

MBE/WBE/SBE COMMITMENT FORM

1. Name of MBE/WBE/SBE: HR Solutions + Services, LLC
 Identify MBE SBE WBE Status: _____ Address: PO Box 64106
 City, State Zip Code: Colorado Springs, CO 80962
 Contact Person: Tracy Robinson Telephone Number: 719-210-0446
 Dollar Amount of Participation: \$ unknown Percent of Participation: 90 %
 Scope of Consulting Contract: consulting, training development & delivery

2. Name of MBE/WBE/SBE: Caminar Law, LLC
Identify MBE, SBE, WBE Status: Address: 2612 W. Sunnyside Ave
City, State Zip Code: Chicago, IL 60625
Contact Person: Irene Caminer Telephone Number: 773-263-4013
Dollar Amount of Participation: \$ unknown Percent of Participation: 10 %
Scope of Consulting Contract: consulting, training development + delivery

3. Name of MBE/WBE/SBE: _____
Identify MBE, SBE, WBE Status: _____ Address: _____

City, State Zip Code: _____

Contact Person: _____ **Telephone Number:** _____

Dollar Amount of Participation: \$_____ Percent of Participation: _____%

Scope of Consulting Contract: _____

4. Name of MBE/WBE/SBE: _____

Identify MBE, SBE, WBE Status: _____ Address: _____

City, State Zip Code: _____

Contact Person: _____ **Telephone Number:** _____

Dollar Amount of Participation: \$_____ Percent of Participation: _____%

Scope of Consulting Contract: _____

Attach a copy of qualifications for each PCE firm

Please duplicate this blank page when additional certified MBE/WBE subcontractors are being used on this contract.



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

JUL 10 2018

Mrs. Irene Schild Caminer
Caminer Law, LLC
2612 W. Sunnyside Ave.
Chicago, IL 60625

Dear Mrs. Irene Schild Caminer:

We are pleased to inform you that **Caminer Law, LLC** has been certified as a **Women-Owned Business Enterprise ("WBE")** by the City of Chicago ("City"). This **WBE** certification is valid until **07/1/2023**; however your firm's certification must be revalidated annually. In the past the City has provided you with an annual letter confirming your certification; such letters will no longer be issued. As a consequence, we require you to be even more diligent in filing your **annual No-Change Affidavit 60 days** before your annual anniversary date.

It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by

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It is now your responsibility to check the City's certification directory and verify your certification status. As a condition of continued certification during the five year period stated above, you must file an **annual No-Change Affidavit**. Your firm's annual No-Change Affidavit is due by **07/1/2019, 07/1/2020, 07/1/2021 and 07/1/2022**. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Failure to file your annual No-Change Affidavit may result in the suspension or rescission of your certification.

Your firm's five year certification will expire on **07/1/2023**. You have an affirmative duty to file for recertification **60 days** prior to the date of the five year anniversary date. Therefore, you must file for recertification by **05/1/2023**.

It is important to note that you also have an ongoing affirmative duty to notify the City of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification **within 10 days** of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, gross receipts and or personal net worth that exceed the program threshold. Failure to provide the City with timely notice of such changes may result in the suspension or rescission of your certification. In addition, you may be liable for civil penalties under Chapter 1-22, "False Claims", of the Municipal Code of Chicago.

Please note – you shall be deemed to have had your certification lapse and will be ineligible to participate as a **WBE** if you fail to:

- File your annual No-Change Affidavit within the required time period;
- Provide financial or other records requested pursuant to an audit within the required time period;
- Notify the City of any changes affecting your firm's certification **within 10 days** of such change; or
- File your recertification within the required time period.

Please be reminded of your contractual obligation to cooperate with the City with respect to any reviews, audits or investigation of its contracts and affirmative action programs. We strongly encourage you to assist us in maintaining the integrity of our programs by reporting instances or suspicions of fraud or abuse to the **City's Inspector General at chicagoinspectorgeneral.org, or 866-IG-TIPLINE (866-448-4754).**

Be advised that if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. In addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining a contract with the City by falsely representing the individual or entity, or the individual or entity assisted is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months, or a fine of not less than \$5,000 and not more than \$10,000 or both.

Your firm's name will be listed in the City's Directory of Minority and Women-Owned Business Enterprises in the specialty area(s) of:

NAICS Code(s):

541110 - Offices of Lawyers

541611 - Administrative Management and General Management Consulting Services

541618 - Utilities management consulting services

541620 - Environmental consulting services

Your firm's participation on City contracts will be credited only toward **Women Business Enterprise** goals in your area(s) specialty. While your participation on City contracts is not limited to your area of specialty, credit toward goals will be given only for work that is self-performed and providing a commercially useful function that is done in the approved specialty category.

Thank you for your interest in the City's Minority and Women-Owned Business Enterprise (MBE/WBE) Program.

Sincerely,



Rich Butler
First Deputy Procurement Officer

RB/od