

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: June 23, 2022

TO: Darlene A. LoCascio, Director of Procurement and Materials Management

FROM: Regina D. Berry, Diversity Administrator

SUBJECT: Contract No. 20-859-3SR, "Drop Shaft Modifications & Collection Facilities Work, NSA"

The subject contract has been evaluated for affirmative action goals by the Diversity Section. Based on the contract estimates, this contract requires 25.65% materials, 38.05% labor and 36.32% equipment (see attachment).

Section 11(i) of the Affirmative Action Ordinance Revised Appendix D reads as follows:

Purchase of materials and supplies must be pre-approved if their purchase is related to goal attainment. Bidder may count payments to MBE, WBE or SBE regular dealers or manufacturers who offer only furnish and deliver contracts for materials and supplies for no more than twenty-five percent (25%) of each MBE, WBE or SBE goal, unless approved by the Administrator. If the bidder exceeds the supplier exception amount allowable as stated in the bid documents, the bid will be viewed as non-responsive.

Due to the nature of the subject contract, I recommend that the contract documents be amended to allow a 100% supplier's exception to Section 11(i) of the Affirmative Action Ordinance Revised Appendix D.

Should you have any questions please contact Jason H. Bullock, Diversity Officer, at ext.14038.

RDB:JHB

Attachments

c: LoCascio, Morakalis, Cornier, Bullock, file

6/29/2022 Regina Berry: I agree with your recommendation; your office should provide to Engineering the appropriate language to be used to grant the exception.

cc: O'Connor/File

Madeline A. Lo Cascio