

INTEROFFICE MEMORANDUM

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: March 24, 2022

TO: Susan T. Morakalis, General Counsel

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: Review of Scope of Work for 22-RFP-11, Professional Legal Services for Bankruptcy and Collection Matters.

Our review of this RFP indicates that Affirmative Action goals are not recommended.

The District is seeking proposals from qualified law firms to provide professional legal services in connection with the District's rights as a creditor in collection and other possible ancillary matters related to creditor issues. One firm will be selected to serve on an as-needed basis for bankruptcy and collection matters by the Law Department. The estimated cost for these services is \$75,000.00. Affirmative Action participation goals are applicable to District proposals where the estimated total expenditure is in excess of \$100,000.00.

Since the estimated cost for these services is not to exceed \$75,000.00, Affirmative Action participation goals do not apply. Therefore, Appendix A and Appendix V should not be included.

If you have any questions and/or concerns, please contact Diversity Officer, Ms. Ouidie Pollard, at extension 1-3029.

RDB:omp

Attachment(s):

cc: LoCascio, Cornier, file