

INTEROFFICE MEMORANDUM
METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

DEPARTMENT: General Administration
Diversity Section

DATE: December 20, 2022

TO: Darlene A. LoCascio, Director of Procurement and Materials Management

FROM: Regina D. Berry, Diversity Administrator 

SUBJECT: Goal Review of Contract 23-028-11 – Furnish and Deliver Crucibles and Petri Dishes to Various Locations for a One-Year Period – Group B

Our review of the cost estimate and draft detail specifications indicates that this contract should not contain goals for Affirmative Action participation. Affirmative Action participation goals are applicable to District proposals where the estimated total expenditure is in excess of \$100,000.00. Since the estimated cost is \$25,000.00, Affirmative Action participation goals will not apply. Therefore, Appendix D nor Appendix V should be included.

If you have any questions, please contact Malisa Torres, Diversity Officer, at extension 1-5711.

RDB:MGT

Attachments

c: Cornier, Morakalis, Tyes, Torres, file