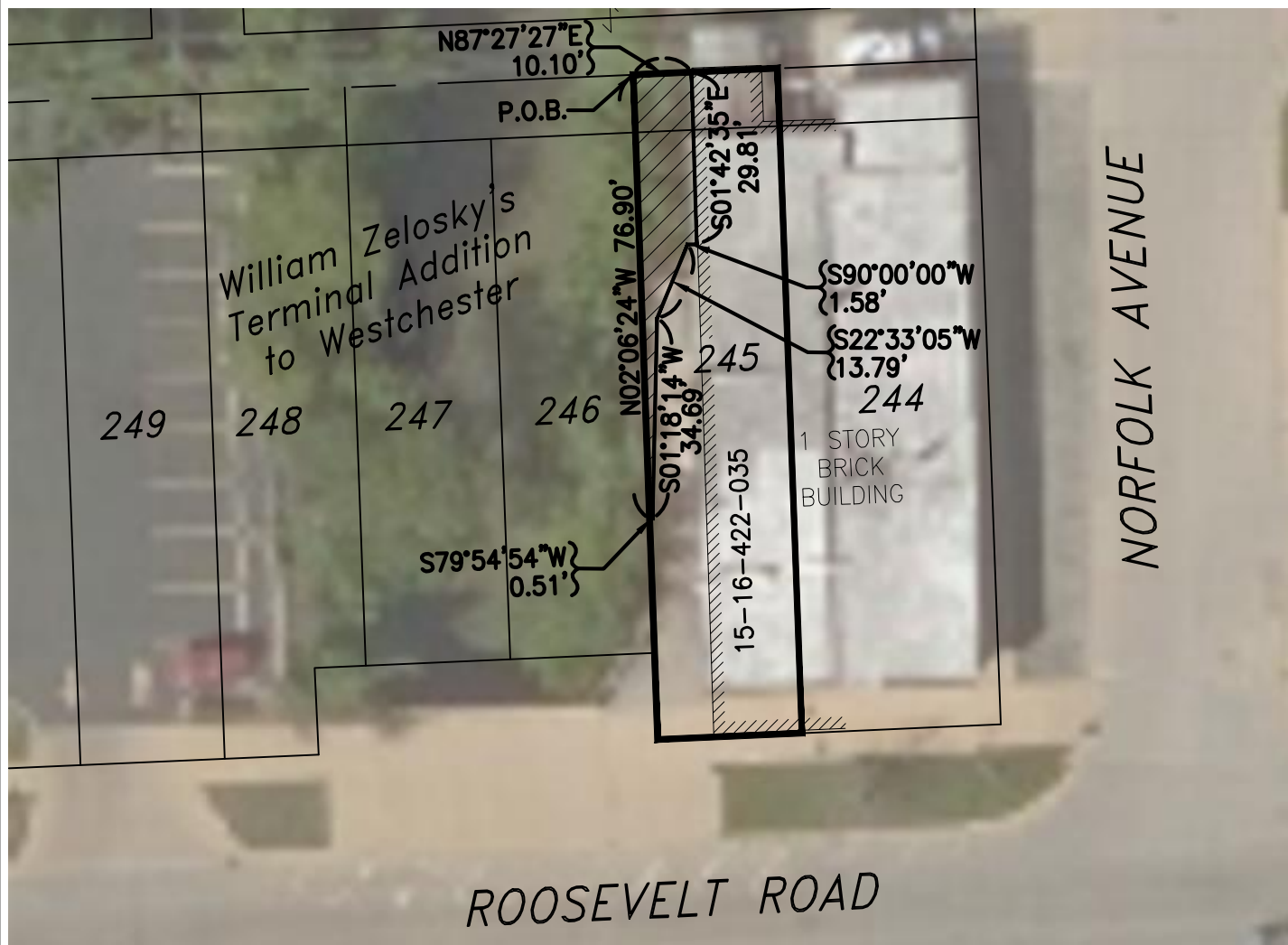
CHICAGO TITLE LAND TRUST COMPANY, AS SUCCESSOR TRUSTEE
OF TRUST NUMBER 1140, DATED 12-22-1993

PIN:15-16-422-035-0000

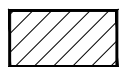
GRANTOR(S)



WEST 1/2 SOUTHEAST 1/4 SECTION 16-39-12



LEGEND



PERMANENT EASEMENT

EXHIBIT 222A

NOT TO SCALE

ADDISON CREEK
CHANNEL IMPROVEMENTS
PROJECT

11-187-3F
PCMS NO.



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1083

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Real Estate Development Committee

File Type: Agenda Item

Agenda Number: 29

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON REAL ESTATE

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of June 18, 2020 regarding authority to purchase the mobile home known as 4606 Soffel Avenue in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owner, Orville Beniques, in an amount of \$38,000.00, and relocation costs in an amount not to exceed \$24,977.00, to reflect that the relocation costs are \$26,577.15, Account 501-50000-656010, Stormwater Management Fund

Dear Sir:

At the Board meeting of June 18, 2020, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 28, File No. 20-0461.

At the time of the June 18, 2020 Board meeting, the District's relocation consultant, Urban Relocation Services, Inc., estimated relocation costs for this resident to be \$24,977.00. This estimated amount was based on the maximum replacement housing payment, pad rent differential payment, and reasonable moving expenses, subject to adjustment based upon the actual costs incurred. These relocation costs are required to be paid by the District under the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act ("URA").

The District has completed its purchase of the mobile home and the resident has moved into a replacement dwelling. The actual costs of the resident's relocation expenses were slightly higher than the original estimate. As a result, the total amount of the relocation claim submitted by the resident was \$26,577.15, which is \$1,600.15 more than the amount previously authorized by the Board. The resident is entitled to this additional amount based on URA regulations, which provide that a person displaced from a mobile home is entitled to the same moving expense payment and replacement housing payment as persons displaced from conventional dwellings (49 C.F.R. §24.501). The relocation consultant has verified that this is a final amount and no additional increases will be necessary. All other information in the previous transmittal letter is correct.

Accordingly, it is recommended that the aforementioned Board Order of June 18, 2020 regarding authority to purchase the mobile home known as 4606 Soffel Avenue in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owner, Orville Beniques, in an amount of

File Number: 20-1083

\$38,000.00, and relocation costs in an amount not to exceed \$24,977.00 be amended to reflect that the relocation costs are \$26,577.15.

Requested, Susan T. Morakalis, General Counsel and Catherine A. O'Connor, Director of Engineering; STM:CAO:EMA:BJD:CN:nm

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1084

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Real Estate Development Committee

File Type: Agenda Item

Agenda Number: 30

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON REAL ESTATE

Mr. Brian A. Perkovich, Executive Director

Authorization to amend Board Order of July 16, 2020 regarding authority to purchase the mobile home known as 4614 Meadow Terrace in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owner, Javier Carrera, in an amount of \$30,000.00, and intermittent payment of relocation costs to the tenant, Jose Nolasco, in an amount not to exceed \$14,940.00, to reflect that the relocation costs are \$15,611.75, Account 501-50000-656010, Stormwater Management Fund

Dear Sir:

At the Board meeting of July 16, 2020, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 61, File No. 20-0570.

At the time of the July 16, 2020 Board meeting, the District's relocation consultant, Urban Relocation Services, Inc., estimated relocation costs for this resident to be \$14,940.00. This estimated amount was based on the maximum replacement housing payment, pad rent differential payment, and reasonable moving expenses, subject to adjustment based upon the actual costs incurred. These relocation costs are required to be paid by the District under the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act ("URA").

The District has completed its purchase of the mobile home and the resident has moved into a replacement dwelling. The actual costs of the resident's relocation expenses were slightly higher than the original estimate. As a result, the total amount of the relocation claim submitted by the resident was \$15,611.75, which is \$671.75 more than the amount previously authorized by the Board. The resident is entitled to this additional amount based on URA regulations, which provide that a person displaced from a mobile home is entitled to the same moving expense payment and replacement housing payment as persons displaced from conventional dwellings (49 C.F.R. §24.501). The relocation consultant has verified that this is a final amount and no additional increases will be necessary. All other information in the previous transmittal letter is correct.

Accordingly, it is recommended that the aforementioned Board Order of July 16, 2020 regarding authority to purchase the mobile home known as 4614 Meadow Terrace in Melrose Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to the owner, Javier Carrera, in an amount of \$30,000.00,

File Number: 20-1084

and intermittent payment of relocation costs to the tenant, Jose Nolzco, in an amount not to exceed \$14,940.00, be amended to reflect that the relocation costs are \$15,611.75.

Requested, Susan T. Morakalis, General Counsel and Catherine A. O'Connor, Director of Engineering; STM:CAO:EMA:BJD:CN:nm

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1085

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Real Estate Development Committee

File Type: Agenda Item

Agenda Number: 31

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON REAL ESTATE

Mr. Brian A. Perkovich, Executive Director

Authority to approve, execute, and make payment to the owners of 1508 North 39th Avenue in Stone Park, Illinois for a permanent easement in connection with the Addison Creek Channel Improvements Project (Contract 11-187-3F). Consideration shall be a one-time fee of \$13,679.01, Account 501-50000-667340, Stormwater Management Fund

Dear Sir:

On August 6, 2015, the Board of Commissioners ("Board") adopted Ordinance No. R15-006 establishing the right-of-way for the construction, operation and maintenance of the Addison Creek Channel Improvement Project located in the municipalities of Northlake, Stone Park, Melrose Park, Bellwood, Westchester, and Broadview (Contract 11-187-3F) ("Project"). Ordinance R15-006 was subsequently amended by Ordinances R15-007, R18-003, R19-002, and R20-001 to include additional right-of-way needed for the Project. Said Ordinances authorized and directed the Executive Director to negotiate with the respective owners to acquire fee simple title or such lesser interests, as appropriate, in and to the real estate described in the Ordinances.

On September 6, 2018, the Board authorized the District to enter into intergovernmental agreements with the City of Northlake, Village of Stone Park, Village of Melrose Park, Village of Bellwood, Village of Westchester, and Village of Broadview for the Project. The proposed channel improvements are broken down into nine reaches along approximately 15,300 linear feet of Addison Creek beginning at Hirsch Street in the City of Northlake and continuing to Cermak Road in the Village of Broadview. The Addison Creek channel improvements, along with the proposed Addison Creek Reservoir, will provide flood reduction benefits to approximately 2,200 properties.

The Project requires a permanent easement on the property commonly known as 1508 North 39th Avenue in Stone Park, Illinois. The property is a rectangular-shaped vacant parcel that is bisected by the Addison Creek. The permanent easement area is approximately 6,437 square feet and is needed to construct the channel improvements at this location.

On January 27, 2020, the District filed a condemnation complaint to acquire the permanent easement because the owner, Mohammad Bhatti, did not respond to the District's offer. However, the District was subsequently able to contact the three legal heirs of Mr. Bhatti, who

is deceased. The legal heirs have accepted the District's offer to acquire the permanent easement for a one-time fee of \$13,679.01. It is the opinion of the General Counsel and Special Counsel, Neal & Leroy, LLC, that this amount is within the range of value for the subject property based on the fair market value appraisal obtained by the District. The easement can be obtained outside of court through the execution of the necessary easement documentation. Settlement of this matter will save the District substantial costs that would otherwise be required to proceed to a quick-take hearing and trial, including attorneys' fees and expert witness fees.

It is requested that the Executive Director recommend to the Board that it accept and approve the permanent easement grant from the property owners in connection with the captioned project and authorize payment to the owners in the total amount of \$13,679.01 as compensation for the easements, paid to the legal heirs in three equal payments of \$4,559.67.

It is further requested that the Executive Director recommend to the Board that the Chairman of the Committee on Finance and Clerk be authorized and directed to execute any documents necessary in connection with the subject easements after they are approved by the Director of Engineering as to technical matters and by the General Counsel as to form and legality.

Funds are available in Account 501-50000-667340.

Requested, Susan T. Morakalis, General Counsel and Catherine A. O'Connor, Director of Engineering; STM:CAO:EMA:BJD:CN
Recommended, Brian A. Perkovich, Executive Director
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 3, 2020

Attachment





Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1038

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Stormwater Management Committee

File Type: Agenda Item

Agenda Number: 32

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON STORMWATER MANAGEMENT

Mr. Brian A. Perkovich, Executive Director

Authority to enter into an intergovernmental agreement with and make payment to the City of Des Plaines for the acquisition of flood-prone properties (20-IGA-24), in an amount not to exceed \$10,000,000.00, Account 401-50000-612400, Requisition 1553087

Dear Sir:

Authority is requested to enter into an intergovernmental agreement (IGA) with and make payment to the City of Des Plaines (City) for the acquisition of flood prone properties (20-IGA-24), in an amount not to exceed \$10,000,000.00.

Per the policy on the selection and prioritization of projects for acquiring flood-prone property adopted by the Board of Commissioners on August 7, 2014, the Engineering Department recently invited each municipality and township within Cook County to submit applications for potential flood-prone property acquisition projects. From this solicitation, the City's application was one of five projects identified that met the requirements of the District's policy. In 2020, the City was invited to submit a final application that included a benefit-cost analysis and a certification that it is willing to fulfill the duties of a local sponsor included in the District's policy.

The flood-prone properties identified by the City in its application were recommended by the Engineering Department for acquisition, and on May 7, 2020, the Board of Commissioners granted authority to negotiate an IGA with the City of Des Plaines. The City will also receive a contribution from the Illinois Department of Natural Resources through the use of the Des Plaines City Flood Hazard Mitigation Project funds totaling \$1,500,000.00.

The City and the District have agreed in principle to the terms of the IGA, which include payment by the District towards the acquisition of 37 flood-prone properties in an amount not to exceed \$10,000,000.00. The terms of the IGA also require the City to obtain appraisals, prepare offers, perform closings, deconstruct all purchased structures and restore property to open space, and ensure long term maintenance of the property. The City anticipates acquiring the properties in 2021 and 2022, and estimated that \$5,000,000.00 in reimbursements from the District will be requested in each of those years.

Based on the foregoing, it is requested that the Board of Commissioners grant authority to enter into an IGA with the City and make payment in an amount not to exceed \$10,000,000.00. It is further requested that the Chairman of the Committee on Finance, Executive Director, and

File Number: 20-1038

Clerk be authorized to execute said IGA on behalf of the District, as well as any documents necessary to effectuate the transaction and conveyance, upon approval by the Director of Engineering as to technical matters and by the General Counsel as to form and legality.

Funds in the amount of \$10,000,000.00, are available in Account 401-50000-612400, and are contingent on the Board of Commissioners' approval of the District's budget for 2021.

Requested, Catherine A. O'Connor, Director of Engineering, KMF:JK

Recommended Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 3, 2020



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1079

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Stormwater Management Committee

File Type: Agenda Item

Agenda Number: 33

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON STORMWATER MANAGEMENT

Mr. Brian A. Perkovich, Executive Director

Authority to negotiate Intergovernmental Agreements to assist various local municipalities and other governmental organizations with Green Infrastructure projects.

Dear Sir:

On June 9, 2020, the District solicited Green Infrastructure project proposals from municipalities, townships, and other governmental agencies for District assistance. The application was emailed to the chief elected official in each jurisdiction as well as agency and other governmental organization officials and posted on the District's website. The Engineering Department received 32 applications for Green Infrastructure (GI) projects between June 9 and August 30, 2020.

Staff has reviewed all the GI project submittals, evaluated the proposals, and ranked the eligible projects based on factors such as the total retention gallons and cost per gallon, number of benefiting structures and cost per structure, project visibility and outreach, flooding prevalence, maintenance capability, separate or combined sewer area, and median income of the community. Based on this evaluation, a selection of 16 projects is hereby recommended for funding and/or other assistance to be provided to the local communities and governmental organizations for implementation of these green infrastructure projects. Attached are a table describing the recommended projects and an exhibit depicting their locations. Applicants whose projects were not selected will be notified that their proposals may be eligible for future consideration under the District's GI and/or local stormwater partnership programs as applicable.

It is hereby requested that the Board of Commissioners authorize the District to negotiate Intergovernmental Agreements (IGAs) with the entities identified on the attached list to allow for the District to assist in the furtherance of these projects. The terms and conditions of the IGAs, including funding assistance to be provided by the District, as well as requirements of the local partner agencies, will be defined through negotiations between the District and the involved entities.

The IGAs will require that the District's Minority-owned Business Enterprises, Women-owned Business Enterprises, Small Business Enterprises, and Veteran-owned Business Enterprises goals be met for the District-funded portion of the project, and the District will encourage that participation goals be applied to the entire project.

Once the parties agree in principle, authority to enter into the individual IGAs will be sought from the District's Board of Commissioners. This request for authorization will identify the goals for the entire project. In addition to the many benefits these projects will provide in their local communities, the District will seek credit for the volume of design retention capacity achieved under the Consent Decree requirements for green infrastructure from the United States Environmental Protection Agency.

Requested, Catherine A. O'Connor, Director of Engineering, KMF:JK:HLS

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 3, 2020

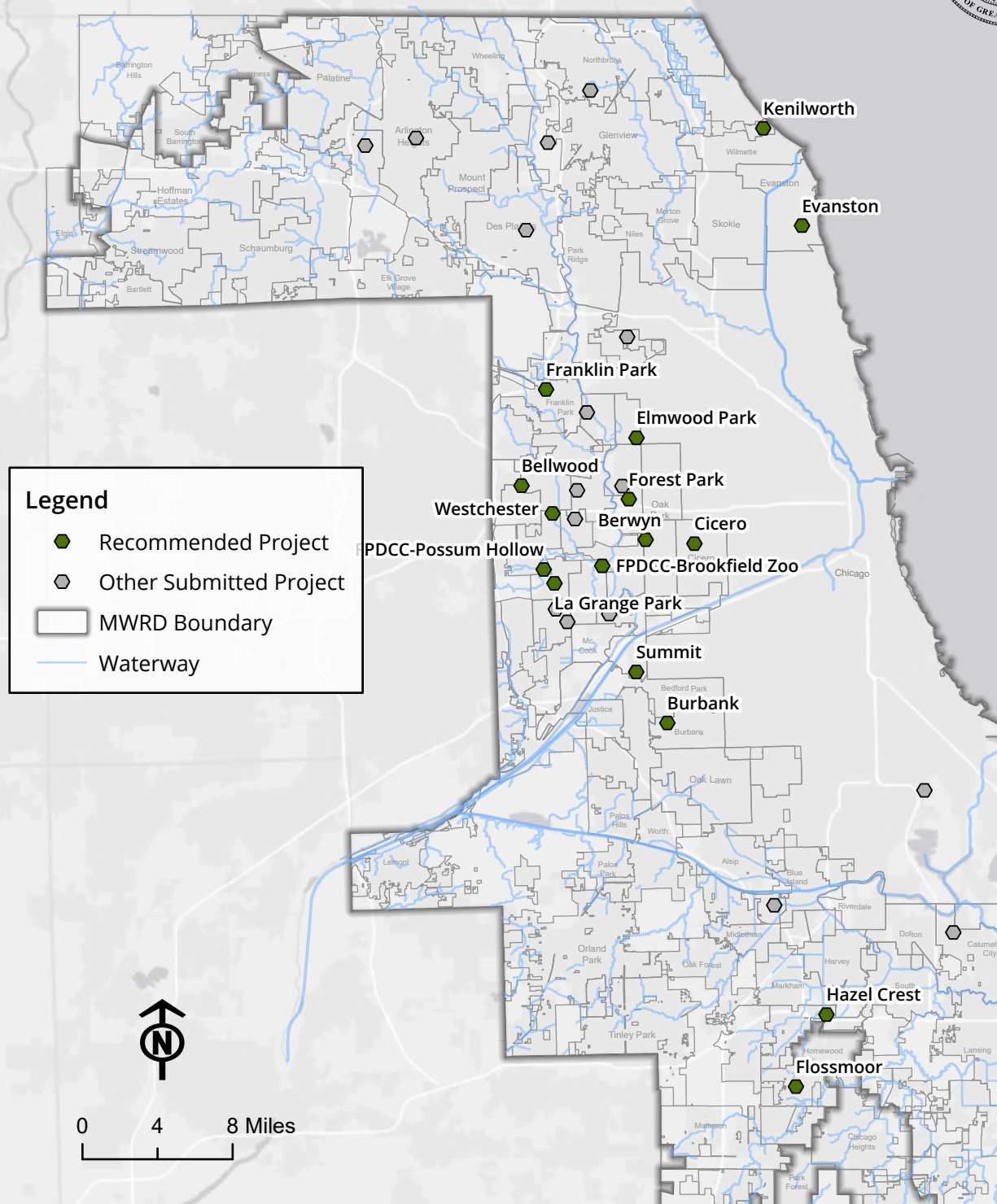
Attachments

Green Infrastructure Partnership Program – 2020 Project Recommendations

Organization Name	Project Title/Description	# of Benefitted Structures	Design Retention Capacity (gallons)	Estimated Construction Cost*
Village of Bellwood	West Bellwood Parkway Bioretention Project	466	25,548	\$559,923.00
City of Berwyn	Berwyn Green Alleys Program	114	242,003	\$1,005,578.00
City of Burbank	City Hall Parking Lot Paving Improvements	162	40,998	\$243,940.00
Town of Cicero	Parking Lot and Alley Paving Improvements	204	56,408	\$543,660.00**
Village of Elmwood Park	Elmwood Park Stormwater Treatment Train	158	18,149	\$220,000.00
City of Evanston	Main Street Improvements Project	38	156,964	\$5,834,319.00**
Village of Flossmoor	Berry Lane Stormwater Improvements	93	67,152	\$699,360.00
Village of Forest Park	Forest Park Permeable Paver Parking Lot Project	158	40,291	\$288,000.00
Forest Preserve District of Cook County	Brookfield Zoo North Parking Lot Green Infrastructure Renovation	8	115,466	\$2,078,000.00**
Forest Preserve District of Cook County	Possum Hollow Woods Green Infrastructure Parking Lot Retrofit	1	162,921	\$838,746.25
Village of Franklin Park	Pacific Avenue Industrial Corridor Green Infrastructure	24	77,976	\$167,273.50
Village of Hazel Crest	Hazel Crest Proper Green Infrastructure Alley Improvements	19	79,288	\$400,000.00
Village of Kenilworth	Kenilworth Green Streets, Phase II	58	161,909	\$2,650,296.00**
La Grange Park	Reconstruct Intersection with Permeable Pavers	24	78,753	\$543,224.00
Village of Summit	Green Infrastructure Alley Program	61	57,734	\$540,000.00
Village of Westchester	2021 Green Alley Reconstruction Project	85	198,845	\$1,308,000.00

* Estimated Construction Cost is for the entire project. The District's contribution towards each project will be subject to approval by the Board of Commissioners at a future date.

** These projects include non-GI components in the construction cost. The District's contribution will be based on the GI-only components of the project.



2020 Green Infrastructure Program



Metropolitan Water Reclamation District of Greater Chicago Text File

100 East Erie Street
Chicago, IL 60611

File Number: 20-1080

Agenda Date: 12/3/2020

Version: 1

Status: To Be Introduced

In Control: Stormwater Management Committee

File Type: Agenda Item

Agenda Number: 34

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 3, 2020

COMMITTEE ON STORMWATER MANAGEMENT

Mr. Brian A. Perkovich, Executive Director

Authority to amend Intergovernmental Agreement with the Village of Franklin Park and Cook County Land Bank Authority for the acquisition of flood-prone properties in the Village of Franklin Park (16-IGA-13), Account 401-50000-612400, Purchase Order 3103623

Dear Sir:

Authorization is requested to amend the Intergovernmental Agreement (IGA) with the Village of Franklin Park (Village) and Cook County Land Bank Authority (Land Bank) for the acquisition of flood-prone properties located along Silver Creek in the Village of Franklin Park (16-IGA-13).

On March 15, 2018, the Board of Commissioners (Board) authorized the District to enter into an IGA with the Village and Land Bank, with payment made to the Land Bank in an amount not to exceed \$4,681,280.00 for the acquisition, conversion to and maintenance of open space of 32 flood-prone properties in the Village. The IGA between the District, Village and Land Bank was fully executed on October 29, 2018.

As the District's flood-prone property acquisition program is voluntary, the IGA provided that the Land Bank would seek to acquire as many of the 32 eligible properties as possible by October 28, 2020. The District reimburses the Land Bank as acquisitions are completed. On May 7, 2020, an amendment to the IGA was approved by the Board of Commissioners to allow the District to provide 100 percent of the initial purchase price of each property in an amount not to exceed \$4,681,280.00.

The Village and the Land Bank have received interest from the property owners, but due to prior funding issues they have not been able to acquire any properties. Accordingly, the Village and the Land Bank have requested an amendment to the IGA to allow additional time to acquire the flood-prone properties. The District, Village and Land Bank agree that it is in the best interest of all parties and the public to extend the acquisition timeline until September 30, 2021.

It is requested that the Executive Director recommend to the Board of Commissioners that it authorize the amendment to the IGA with Land Bank and Village for the continued acquisition of flood-prone properties in the Village of Franklin Park. It is further requested that the Board of Commissioners authorize the Chairman of the Committee on Finance, Executive Director, and Clerk to execute the amendment to the IGA, as well as any documents necessary to effectuate the transaction, after it is approved by the Director of Engineering as to technical matters and

by the General Counsel as to form and legality.

Requested, Catherine A. O'Connor, Director of Engineering, KMF:JK

Recommended, Brian A. Perkovich, Executive Director

Disposition of this agenda item will be documented in the official Regular Board Meeting

Minutes of the Board of Commissioners for December 3, 2020