

**INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

DEPARTMENT: General Administration
Diversity Section

DATE: July 13, 2022

TO: John Sudduth, Director of Information Technology

FROM: Regina D. Berry, Diversity Administrator



SUBJECT: 22-RFP-13, Intranet Development and Platform Support

Our review of this RFP indicates that Affirmative Action goals should be tailored. The affirmative action goals for this Request for Proposal are 15% Minority-owned Business Enterprises (MBE) and/or Women-owned Business Enterprises (WBE), 10% Small Business Enterprises (SBE), and 3% (VBE) Veteran-owned Business Enterprises.

If you have any questions, please contact PJ Spencer, Diversity Officer, at extension 1-5876.

RDB/PCS

c: Ms. Darlene A. LoCascio, Director of Procurement and Materials Management
Morakalis, Cornier, Wright, File (2)